

**BOROUGH OF FOUNTAIN HILL
COUNCIL MINUTES
October 18, 2017
7:00 P.M.**

Council members present were: Mr. Blatt, Ms. Halleman, Mr. Trabel, Ms. Jordan, Ms. Gifford, & Mr. Trotter. Council President Rapp, Mr. Anthony Branco, & Mayor Rosado were absent. Also in attendance was Bethany Sebesta, Police Chief Bachert and visitors.

1. Roll Call & Pledge of Allegiance

Council Vice-President Blatt called for all to rise for the Pledge of Allegiance. Council Vice-President Blatt noted that Council President Rapp and Mayor Rosado were absent.

2. Council review of items for the Regular Meeting Agenda:

1. Minutes of September 20, 2017 the Work Session Meeting – DRAFT (Please submit revisions to Ms. Sebesta in writing).
2. Minutes of the October 2, 2017 Regular Meeting – DRAFT (Please submit revisions to Ms. Sebesta in writing).

3. Presentation(s): none

4. Resolutions: none

5. Ordinances: none

6. Discussion Items:

- Mr. Trabel updated Council on the hydrant on South Benner Street. Mr. Trabel confirmed that a 6-inch line was connected on 10/6/17 and that meeting with the City of Bethlehem regarding maintenance would be forthcoming.
- Ms. Sebesta presented the preliminary 2018 budgets for the Liquid Fuels Fund, Library Fund, Fire Fund, Sewer Fund, and Health and Sanitation Fund.
 - *Liquid Fuel Fund:* Ms. Sebesta explained that the amount of state money we receive from Liquid Fuels is maintained in a separate fund and that 20% of the amount received is allocated for Major Equipment Purchases. After reviewing the fund with Mr. Jason Quarry, Public Works Supervisor, \$30,000 is allocated for Road Repair & Maintenance and the remainder is allocated for Major Construction Projects. Ms. Gifford asked Ms. Sebesta if \$30,000 would be enough money to complete all of the patching that needs to be done. Ms. Sebesta agrees with Mr. Quarry that this amount will suffice.

- *Library Fund:* Ms. Sebesta explained that a portion of the Real Estate millage is allocated for services to the Bethlehem Area Public Library and that any excess funds are transferred to an investment fund at the end of the year. Ms. Jordan stated there is no fee increase for the library services for 2018.
- *Fire Fund:* Ms. Sebesta explained that a portion of the Real Estate millage is allocated to pay for a low-interest loan for a ladder truck for the Fire Department and that any excess funds are transferred to an investment fund at the end of the year.
- *Sewer Fund:* Ms. Sebesta explained that there is no anticipated need for an increase in sewer fees in 2018. The 3.5% overall increase in revenues is due to the revenues received from Northeast Revenue Services for collections of delinquent accounts. The City of Bethlehem Capital Charges for 2018 increased 3%. These adjustments leave an overall Net Income for 2018 of \$6102.54.
- *Health and Sanitation Fund:* Ms. Sebesta explained that there is no anticipated need for an increase in garbage fees in 2018. The 12.26% overall increase in revenues is due to the revenues received from Northeast Revenue Services for collections of delinquent accounts. There were no significant increases in expenses for 2018 besides a 2% in the contracted services with Republic Services. The anticipated Net Income for 2018 is expected to be \$67,043.83.
- Ms. Jordan revisited the MS4 Plan and made a motion for Council to direct Mr. Branco to formulate a fee schedule and corresponding ordinance for MS4 funding. Mr. Branco will also keep in contact with our Federal representatives.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford		X	X			
Hellen Halleman				X		
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp						X
Mayor Jose Rosado						

- Ms. Halleman asked if there was any new information regarding the Doctor's Pavilion's tax-exemption status. Council Vice-President Blatt answered that St. Luke's had won its appeal and the exemption would become effective in 2019.

7. Council Action: none

8. Executive Session: none

9. Adjourn

Ms. Gifford made the motion to adjourn at 7:31 PM. Ms. Jordan seconded the motion and it was approved unanimously.

Respectfully Submitted,

Bethany Sebesta, Assistant to the Executive Administrator

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Executive Administrator