

**BOROUGH OF FOUNTAIN HILL COUNCIL  
COUNCIL MEETING MINUTES**

October 24, 2018

7 P.M.

Council members present were: Ms. Jordan, Mr. Atkinson, Mr. Blatt, Mayor Gifford, Mr. Trabel, and Ms. Halleman. Also, in attendance were Anthony Branco (Executive Administrator), Cordula Voges (Finance Officer), Chief Bachert, Jason Quarry (Public Works Supervisor), a Bethlehem Press representative, and guests. Mr. Trotter and Mr. Rapp were absent.

Mr. Blatt, the Vice President of Council, called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

Mr. Blatt presented the draft minutes of the September 19, 2018 and October 1, 2018 meetings to Council and asked to submit any revisions to Ms. Voges in writing.

**PRESENTATION(S)**

Ms. Angela Sinkler, a member of the Bacchanalia Committee, presented a donation check of \$9,000.00 from the 2018 fundraiser to be allocated in the amount of \$4,500.00 to the recreation and Lechauweki Fund respectively.

Ms. Sinkler and the other Bacchanalia Committee members, Jeff Ferry, Lisa Gangewere, and Marita Augello, offered their continued support for the Fountain Hill Playground fund and also announced that the committee will re-focus on raising funds for food for the Fountain Hill Community Elementary School Program.

**PRIVILEGE OF THE FLOOR – Discussion on Agenda Items**

Ms. Nanette Muth spoke for her aging mother, Immaculata Paden, on 953 Delaware Avenue. A “No Parking” sign was recently posted on the telephone pole on the back of her mother’s house. Ms. Muth is afraid that she herself, her mother, visitors and home care personnel who rely on the parking space on the back of the house, will be fined. Mr. Branco, the Public Works Supervisor and the Police Chief had already discussed this issue and informed Ms. Muth that the Borough will further review the issue.

**ORDINANCES – none.**

**RESOLUTIONS**

**RESOLUTION 2018 - 34**

**Lehigh Valley Hazard Mitigation Plan 2018  
Municipal Adoption Resolution**

**WHEREAS**, the Borough of Fountain Hill, Lehigh County, Pennsylvania is most vulnerable to natural and non-natural hazards, which may result in loss of life and property, economic hardship, and threats to public health and safety, and

**WHEREAS**, Section 322 of the Disaster Mitigation Act of 2000 (DMA 2000) requires state and local governments to develop and submit for approval to the President a mitigation plan that outlines processes for identifying their respective natural hazards, risks and vulnerabilities, and

**WHEREAS**, the Borough of Fountain Hill acknowledges the requirements of Section 322 of DMA 2000 to have an approved Hazard Mitigation Plan as a prerequisite to receiving post-disaster Hazard Mitigation Grant Program funds, and

**WHEREAS**, the Lehigh Valley Hazard Mitigation Plan 2018 has been developed by Lehigh County Emergency Management Agency, Northampton County Emergency Management Services and the Lehigh Valley Planning Commission in cooperation with other county departments, and officials and citizens of Borough of Fountain Hill, and

**WHEREAS**, a public involvement process consistent with the requirements of DMA 2000 was conducted to develop the Lehigh Valley Hazard Mitigation Plan 2018, and

**WHEREAS**, the Lehigh Valley Hazard Mitigation Plan 2018 recommends mitigation activities that will reduce losses to life and property affected by both natural and non-natural hazards that face the County and its municipal governments,

**NOW THEREFORE BE IT RESOLVED** by the governing body for the Borough of Fountain Hill, The Lehigh Valley Hazard Mitigation Plan 2018 is hereby adopted as the official Hazard Mitigation Plan of the Borough of Fountain Hill and

- The respective officials and agencies identified in the implementation strategy of the Lehigh Valley Hazard Mitigation Plan 2018 are hereby directed to implement the recommended activities assigned to them.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson	x		x			
Helen Halleman			x			
Annamarie Jordan		x	x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

MOTIONS

- Resignation of Mr. Fred Capuano from the Planning Commission effective October 11, 2018 was accepted.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		x	x			
Leo Atkinson			x			
Helen Halleman			x			
Annamarie Jordan	x		x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

- Resignation of Mr. Robert Guerriere as Deputy Tax Collector was accepted.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	x		x			
Leo Atkinson			x			
Helen Halleman			x			
Annamarie Jordan		x	x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

- Proposal of Ms. Jessica Senker to complete the required RCAP application process – 20 hours for \$3,300.00 – was accepted.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson		x	x			
Helen Halleman			x			
Annamarie Jordan	x		x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

- Mr. Branco asked for a motion to release \$31,372.20 to Land-Tech Enterprises for work completed thus far at Lechauweki Springs Phase II (Pond Dredging & Lining).

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		x	x			
Leo Atkinson	x		x			

Helen Halleman			x			
Annamarie Jordan			x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

9. OLD BUSINESS

- UCC Appeals Board (9/18/17)

The Borough has not appointed any members to serve on the board of appeals under § 403.121 - **Board of appeals** – of the Uniform Construction Code PA act. As in the past, Salisbury Township offered its building and board to serve Fountain Hill. Fountain Hill Borough would be responsible for any advertising costs and fees. Mayor Gifford asked Mr. Branco for the specific requirements to serve on the UCC Appeals Board and wanted to look for interested parties.

- Hometown Hero’s Banners – Total Cost \$219.00 from Display Sales

Mr. Branco informed Council that each Hometown Hero’s Banner would cost \$219 and would also require PPL to issue permits for use of its poles. Mayor Gifford is going to inquire if St. Luke’s would pay for any “Hometown Hero’s Banners”.

- Bacchanalia’s offer to purchase 25 Thrill to Live On The Hill banners (tabled from 10/1/2018 meeting) was accepted.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson		x	x			
Helen Halleman			x			
Annamarie Jordan	x		x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

DISCUSSION ITEMS

- Request of Mr. William Coursen, 820 Tomblor St. for a curb cut off Church St. (alley)

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		x	x			
Leo Atkinson	x		x			

Helen Halleman			x			
Annamarie Jordan			x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

- Staff recommendation to replace Caselle Billing Software with UBmax Utility Billing Software after final review visit at the Coopersburg Borough that has been using UBmax software for several years.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		x	x			
Leo Atkinson			x			
Helen Halleman			x			
Annamarie Jordan	x		x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp						x
Mayor Gifford						

- Letters from Attorney Ashley – Fireworks Ordinance

The discussion and review of the Fireworks Ordinance for permanent and temporary sales of fireworks will be moved to the House & Ordinance Committee.

COUNCIL ACTION - none.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items

The Police Chief reminded of the “Clean Out Your Medicine Cabinets” event to safely dispose of unused and expired over-the-counter and prescription medications at the Fountain Hill Police Department and the St. Luke’s University Health Network, Fountain Hill Campus on Saturday, October 27.

EXECUTIVE SESSION –As needed – none.

ADJOURNMENT

At 7:50 PM, Mr. Atkinson made the motion to adjourn, seconded by Mr. Trabel and unanimously approved

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**BOROUGH OF FOUNTAIN HILL**

**LEHIGH COUNTY, PENNSYLVANIA**

By: \_\_\_\_\_  
Norman E. Blatt Jr., Vice-President of Council

**SUBMITTED BY**

By: \_\_\_\_\_  
Cordula Voges, Finance Officer

**ATTEST:**

By: \_\_\_\_\_  
Anthony Branco, Executive Administrator

Next Ordinance – 845  
Next Resolution – 2017-33