

**BOROUGH OF FOUNTAIN HILL
COUNCIL MEETING MINUTES
November 6, 2017**

7:00 P.M.

Council members present were: Ms. Jordan, Mr. Trabel, Mr. Blatt, Ms. Halleman, Ms. Gifford, and Mr. Trotter. Also in attendance were Mr. Peter Lehr, Esq., Anthony Branco, Executive Administrator, Albert Rohrbach, Zoning Officer, Joe Patanella, St. Lukes University Health Network and guests. Council President Rapp and Mayor Rosado were absent.

Council Vice-President Blatt called for the pledge to the flag.

Council Vice-President Blatt informed all present that during the Motions section, Council will be discussing adoption or the proposed 2018 budget.

Council Vice-President Blatt indicated the next item on the agenda was the approval of minutes:

1. Minutes of the September 20, 2017 Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter		X	X			
Larry Rapp						X
Mayor Jose Rosado						

2. Minutes of the October 2, 2017 Regular Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford		X	X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp						X
Mayor Jose Rosado						

PRIVILEGE OF THE FLOOR: (agenda items).

Ms. E. Ammend, 834 Tombler St. – Addressed Council on the proposed budget and a 1 mil increase. Told Council to use the Police force to increase funds.

Ms. Debbie Kvacky, 83 Warren St. – Addressed Council on proposed budget

MAYOR’S REPORT:

Mr. Branco presented Council with the lowest bid for painting the Police Dept. from Ryan Amato Painting LLC at a cost of \$4,200. The other bidders were the following;

David & Goliath Painting LLC.	\$4,708.53
CentraPro Painters	\$5,500.00
Sobrinski Painting	\$7,620.00

A motion was made by Ms. Gifford, seconded by Ms. Jordan to award the contract to Amato Painting for a total cost of \$4,200.00. The motion passed unanimously.

EXECUTIVE ADMINISTRATOR’S REPORT:

Mr. Branco informed Council that the sub-contractor for UGI, doing work on Broadway and Dodson St. removed a concrete road base during their gas line replacement. The base is over a storm water culvert that had a metal top that is now completely rusted away. The Borough will have to repair the culvert with a new steel plate. Estimated cost of the project from Walters Excavating is about \$1,200.00.

RESOLUTIONS:

RESOLUTION NO. 2017-33

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA AUTHORIZING THE SALE OF ONE (1) JOHN DEERE SNOWBLOWER ATTACHMENT

WHEREAS, the Borough is in possession of one (1) John Deere snow blower, model SB72H, which the Borough has determined, in accordance with its policies and procedures for the disposal of surplus items of personal property, are of no further municipal use to the Borough; and

WHEREAS, Borough Council has determined that the aggregate value of the John Deere snow blower to be valued at Three Thousand Dollars and 00/100 (\$3,000.00); and,

WHEREAS, Borough Council has received an offer to purchase the aforementioned John Deere snow blower for Three Thousand Dollars and 00/100 (\$3,000.00) from Salisbury Township; and

IT IS HEREBY RESOLVED by the Borough Council of the Borough of FOUNTAIN HILL as follows:

1. The Borough will sell to Salisbury Township, 2900 South Pike Avenue, Allentown Pennsylvania, 18013, the aforementioned John Deere snow blower Model SB72H for the price of Three Thousand Dollars and 00/100 (\$3,000.00).
2. The John Deere snow blower is being sold as-is, with no warranties of any kind whatsoever, including but not limited to warranties as to merchantability, safety, useful life, or fitness for any particular purpose, and Borough assumes no responsibility for the same. Buyer shall sign a release of any such warranties and indemnification of the Borough at the time of purchase.
3. Payment by the buyer shall be in full, by cash, money order, or cashier's check.

Duly Adopted by Borough Council at a meeting held on the 6th day of November, 2017.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Hellen Halleman				X		
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter		X	X			
Larry Rapp						X
Mayor Jose Rosado						

RESOLUTION NO. 2017-34

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, COMMONWEALTH OF PENNSYLVANIA, AUTHORIZING THE LOCALLY-ELECTED TAX COLLECTOR TO PROVIDE DUPLICATE TAX CERTIFICATES FOR A FEE OF FIVE DOLLARS (\$5.00) PURSUANT TO ORDINANCE 479

WHEREAS, Chapter 24 TAXITATION, SPECIAL, Part 8 Tax Certifications, Section 804 Fees of the Code of Ordinance for the Borough of Fountain Hill allows for the establishment of fees for tax certifications; and

WHEREAS, the Borough has not established any fee for the elected Tax Collector to issue tax duplicates upon request;

BE IT RESOLVED, that the Tax Collector may charge a fee of \$5.00 for each tax duplicate requested and issued.

DULY RESOLVED, By the Borough Council of the Borough of Fountain Hill, Lehigh County, Commonwealth of Pennsylvania on the 6th day of November, 2017 in lawful session duly assembled.

On a motion by Ms. Halleman and approved unanimously, this Resolution was TABLED

ORDINANCES: none

MOTIONS:

Approval of the subdivision plan from Dynamic Engineering regarding the Dollar General subdivision plan. This plan was reviewed and approved by the Planning Commission at their October 9, 2017 meeting by a unanimous vote to recommend approval by Council.

Mr. Brad Youst of Hanover Eng. Informed Council that there were two motions to be made. The first dealt with waivers of Sections 503, 603, and 604. Mr. Youst informed Council that the property would remain under the original owner. Due to that continued ownership there would be no changes to the stormwater retention system or any of the other outside improvements that were granted years ago.

