



FEE SCHEDULE

Effective January 5, 2023

Resolution 2023-01 (Adopted January 3, 2023)

SCHEDULE "A" Administrative Fees

Amusement Device (Coin Operated)	\$50/machine/year
Business Privilege License	Handled by Berkheimer
Check Return Fee	\$25
Copying Fees:	
Black & White (first 1000).....	\$0.25 per copy
Black & White (beyond 1000).....	\$0.20 per copy
Color.....	\$0.50 per copy
Electronic via email or electronic storage.....	No fee
Electronic Storage Device (Flash Drive).....	\$25
Specialized Document.....	Actual Cost
Credit Card Processing Fee	3%
Documentation Research (older than 12 months)	\$20 per hour in ¼ hour increments
Documentation Certification	\$5.00
Fire/Life Safety Inspections (Non-Residential Only) Required Biennially by Ordinance	\$130
Handicap Sign Application:	
New Installation	\$350
Annual Renewal	\$50
Moving Permit	Free
Municipal Liens and Claims Collections Costs:	
Filing Fee and Need Satisfaction	\$325
Attorney Time Expended	\$125.00/hour billed in 1/10 hour increments
Paralegal Time Expended	\$75.00/hour billed in 1/10 hour increments
Rental Inspection Program:	
Yearly Registration Fee.....	\$75/unit
Inspection Fee (every 4 years).....	\$90/unit
Change of Tenant (per unit charge inc. inspection).....	\$90/unit
Change of Owner (per unit charge inc. inspection).....	\$90/unit
Recycling Toters (35 Gallon)	\$10
Recycling Compost Card (City of Bethlehem Facility)	\$20
Refuse and Recycling Collection Fee	\$408/household/year
Security Alarm Registration	
Registration Fee	\$25
Late Registration (>45 days after install).....	\$50
Renewal Fee.....	\$25
Solicitation License:	
Single Day.....	\$20
Weekly (7-day).....	\$40
Thirty (30) Day.....	\$85
Seasonal (Memorial Day – Labor Day).....	\$125
Tax Certification Fee	\$15

SCHEDULE "B" CONSTRUCTION Permit Fees

RESIDENTIAL PERMITS	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
Residential Dwelling Package (Includes building, mechanical, energy, plumbing and electrical, plan submission)	\$50	\$850
Industrialized (Modular) Homes or Manufactured Homes over Full Basement (Includes building, mechanical, energy, plumbing and electrical, plan submission)	\$50	\$475
Manufactured (Mobile) Homes (Includes building, mechanical, energy, plumbing and electrical, plan submission)	\$50	\$375
Basement Finish or Interior Alteration Includes building, energy and electrical, plan submission Additional cost for any plumbing w/ required inspections Additional cost for any new HVAC w/ required inspections	\$50	\$475 \$115 \$115
Additions Includes building, energy and electrical, plan submission Additional cost for any plumbing w/ required inspections Additional cost for any new HVAC w/ required inspections	\$50	\$675 \$150 \$150
Roof Structure (over deck or patio)	\$50	\$375
Decks (over 30" elevation without electric) (Includes building, plan submittal, two inspections)	\$50	\$175
Swimming Pools & Spa/Hot Tub (Zoning Permits also Required) Above Ground, w/ electric Inground, plan submittal w/ electric Pool Barrier Only Spa/Hot Tub, electric plan, plot placement information	\$50	\$125 \$375 \$125 \$75
Accessory Structures (200sqft up to 999sqft) Building and Footer Electric (separate service)	\$50	\$325 \$150
Demolition First 2000sqft Additional over 2000sqft (per 1000sqft over)	\$50	\$75 \$25/per 1k
Minor Alteration	\$50	\$175
Retaining Wall Repair or Replacement Includes up to three site visits, over 48" in height requires engineer's sealed plan submission	\$50	\$275
Photovoltaic (Solar) or Wind Turbine Alternate Power Roof Mounted System (building, electrical, plan submission) Ground Mounted System (building, electrical, plan submission)	\$50	\$225 \$325
Generator (backup power) or Geothermal System (Includes building, mechanical, electrical, plan submission)	\$50	\$200

* Application Fees are non-refundable.

SCHEDULE "B" CONSTRUCTION Permit Fees (continued)

