

**BOROUGH OF FOUNTAIN HILL
COUNCIL MEETING MINUTES
June 5, 2017**

7:00 P.M.

Council members present were: Mr. Rapp, Ms. Jordan, Mr. Trotter Jr., Mr. Trabel, Mr. Blatt, Ms. Halleman, Ms. Gifford, and Mayor Rosado. Also in attendance were Anthony Branco, Mr. Peter Lehr, Esq., Police Chief Ed Bachert, Albert Rohrbach, Bethany Sebesta, Jason Quarry, Joe Patanella, and guests.

Council President Rapp called for the pledge to the flag.

Council President Rapp indicated the next item on the agenda was the approval of minutes:

1. Minutes of the April 19, 2017 Work Session Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter		X	X			
Larry Rapp			X			
Mayor Jose Rosado						

2. Minutes of the May 1, 2017 Regular Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford		X	X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

PRIVILEGE OF THE FLOOR: (agenda items)

Ms. Colleen Breslin of 611 Norway Place represented herself and her neighbors in presenting to Council health concerns regarding a property at 609 Norway Place. Ms. Breslin stated that the grass has not been cut by the property owner in approximately two years. The property is now overgrown into neighboring properties and is infested with rodents and ticks. Ms. Breslin is seeking the help of Council to have the property owner cited and the property cleaned up. Mr. Rohrbach, Code Enforcement Officer, stated that he has been citing the property owner every day

for approximately one week and has been to the house on two occasions to speak with the property owner to no avail. Mr. Pete Lehr, Esq., explained to Council that the Borough retains the right to enter the property and clean up any health violations, but would look further into the legal verbiage. Council President Rapp directed Mr. Quarry, Public Works Supervisor, to clean up the yard when directed by Mr. Lehr and to have police officers accompany them.

MAYOR'S REPORT:

Mayor Rosado read the Police Department's monthly report on incidents and reviewed any significant increases or decreases. Mayor Rosado then read the District Magistrate's report and monthly tickets and reports collections from the Police Department and monthly receipts for tickets and reports submitted by the Department.

EXECUTIVE ADMINISTRATOR'S REPORT: N/R

NEW BUSINESS: NONE

RESOLUTIONS:

RESOLUTION NO. 2017 - 27

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE APPOINTMENT OF SEASONAL STAFF FOR SUMMER POOL CASHIERS.

WHEREAS, Each year the Borough is in need of Part-Time Staff to assist in the Pool; and

WHEREAS, Borough Council has received the hiring recommendations from the Executive Administrator of individuals to fill the various staff positions;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Fountain Hill does hereby approve the appointment of the following staff for the Summer:

POOL CASHIERS

Donnelly	Erin	Cashier	\$	8.00
Sinkler	Madeline	Cashier	\$	8.00

Duly Adopted by Borough Council at a meeting held on the 5th of June, 2017.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt	X		X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

ORDINANCES: NONE

MOTIONS: NONE

OLD BUSINESS:

- Handicap Parking Application – Ms. Maria Alverio, 823 Cherokee St. – Inspected and approved by the Police Department and Public Works.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford	X		X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter		X	X			
Larry Rapp			X			
Mayor Jose Rosado						

- Request from Republic Services to extend the optional 4th to 6th years of the Refuse & Recycling bid award of 2014.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford			X			
Hellen Halleman	X		X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

- Board Vacancies – from May 24 Council meeting - Mr. Branco was directed by Council to set up interviews with interested parties before the next Council Meeting on June 21, 2017.

COUNCIL PRESIDENT’S REPORT:

Council President Rapp announced that the contracts for the Public Works Garage and the Pool have been signed.

SOLICITOR’S REPORT: N/R

COMMITTEE REPORTS:

- Finance Committee:
Mr. Trotter reviewed the bills paid in each Fund, and made a motion for the approval of the bills. The motion was seconded by Ms. Gifford and was approved unanimously. Mr. Trotter informed Council that the Finance Department issued a memo regarding purchase order procedures.
- Public Works Committee:
Ms. Jordan presented the May Public Works report and made a motion to promote Christian Smith from probational to full-time Public Works position from the recommendation of Mr. Quarry. The motion was seconded by Mr. Trotter and approved unanimously, effective June 12, 2017.
- Police Committee: N/R
- House & Ordinance Committee:
 - Draft Marijuana Ordinance – Mr. Blatt announced that this ordinance has been finalized and is under review by the Solicitor. There will be one amendment to the ordinance and then it will be sent to the Planning Commission for approval.
- Fire Committee: Ms. Gifford presented the May Fire Report.
- Recreation Committee: Mr. Trabel announced that the pool would be opening this weekend and the park program begins on Monday.
- Health & Sanitation Committee: Ms. Halleman read the May Sewer and Sanitation report.
- Personnel Committee: N/R

SPECIAL OR SELECT COMMITTEES: N/R

PRIVILEGE OF THE FLOOR (non-agenda items):

Mr. Mike Reed of 833 N. Clewell Street requested from Council that there be a more detailed map on the website that includes the names of alleys. Council President Rapp directed Ms. Sebesta to look into this. Mr. Reed asked Council how a resident can find any commercial properties for sale. Council President Rapp directed Mr. Reed to contact a real estate agent.

Council President Rapp announced that there have been issues with solicitors in the Borough and that if any residents are approached they should ask to see a permit. If a permit is not produced they should call the Police Department. Council President Rapp thanked the American Legion and everyone who participated in the success of the Memorial Day Service.

Ms. Gifford made the motion to adjourn at 7:39 PM. Mr. Trotter seconded the motion and it was approved unanimously.

Respectfully Submitted,

Bethany Sebesta, Assistant to the Executive Administrator

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Executive Administrator