

**FOUNTAIN HILL STORMWATER AUTHORITY
MINUTES
November 8, 2023
6:00 P.M.**

Mr. McCandless, Chair, called the meeting to order at 6 P.M. Authority members present were: Ms. Jordan, Mr. Lansek, Mr. Trabel, Mr. Arnold and Mr. McCandless. Also, in attendance were Amy Burkhart (Borough Manager), Cordula Voges (Finance Director), and Mr. Berger (Solicitor).

PLEDGE OF ALLEGIANCE

Mr. McCandless asked everyone to pledge allegiance to the flag.

APPROVAL OF MINUTES – August 9, 2023

Mr. McCandless asked if there was a motion to approve the minutes.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			x			
Adam Arnold					x	
Tomas Lansek		x	x			
Annamarie Jordan	x		x			
Philip Trabel			x			

PRIVILEGE OF THE FLOOR – None.

RESOLUTIONS – None.

PRESIDENT’S REPORT

Mr. McCandless reported that the Broadway project – as it relates to the Storm Sewer Extensions and drains - has been completed.

Mr. McCandless stated that the terms of Board Members, Mr. Lansek and Mr. Trabel, will end as of 12/31/2023. He asked if they were interested in serving again for another term. Mr. Lansek’s term would be four (4) years and Mr. Trabel’s term would be two (2) years. Mr. Trabel agreed to serve for another term. Mr. Lansek is looking to serve for a shorter period only. The Board Members asked Mr. Berger to research if any of the renewal terms can be modified.

SOLICITOR’S REPORT – None.

MOTION

- Broadway Storm Sewer Improvements – T Schiefer Payment Application No 7 Hanover Engineering Recommendation Letter 10/31/2023

Ms. Burkhart clarified that approval of the payment to close out the project is conditioned on an original signed copy of Payment Application No 7 and the contractor providing the required Maintenance Bond.

Mr. McCandless asked if there was a motion to approve the above Payment Application No 7 under the stated conditions.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			X			
Adam Arnold			X			
Tomas Lansek			X			
Annamarie Jordan		X	X			
Philip Trabel	X		X			

ENGINEER’S REPORT – None.

FINANCIAL REPORT

- Motion to Pay the Bills

Mr. McCandless asked if there was a motion to approve the payments as reported in the Payment Report for October.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			X			
Adam Arnold			X			
Tomas Lansek			X			
Annamarie Jordan		X	X			
Philip Trabel	X		X			

- 2024 Budget Review and Potential Adoption

Ms. Voges presented the highlights of the proposed Budget 2024 supported by visual power point slides highlighting newly added and quantitative changes of some revenue/expenditure line items.

Regarding past capital projects Ms. Voges stated that the Broadway Storm Sewer Extensions were funded through ARPA (American Rescue Plan) and completed in 2023.

To reduce stormwater pollution the Dodson Street Basin above the pool/playground area is still under consideration. Preliminary design work is being considered, but final design work is on hold until the ultimate use of the pool has been determined.

Considering the 2023 unexpected costly repair of the Street Sweeper, Mr. McCandless suggested increasing the Repair & Maintenance Equipment line item (#446.25) to \$11,000. Board members consented.

Mr. McCandless asked if there was a motion to adopt the Budget 2024 as amended. Mr. Trabel made the motion and Mr. Lansek seconded it. The Budget 2024 was unanimously adopted.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			X			
Adam Arnold			X			
Tomas Lansek		X	X			
Annamarie Jordan			X			
Philip Trabel	X		X			

NEW BUSINESS

- Appointment of Hanover Engineering as Stormwater Authority Engineer for 2024.

Mr. McCandless asked if there was a motion to appoint Hanover Engineering as Stormwater Authority Engineer again for 2024.

	Motion	2nd	Yes	No	Abstain	Absent
Stew McCandless			X			
Adam Arnold			X			
Tomas Lansek			X			
Annamarie Jordan	X		X			
Philip Trabel		X	X			

ADJOURN

At 6:36 pm Mr. McCandless asked for a motion to adjourn. Mr. Trabel made the motion and Mr. Lansek seconded it. The motion passed unanimously.



**FOUNTAIN HILL STORMWATER
AUTHORITY
LEHIGH COUNTY, PENNSYLVANIA**

By:

Stewart McCandless, Chairperson

SUBMITTED BY:

Cordula Voges, Finance Director

ATTEST:

By: _____
Amy Burkhart, Borough Manager

Next Resolution 2023-2

APPROVED