FOUNTAIN HILL STORMWATER AUTHORITY
MINUTES
November 12, 2025

Chair McCandless called the meeting to order and asked everyone to rise as able for the Pledge to the Flag.

The members in attendance were Ms. Jordan (via phone), Mr. Lansek, Mr. McCandless, Mr. Arnold and Mr. Trabel.

Also, attending were Mr. Berger, Solicitor, Ms. Smith, Hanover Eng, and Ms. Amy Burkhart

There was a motion to accept the minutes from June 11, 2025.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Thomas Lansek	X		X			
Stew McCandless			X			
Adam Arnold		X	X			
Philip Trabel			X			

PRIVILEGE OF THE FLOOR – No one requested Privilege of the Floor.

RESOLUTIONS – There were no Resolutions to be passed.

CHAIRMAN'S REPORT - Chairman McCandless had no report.

SOLICITOR'S REPORT – D. Berger updated the Board on the discussions with UGI.

NEW BUSINESS

BUDGET – A. Burkhart updated the Board on the Budget figures that are projected for 2026. A discussion of the Budget was held. The Authority's main source of revenue is Stormwater Fees that are billed annually. There will be some fund balance used to balance the Budget. Each line of the Budget was reviewed.

There was a question from A. Arnold on Emergency Funds. It was noted that the Authority does not have an Emergency Fund, however they do have Fund Balance that is used in case of an emergency repair.

The purchase of a mini-excavator was discussed. That is a purchase that is split between the Borough, Sewer and Stormwater. The Stormwater portion of that expense is $17,000.

Total Stormwater Budget for 2026 is $295,478.

S. McCandless asked if the budgeted amount for Contracted Services would be enough to cover the Stormwater portion. It was explained that the budgeted amount was 5% of the total cost which is split between the Borough, Sewer, Health and Sanitation and Stormwater.

Approved

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OLD BUSINESS

OSTRUM STREET – J. Smith reported that the Ostrum Street project is currently functional. The Authority budgeted for the repair of that area; however, it is projected to be a 2026 Project. Potentially bidding it in early spring 2026.

DODSON STREET – J. Smith reported that infiltration testing is being scheduled for this project. Design work is anticipated in 2026 with a fall bidding process. The project would then be scheduled to proceed in spring of 2027.

MOTIONS –

There was a motion to accept and adopt the 2026 Proposed Budget. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Thomas Lansek			X			
Stew McCandless			X			
Adam Arnold		X	X			
Philip Trabel	X		X			

FINANCIAL REPORT – A. Burkhart reviewed the financial reports. There was a motion accept the financial reports and to pay the bills. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Thomas Lansek			X			
Stew McCandless			X			
Adam Arnold		X	X			
Philip Trabel			X			

A. Jordan announced that this would be her last meeting as she will be moving out of the Borough.

Approved.

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ADJOURN – There was a motion to adjourn the meeting. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Thomas Lansek			X			
Stew McCandless			X			
Adam Arnold		X	X			
Philip Trabel	X		X			

SUBMITTED BY:

FOUNTAIN HILL STORMWATER AUTHORITY
LEHIGH COUNTY, PENNSYLVANIA

By:

_____
Amy Burkhart, Borough Manager

_____
Stewart McCandless, Chairperson

Approved