

**FOUNTAIN HILL BOROUGH
COUNCIL MEETING MINUTES**

May 7, 2018
7 P.M.

Council members present were: Mr. Rapp, Ms. Jordan, Mr. Atkinson, Mr. Blatt, Mr. Trotter, Mr. Trabel, and Ms. Halleman. Also in attendance were: Mayor Gifford, Anthony Branco (Executive Administrator), Cordula Voges (Finance Clerk), Edward Bachert (Police Chief), Jason Quarry (Public Works Supervisor), Peter Lehr (Borough Solicitor), Mr. Joe Patanella (VP of Operations for St. Luke’s), a Bethlehem Press representative, and other guests.

Council President Rapp called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

Council President Rapp asked Council for a motion to accept the minutes of the April 2, 2018 meeting. The motion was made by Mr. Blatt, with the changes he had presented to Mr. Branco, to accept the minutes, seconded by Ms. Jordan and approved unanimously.

	Motion	2 nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson			x			
Hellen Halleman			x			
Annamarie Jordan		x	x			
Norman Blatt	x		x			
Doug Trotter			x			
Larry Rapp			x			
Mayor Gifford			x			

PRESENTATION(S) - none.

PRIVILEGE OF THE FLOOR – Discussion on Agenda Items -

Ms. Elaine Lamada (mother of Lisa Lauer) and Mr. James Lauer (husband of Lisa Lauer) requested a “private” Handicap space for Ms. Lisa Lauer at 1312 Stanley Avenue. This request was already made at the 4/18/18 meeting and tabled for further discussion at the time. Medical documents supporting the need for a handicap parking pass had been previously provided.

MAYOR'S REPORT

Mayor Gifford presented the recent Police and Magisterial Court reports.

Mayor Gifford requested to support the Fountain Hill Borough’s Business Alliance initiative “Thrill to Live on the Hill” with the sale of bumper stickers as a fundraiser for upcoming community events. A motion on this request was tabled to further research state sales tax implications on the sale of these promotional items.

EXECUTIVE ADMINISTRATOR’S REPORT

Mr. Branco informed Council that bids from five construction companies for the second phase of the Jeter Avenue repair have been received and reviewed:

- | | |
|--|--------------|
| 1. Bracalente Construction Inc. | \$ 99,413.75 |
| 2. New Enterprise Stone Lime | \$141,330.00 |
| 3. Lehigh Asphalt Paving Construction | \$142,390.00 |
| 4. Graver Industries DBA Barker Barker | \$147,948.75 |
| 5. Lehigh Valley Site Contractors | \$153,896.00 |

RESOLUTIONS

RESOLUTION NO. 2018-27

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE AWARD OF BID FOR THE PHASE 2 JETER AVENUE RECONSTRUCTION PROJECT

WHEREAS, Bids were received on April 26, 2018 for the Phase 2 Jeter Avenue Reconstruction Project as outlined on the attached bid summary; and

WHEREAS, The lowest bid received was from Bracalente Construction, Inc.; and

WHEREAS, Hanover Engineering has reviewed the bid documents and are recommending the award of the Lowest Bid to Bracalente Construction, Inc. in the amount of \$99,413.75;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fountain Hill that the bid for the Phase 2 Jeter Avenue Reconstruction Contract be awarded to Bracalente Construction, Inc. in the amount of \$99,413.75;

	Motion	2 nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson			x			
Hellen Halleman			x			
Annamarie Jordan		x	x			
Norman Blatt			x			
Doug Trotter	x		x			
Larry Rapp			x			
Mayor Gifford			x			

ORDINANCES

Second Reading

ORDINANCE NO. 841

AN ORDINANCE AMENDING CHAPTER 27 OF THE CODE OF FOUNTAIN HILL, PROVIDING FOR THE REGULATION OF MEDICAL MARIJUANA FACILITATES IN ACCORDANCE WITH ACT 16 OF 2016; PROVIDING FOR THE SEVERABILITY OF PARTS OF THIS ORDINANCE DEEMED TO BE INVALID; REPEALING ORDINANCES, RESOLUTIONS, OR PARTS IN CONFLICT WITH THIS ORDINANCE; AND PROVIDING FOR AN EFFECTIVE DATE.

