

**FOUNTAIN HILL BOROUGH  
PETITION FOR ZONING AMENDMENT**

**In accordance with the MPC and Section 108 of the Fountain Hill Borough Zoning Ordinance, we, the undersigned and interested parties, hereby request your honorable body to make the following amendments to the zoning ordinance and/or zoning map.**

**In the case of a zoning text amendment, provide the section number of the ordinance which you are proposing to amend, along with the language that you would like to have added/subtracted/amended to the ordinance. (Additional pages may be provided if necessary.)**

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**In the case of a zoning map amendment, the request is to rezone the property, identified by Tax Map parcel number(s) \_\_\_\_\_, from \_\_\_\_\_ zoning district to \_\_\_\_\_ zoning district. A legal description of the property to be rezoned must be included with this application, along with a map showing the proposed boundaries of the map change, the existing zoning of the land and adjacent land, and the current uses of adjacent lots.**

**The reason for this zoning amendment request is:**

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**Explain why the proposed amendment would be in the best interest of Fountain Hill.**

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**Explain what effect the proposed amendment would have on any existing residential properties in the Borough.**

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**Explain what effect the proposed amendment would have on traffic in the Borough.**

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**Explain what effect the proposed amendment would have on public and water systems.**

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(Additional pages may be provided if necessary.)

**Applicant**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Property Owner (if different than applicant)**

Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone #: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Send or deliver this petition to:**

**Eric C. Gratz, Borough Manager  
Fountain Hill  
941 Long Street  
Fountain Hill, Pa 18015  
TELEPHONE: (610) 867-0301**

**EMAIL: [egratz@fhboro.org](mailto:egratz@fhboro.org)**

## **GENERAL PROCEDURES FOR PETITIONS OF ZONING AMENDMENT**

1. Request is submitted in writing on a form supplied by the Borough, signed by the owners and/or authorized agent. Request should include a specific description of the zoning amendments to be made and/or the area to be rezoned, including Tax Map ID Numbers.
2. Upon receipt, the staff refers the request to Council for a preliminary review on whether they will entertain the request.
3. If Council agrees to entertain the request, the requestor pays the required application fee of \$ 3,500.00 to cover the costs of drafting an ordinance, advertising the public hearing, and conducting the public hearing (et al). Only after the application fee is paid, the Borough Solicitor, shall review a rough draft of the applicant's proposed zoning amendment, amend that draft for future review and processing after consulting with the applicant.
4. The proposed ordinance is referred to the Borough of Fountain Hill Planning Commission and the Lehigh Valley Planning Commission for their review and recommendation. This must occur at least thirty (30) days prior to the date of the public hearing.
6. After receiving reports from the Borough of Fountain Hill Planning Commission and the Lehigh Valley Planning Commission, staff then informs Council of their recommendations and directs the Borough Solicitor to schedule a public hearing.
7. The public hearing is scheduled, based upon the advertising requirement for public notice as required by law, to be advertised not less than 7 days nor more than 28 days before the public hearing. A good faith effort must be made to notify any affected property owners within 30 days prior to the public hearing.
8. A copy of the request for advertisement is sent to the Zoning Officer enabling him, in the case of a zoning map amendment, to post signs on the affected property. This posting must occur at least one (1) week prior to the public hearing.
9. Council holds the public hearing at a regularly scheduled public meeting. If acceptable to Council, said ordinance then may be acted on for adoption.
10. Should any significant changes to the original ordinance be made by Council, said changes must be referred back to the Borough of Fountain Hill Planning Commission and Lehigh Valley Planning Commission for additional review.
11. A copy of the amendment to the Zoning Ordinance shall be forwarded to the Lehigh Valley Planning Commission within thirty (30) days after enactment.