

SPECIAL MEETING
May 21, 2008
7:00 P.M.
MINUTES

Mr. Rapp called the special meeting to order. Pledge of Allegiance followed. Members present were: Mr. Rapp, Mr. Capuano, Ms. Gifford, Mr. Trotter, Jr., Mr. Blatt, Ms. Halleman, and Mr. Grotenhuis. Others: Mr. Randy Soriano, Executive Secretary, Mr. Timothy Stephens, Chief of Police.

Mr. Rapp announced that Council will next review the Agenda items to be considered at the June 2, 2008 Council Meeting. Mr. Soriano noted that Council will not deliberate on the issues tonight and there will not be any public comments on these issues. Residents will have the opportunity to offer comments at the June 2, 2008 Council Meeting. Mr. Rapp noted that anyone with corrections to the Minutes of May 5, 2008 should provide them in writing to Mr. Soriano. Mr. Soriano next reviewed the Agenda items:

- Ordinance 735-No Parking –Moravia Street-Frederick to S. Lynn Street-Second Reading.-Mr. Soriano noted that an issue had arisen as to whether the Borough may need to perform an Engineering Traffic Study pursuant to PA DOT Regulations. Mr. Soriano noted that both the Solicitor and the Engineer reviewed the matter and decided that the Borough must complete a Traffic Study in accordance with the Vehicle Code (Title 75), Section 3353(d) and PADOT Publication 212-Official Traffic Control Devices. Mr. Soriano noted that he sent Notices to all abutting property owners soliciting public comments on the proposed parking restrictions. Mr. Trotter, Jr. wanted a clarification on the letter from Mr. DeAngelis. Mr. Soriano noted that he could not speak for him, but Mr. DeAngelis was concerned that he would lose his parking spaces that he allegedly put in when the Borough refused to widen the cartway for Moravia Street. Mr. Capuano noted that Council should have their “ducks in order” concerning the information on the cartway of Moravia Street and other answers to questions that may arise. Mr. Grotenhuis asked whether the Borough will need to look at other streets similar to Moravia Street and use the same logic to prohibit parking. Ms. Gifford noted that Council should also look at the inconvenience factor that this Ordinance will cause to residents. Mr. Trotter, Jr. noted that the Borough should also investigate if other vehicles, such as garbage trucks, have had difficulty navigating on Moravia Street. Mr. Soriano stated that he has not heard of any other complaints. Mr. Soriano noted that the photos submitted by Chief Pope show that, in normal conditions, there is room for a fire truck to maneuver, although not very much. The problem arises in the winter months when snow is plowed to the curb limiting the cars to park near the curb, thus decreasing the traffic lane. Discussion ensued on the need of the Engineer to perform a comprehensive study on this issue.
- Resolution 2008-07-New UCC Fees.-Mr. Soriano noted that the Code Enforcement Officer reviewed the existing fees to see whether they should be changed following the appointment of Code Master Inc. Mr. Soriano noted that the Code Enforcement Officer has determined that the current Resolution is satisfactory in order to meet the fees schedule of Code Master.-No changes required.
- ITB-Police Station Renovations-Bids due June 6, 2008.-Mr. Soriano announced that he has published an advertisement to solicit bids for the renovations to the Police Department. Mr. Soriano noted that the Borough will add a new vestibule in the Police Station along with new doors inside the vestibule leading into the station and replace the door in the Alley in the rear of the station. A new access card reader

system will be added after the renovations are completed. Ms. Halleman asked to see the Drawing for the work. Mr. Soriano reviewed the Drawing for the work contemplated in the Police Department.

- RFP-Playground Security Camera Surveillance System.-Mr. Soriano noted that the Borough received a Grant of \$10,000 from DCED to install a security camera system at the Playground. Mr. Soriano noted that a Request for Proposals has been prepared and will be advertised starting on May 29, 2008. Proposals will be due in his office no later than June 20, 2008
- Financing-Purchase of PW Truck & Police Cruiser-Lease/Purchase.-Mr. Soriano noted that he has obtained three quotes to lease/purchase the Public Works new Truck and the new Police Cruisers.-Quotations were as follows:

Public Works Truck-Term 3 Yrs-\$30,739

Municipal Capital Corporation-\$916.16/mo-\$2,736.59/Q-Interest Rate-4.9%

Lehigh Capital Access-\$929.84/mo-\$2,274.70/Q-Interest Rate-5.95%

Ford Motor Credit Co.-\$940.44/mo-\$2,805.46/Q-Interest Rate-5.95%(plus \$350 doc. Fee)

Police Cruiser-Term 3 Yrs-\$24,234

Municipal Capital Corporation-\$722.27/mo-\$2,157.46/Q-Interest Rate-4.9%

Lehigh Capital Access-\$733.06/mo-\$2,187.50/Q-Interest Rate-5.95%

GMAC.-\$793.70/mo-\$2,354.83-Interest Rate-11.70%

Mr. Soriano made the recommendation to accept the Lease Purchase Quotations submitted by Municipal Capital Corporation.

- Memorial Day Celebration-May 23, 2008 at 1:30 p.m.-Memorial Plot-Mini Parade starts at the Legion-1:00 p.m.-Mr. Soriano noted that the Borough will also participate by dedication a Floral Tribute to the fallen heroes. Mr. Soriano noted that, if it should rain, the event will be held inside the FH Legion Hall. Mr. Rapp announced that the Legion will also be holding a free Memorial Day Concert on Sunday, May 25, 2008 at 6:45 p.m., featuring the Allentown Pioneer Band.
- Recreation Committee-Pool & Playground-Update.-Mr. Soriano noted that the Recreation Committee received the slate of employees chosen by the Pool Manager to work at the Pool and he will send hiring letters.
- Patients Drop Off-1204 Delaware Avenue-Dr. Moran.-Mr. Soriano noted that this request is being reviewed by the Chief and PW Supervisor.
- Ms. Gifford complimented the Chief of Police on the follow up of a graffiti incident complaint at the playground and his prompt meeting with the complainant.
- Mr. Rapp informed Council that the Contractor, USG, Inc. has started the televisual inspection of the Sanitary Sewer System.
- Mr. Capuano noted that the Borough should bill the responsible parties that caused the damages to the Playground Gazebo. Mr. Soriano noted that he forwarded the Police Report to Gus Entler for follow up.

Mr. Capuano moved to adjourn the meeting. The motion was seconded by Ms. Gifford. The time was 7:45 p.m.