	Motion	2 nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson			x			
Hellen Halleman	x		x			
Annamarie Jordan			x			
Norman Blatt			x			
Doug Trotter		x	x			
Larry Rapp			x			
Mayor Gifford			x			

MOTIONS

- Request from Fountain Hill Elementary School for donation of 2 season passes for a silent auction

Mr. Atkinson made the motion to grant the request and seconded by Ms. Jordan. Except for Mr. Blatt who voted no, everyone voted yes.

- Request from Fountain Hill Elementary School to uses Stanley Avenue park on May 30,2018 from 9 A.M. to 1:30 P.M. for 1st grade outing. All paperwork received.

Ms. Jordan made the motion to grant the request, seconded by Mr. Blatt, the request was unanimously accepted.

- Request from Fountain Hill Elementary School for a food truck at the annual family carnival on May 25, 2018.

Mr. Blatt made the motion to grant the request, seconded by Mr. Trabel, the request was unanimously accepted.

OLD BUSINESS

After discussing today’s agenda item, following the 4/18/18 request of James & Lisa Lauer for a handicap parking space at 1312 Stanley Avenue, Ms. Jordan made the motion, seconded by Mr. Trotter to grant the request. Except for Ms. Halleman who voted no, everyone voted yes to accept the request.

	Motion	2 nd	Yes	No	Abstain	Absent
Philip Trabel			X			

Leo Atkinson		X			
Hellen Halleman					X
Annamarie Jordon	X	X			
Norman Blatt		X			
Doug Trotter		X			
Larry Rapp		X			
Mayor Gifford					

COUNCIL PRESIDENT’S REPORT

Council President reported about the recent 24th Arbor Day celebration including the nomination of Fountain Hill as a “Tree City USA” by the Arbor Day foundation.

Council President thanked Mr. Patanella (VP of Operations for St. Luke’s Hospital) for St. Luke’s covering the costs of a pre-emption light at Broadway and Delaware Avenue (\$25,000) and the Public Works 2017 John Deere 310L Backhoe (\$75,000).

SOLICITOR'S REPORT

The borough solicitor, Peter Lehr, reported the payment and closing of two liens for the borough.

COMMITTEE REPORTS

A. Finance (Trotter, Blatt, Jordan)

Mr. Trotter reviewed the bills paid in each Fund, and made a motion for the approval of the bills. The motion was seconded by Ms. Jordan and approved unanimously.

B. Public Works (Jordan, Rapp, Trotter)

Ms. Jordan presented the April Public Works report submitted by Mr. Jason Quarry.

C. Police – no report

D. House & Ordinances (Blatt, Halleman, Rapp)

Mr. Blatt reported the committee’s final review and discussion of the Quality of Life Ordinance No. 840 and the Regulation of Medical Marihuana Ordinance No. 841.

E. Fire - no report

F. Recreation (Trabel, Jordan, Blatt)

Mr. Trabel announced that the Swimming Pool will open on June 9, 2018.

Mr. Atkinson moved to increase the Pool Cashier’s salary to \$9.00/hr., seconded by Mr. Trotter and unanimously agreed to.

G. Health & Sanitation (Halleman, Jordan, Trabel)

Ms. Halleman read the April Sewer and Sanitation reports.

H. Personnel (Trotter, Blatt, Rapp)
Mr. Trotter moved to grant paid vacation to Ms. Voges, an exempt employee position, at the completion of a successful probation period, seconded by Ms. Jordan and unanimously accepted.

SPECIAL OR SELECT COMMITTEES – no report

EXECUTIVE SESSION – as required

ADJOURNMENT

Mr. Atkinson made the motion to adjourn at 7:33 PM. Mr. Trabel seconded the motion and it was approved unanimously.

Respectfully Submitted,

Cordula Voges, Finance

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence Rapp - President of Council

ATTEST:

By: _____
Anthony Branco, Executive Administrator