

**BOROUGH OF FOUNTAIN HILL  
STORMWATER AUTHORITY MINUTES**

**January 8, 2020**

**6:00 PM**

Authority members present were: Ms. Jordan, Mr. Figueroa, Mr. Lansek, Ms. Morrison, and Mr. Atkinson. Also, in attendance were Dave Berger (Solicitor), Jill Smith & Jason Smith (Borough Engineers), Mr. Branco (Borough Manager) and guests.

Chairman Figueroa called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

Ms. Jordan made a motion to accept the minutes of the December 11, 2019, seconded by Ms. Morrison, and approved unanimously.

PRIVILEGE OF THE FLOOR - none

SOLICITOR'S REPORT - no report

ENGINEER'S REPORT

Ms. Smith presented the Authority members with the Credit Policies and Procedure Manual for discussion.

Mr. Figueroa felt that the section on trees should be removed from the document.

Mr. Smith stated that he agreed with the thought, but DEP allows trees in the NPDES plan, and as such it would be difficult to not use trees as a way to adhere to the Borough's MS4 plan that was submitted.

Ms. Jordan stated that the tree section seems complicated. Ms. Joran also asked if trees planted 2,3,4 years ago would be counted or just new trees.

Mr. Smith stated that the trees must meet the criteria that DEP has in place. They must have a canopy, not be pruned, locations, etc.

Ms. Morrison stated that there are a lot of places where there is not enough space to plant the native trees as stated in the DEP Best Management Practices.

Mr. Branco informed the members that he was looking at the list of trees, and those trees; Oaks, Maples etc. were large trees with huge root systems and would not be advisable for the planting strips between curbs and sidewalks.

Mr. Atkinson questioned the dollar amounts for the BMP that would be given.

Mr. Smith stated that he looked at other programs and that items like rain barrels were only credited between \$2 and \$4 per barrel. He will review the credits so that the Authority will have something to place on the Borough web site.

Ms. Morrison indicated that she felt not many residents would apply for the credits, only large property owners due to the small parcels in the borough.

Ms. Smith informed the members that dates need to be addressed. At the last meeting it stated that the borough would send out bills in March/April and that the payments would be due by/in July. BMP's that already installed and approved would get a credit on the first bill if the owner had applied for the credit and all information has been provided.

The applications would be reviewed for completeness by the Zoning Officer, and all Tier 2 applications would then be sent to Hanover Engineering for review. Tier 1 applications may be done by the Zoning Officer.

After the applications are approved the credit will be added to the next years bill. This will be reviewed on a case by case basis.

If an application is denied, the applicant will be notified of the reasons, and will have 60 days to re-submit the application.

Mr. Stewart McCandless of 1011 Pawnee Street stated that he has his roof drains go into a cast pipe in his rear yard. There are never any wet spots in the yard and nothing in to the rear of his property. He knows there are many homes with the same situation.

Mr. Smith stated that if he or any other homeowner with the same situation would apply that it would need to be looked at to see what is in place. It could possibly be a french drain, but until it is inspected it is hard to say.

Mr. Figueroa asked the members if there were any other questions, as well as the Solicitor, engineer, or Manager.

Mr. Branco asked about the Appeals Board and how many members were needed and if members could be from the Authority, Council, and Zoning.

Solicitor Berger will look into the member count, and suggested that no Appeal Board member be part of the 3 listed positions.

Mr. McCandless stated that he would be willing to serve as an Appeals Board member and he may know a few others who may be interested.

Mr. Branco asked that the Zoning Officer be listed in the definition of the Authority. Solicitor Berger agreed and will update the definition.

Ms. Smith stated that she, Mr. Smith, Solicitor Berger, and Mr. Branco would sit down and discuss fees for Tier 2 submittals as well as any other Tier 1 submittals that the engineer may have to review or inspect. Mr. Branco also suggested that an escrow amount be formulated for the larger Tier 2 projects.

Mr. Atkinson asked that a fact sheet be prepared to answer some questions that may arise. Ms. Smith stated that she would prepare a sheet.

MANAGER'S REPORT - no report

FINANCIAL REPORT - PAYMENT OF BILLS -

Mr. Branco stated that there are currently no bills to be paid since the Authority has no money as of yet. Small items are being paid for out of the Sewer Fund. Larger items are also being paid for out of the Sewer Fund, but will be billed to the Authority when there is money in the Authority coffers.

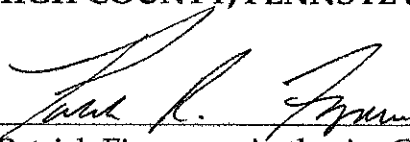
BUSINESS

Ms. Morrison suggested that the Authority start a Facebook page to get information out to the residents. Solicitor Berger will look into a policy and this will be discussed at the next scheduled meeting in February.

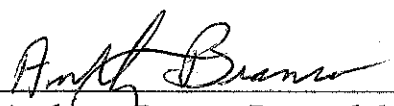
ADJOURN - Mr. Atkinson made a motion to adjourn at 7:30 P.M. seconded by Ms. Jordan and approved unanimously.

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**BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA**

By:   
Patrick Figueroa, Authority Chairman

**SUBMITTED BY**

By:   
Anthony Branco, Borough Manager

**ATTEST:**

By:   
Thomas Lansek, Authority Secretary