A motion to grant the waivers for sections 503, 603, and 604 was made by Mr. Trotter, seconded by Mr. Trabel and approved unanimously.

The Second motion was for the plan approval subject to the Hanover Engineering letter dated October 5, 2017. This subdivision is to make the current building into 2 leasable units within the building envelope. One of the leaseholders would be Dollar General. The second unit has not been rented out as of yet.

A motion was made by Ms. Jordan to approve the plan, seconded by Mr. Trabel, and passed unanimously.

Mr. Blatt opened the floor for discussion related to the proposed 2018 budget.

Ms. Halleman made a motion to close the Borough pool, seconded by Mr. Trabel. A role call vote was taken;

Ms. Jordan – no
Ms. Gifford – no
Mr. Trotter – no
Ms. Halleman – yes
Mr. Trabel – yes
Mr. Blatt – no

The motion failed with 2 yeas to 4 nays.

Ms. Halleman informed Council that she would be willing to go with a .5 mil increase, but not a 1 mil increase.

Mr. Blatt questioned Ms. Halleman on where the cuts would come from to make up the difference.

Ms. Halleman suggested ending the Library, closing the pool, or using the fund balance to cover the shortfall of .5 mil.

Mr. Blatt stated that a vote had been taken on the pool and it failed. As for the library, it was done by a referendum on a ballot, and could only be removed by the same process.

Mr. Trotter questioned Mr. Branco on the use of utilizing the fund balance to balance the budget and what impact that would have in the future.

Mr. Branco stated that rule of thumb was to have 3 to 6 months of operating expenses in the fund balance to address any issues that may arise such as the issue mentioned earlier related to the Broadway storm culvert.

Mr. Trotter stated that by cutting services, services the residents expect such as Police and Public Works is no way to balance a budget. Residents would be upset if these services would be cut.

Ms. Halleman stated that Council should not have hired the last full time Police officer. That would have saved a mil.

Ms. Gifford stated by not hiring the full-time Officer overtime would be higher.

Mr. Trabel made a motion to balance the budget utilizing the fund balance, seconded by Ms. Halleman. A roll call vote was taken.

Ms. Jordan – no
Ms. Gifford – no
Mr. Trotter – no
Ms. Halleman – yes
Mr. Trabel – yes
Mr. Blatt – no

The motion failed with 2 yeas to 4 nays.

OLD BUSINESS:

Mr. Blatt informed Council that at a previous meeting a vote was taken to allow the American Legion to place a memorial at the Jeter Triangle. After review by the Legions Engineer, it was found that the area was not big enough. Mr. Blatt asked that the motion be rescinded, and that a new motion be made to place the monument at the triangle at Stanley Ave and Springer Lane.

A motion to approve Mr. Blatt's request was made by Ms. Gifford, second by Mr. Trotter and approved unanimously.

COUNCIL PRESIDENT'S REPORT:

Mr. Blatt asked Council to review the Marijuana and Quality of Life Ordinances in their packets and submit any changes to Mr. Branco.

SOLICITOR'S REPORT:

Mr. Lehr informed Council that a letter was sent to Barker & Barker Contractors informing them that \$2,091.00 was to be withheld from the final payment due to additional fees incurred by the Borough during the Jeter Ave. Reconstruction Project. These fees were charged by Hanover Engineering for their work overseeing faulty documentation by Barker & Barker.

COMMITTEE REPORTS:

- Finance Committee:
Councilman Trotter reviewed the bills paid in each Fund, and made a motion for the approval of the bills. The motion was seconded by Mr. Trabel and was approved unanimously.
- Public Works Committee:
 - Ms. Jordan presented the October Public Works report submitted by Mr. Jason Quarry.
- Police Committee: no report
- House & Ordinance Committee: No report
- Fire Committee: Mr. Trabel read the October fire report, and informed Council that the Fire Dept. would not be holding a Christmas Tree sale again this year.

- Recreation Committee: Ms. Gifford stated that the Borough Clean-Up day went well, and the tree lighting would be held on December 3, 2017 starting at 4 PM. At the Jeter Triangle.
- Health & Sanitation Committee: Councilwoman Halleman read the October Sewer and Sanitation report.
- Personnel Committee: N/R

SPECIAL OR SELECT COMMITTEES: N/R

PRIVILEGE OF THE FLOOR (non-agenda items):

Mr. Valor Sicvasik of 1101 Public Road – Request that the Borough pave Graham Street. Mr. Sicvasik presented Council with a petition having 27 signatures.

Mr. Rich Heidecher of 1015 Public Road – Asked if Council would pave Graham Street in the future.

Mr. Blatt stated that if Graham Street would again appear on the Community Development Block Grants and meet the criteria as set by the Federal Government, the Borough would look at it.

Mr. Joe Patanella, St. Lukes University Health Network informed all present that St. Lukes would be holding a Veterans Day celebration starting at 6:45 AM on Veterans Day at the Payne Hurd entrance.

Councilwoman Gifford made the motion to adjourn at 8:20 PM. Mr. Trabel seconded the motion and it was approved unanimously.

Respectfully Submitted,

 Anthony Branco, Executive Administrator

**BOROUGH OF FOUNTAIN HILL
 LEHIGH COUNTY, PENNSYLVANIA**

By: _____
 Norman Blatt Jr., Vice-President of Council

ATTEST:

By: _____
 Anthony Branco, Executive Administrator

