

**FOUNTAIN HILL STORMWATER AUTHORITY
MINUTES
October 9, 2024
6:00 P.M.**

Mr. McCandless, Chair, called the meeting to order at 6 P.M. Authority members present were: Ms. Jordan, Mr. Lansek, Mr. Arnold, and Mr. McCandless. Also, in attendance were Amy Burkhart (Borough Manager) and Mr. Beltrami (Solicitor).

PLEDGE OF ALLEGIANCE

Council Chair McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

APPROVAL OF MINUTES –

Chair McCandless asked if there was a motion to approve the minutes. Ms. Jordan made the motion, seconded by Mr. Arnold and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Thomas Lansek			X			
Stew McCandless			X			
Adam Arnold		X	X			
Philip Trabel						

PRIVILEGE OF THE FLOOR – NONE

RESOLUTIONS – NONE

CHAIRMAN’S REPORT – NONE

SOLICITOR’S REPORT - NONE

NEW BUSINESS

There was a discussion of the 2025 Budget. A Burkhart reviewed the current Year to Date Financials and the tentative 2025 Budget for the Stormwater Authority. It was noted that in 2025 the Authority would see Ostrum Street and Dodson Street as potential projects. Also, there was a conversation regarding allocation of time and materials billed to the Authority by the Borough. It was noted that the board wanted to be sure that the Stormwater Authority is taking responsibility for their proportionate share of expenses. Stew McCandless discussed the history of the Authority’s finances and the allocation of Public Works employees’ time. He wanted to be sure that the budget reflects the Authority pay their full proportionate share of time and materials.

R. Beltrami reviewed the management agreement and how the allocation of time and resources was described at that time. A. Jordan noted that the main concern was allocation of Public Works wages. S. McCandless noted that the percentage of wages for Public Works has not seemed to keep pace with what the current wages are. R. Baltrami recommended that the Borough and the Authority participate in a time analysis for administrative staff to determine the percentage of time used toward Authority projects.

It was determined that analyzing the time spent on Stormwater would be a good project to implement.

A. Jordan requested clarification on the timeframe for the Dodson Street Project. A. Burkhart will provide an update at the next meeting.

OLD BUSINESS – There was no update on projects

MOTIONS – NONE

ENGINEER’S REPORT– NONE

FINANCIAL REPORT

Chair McCandless asked for a motion to pay the bills as presented. Ms. Jordan motioned and seconded by Mr. Lansek, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			X			
Adam Arnold			X			
Thomas Lansek		X	X			
Annamarie Jordan	X		X			
Philip Trabel						X

EXECUTIVE SESSION- NONE

ADJOURN

Mr. McCandless asked for a motion to adjourn. Mr. Lansek made the motion and Mr. Arnold seconded it. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			X			
Adam Arnold		X	X			
Thomas Lansek	X		X			
Annamarie Jordan			X			
Philip Trabel						X

**FOUNTAIN HILL STORMWATER
AUTHORITY
LEHIGH COUNTY, PENNSYLVANIA**

SUBMITTED BY:

By:

Amy Burkhart, Borough Manager

Stewart McCandless, Chairperson