RESIDENTIAL PERMITS Continued	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
Residential Building Inspections (when not included in packages above)	\$50	\$75
Failed Inspection (Reinspection)		\$75
Residential Plans Review (when not included in packages above)	\$75/hr (min. 1hr)	
RESIDENTIAL PLUMBING (when not included in packages above)		
Trapped Fixtures (up to 6)	\$50	\$160
New Water Line (per lateral)	\$50	\$100
Sanitary Sewer Connection (per lateral)	\$50	\$150
Water Heater Replacement	\$50	\$75
RESIDENTIAL MECHANICAL (when not included in packages above)		
HVAC System		
First Unit and Plan Review	\$50	\$150
Each Additional Unit		\$100
Free-standing Wood Stove and Exhaust	\$50	\$200
RESIDENTIAL ELECTRICAL		
Residential Units – Flat Rate (New Construction)		
1-2 unit up to 200amp Service	\$50	\$100
1-2 unit up to 400amp Service		\$125
Industrialized (modular) or Manufactured (Mobile) Homes (up to 200amp Service)	\$50	\$125
Basements or Interior Renovations (up to 25 outlets)	\$50	\$150
Additions and Accessory Structures		
First 25 Outlets	\$50	\$150
Each Additional 25 Outlets		\$25
Service Only		
200amps or less		\$100
400amps or less	\$50	\$150
Each additional meter or panel inspected per service meter		\$100
Re-energize Inspection with Submittal to Power Company		\$100
HVAC (Electrical Only) (per unit, includes plan submission)	\$25	\$100
Swimming Pool (Electrical Only)		
Above Ground	\$25	\$100
In-Ground		\$300
Spa/Hot tub		\$100
Alternative Energy Systems (Electric Only)		
Wind Turbine	\$25	\$250
Solar/Photovoltaic		\$200
Generator		\$150
RESIDENTIAL MISCELLANEOUS		
Residential Security/Fire Alarm Systems	\$25	\$75
Residential Sprinkler System (plan submission and 2 visits)	\$25	\$150
Cost to Issue Permit or Certificate of Occupancy		\$25

* Application Fees are non-refundable.

SCHEDULE "B" CONSTRUCTION Permit Fees (continued)

NON-RESIDENTIAL PERMITS	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
New Construction and Additions (includes plan review, inspections for building, energy, and accessibility) Base fee PLUS First 25,000sqft 25,001sqft to 250,000sqft Over 250,000sqft	\$500	\$250 PLUS \$0.35 per sqft PLUS \$0.20 per sqft PLUS \$0.25 per sqft
Alterations, Renovations, or tenant "fit-out" (includes plan review, inspections for building, energy, and accessibility) Base fee PLUS First 25,000sqft Over 25,000sqft	\$300	\$200 PLUS \$0.35 per sqft PLUS \$0.30 per sqft
Building and Sub-Code Plan Review Fees (No Inspections)	\$250	\$125/hour (after 2hrs)
Single Sub-Code or Resubmission (No Inspections) (building, mechanical, plumbing, electrical, energy, or accessibility)	\$250	\$125/hour (after 2hrs)
FLAT RATES FOR BUILDING SUB-CODES (INCLUDES PLAN REVIEW)		
Fire Protection – Sprinklers and Standpipes First 200 heads and 1 standpipe Sprinkler heads greater than 200 Standpipes greater than 1	\$300	\$150 \$2 per head \$300 per standpipe
Fire Alarm System	\$50	\$200
Commercial Kitchen Exhaust (Per Hood) (building, mechanical, electrical as needed) Type 1 – Including Hood Install and Suppression System Suppression Only (in existing hood) Hood Installation Only	\$300	\$150 \$275 \$250
Signs (Parallel, Projecting, or Freestanding) Sign (1) Up to 100sqft (Building Permit with 2 Inspections) Each square foot over 100 Each Additional Sign per Building Permit App	\$300	\$100 \$4.00 per sqft \$125
Roof Replacement First 5000sqft with 1 inspection Each Additional 5000sqft Insulation Inspection when Necessary	\$150	\$150 \$200 \$75
Demolition (Interior) First 1000sqft Each Additional 1000sqft	\$50	\$200 \$50
Cell Tower (Co-locate on Existing Structures) (up to 2 inspections)	\$300	\$100 (building only)
Temporary Tent (if required) (includes one site visit)	\$50	\$200
Alternative Energy Systems (Includes Building) Wind Turbine – First 5kw Solar/Photovoltaic – First 5kw Each Additional 5kw	\$300	\$100 \$200 \$35 per 5kw

* Application Fees are non-refundable.

SCHEDULE "B" CONSTRUCTION Permit Fees (continued)

NON-RESIDENTIAL PERMITS Continued	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
Plumbing and Mechanical Sub-Codes (INCLUDES PLAN REVIEW)		
Plumbing First 3 Trapped Fixtures Additional Trapped Fixture New Water Line Sanitary Sewer Hookup Sprinkler Water Line	\$50	\$125 \$25 per trapped fixture \$100 \$150 per lateral \$250
Mechanical One HVAC Unit and Ductwork Additional HVAC or Exhaust (over 150cfm) Units (not kitchen) Single HVAC Unit Replacement (includes electrical and Mechanical)	\$50	\$150 \$500 \$200
ELECTRICAL SUB-CODES (INCLUDES PLAN REVIEW)		
Outlets or Devices (Receptable, Light Switch, Etc.) 1 to 25 Outlets or Devices Each Additional Outlets or Devices	\$50	\$125 \$50 per 25
Services and Feeders 200amps or less 400amps or less 800amps or less 1000amps or less 1500amps or less 2000amps or less Over 2000amps Multiplier for Voltage Greater than 600	\$50	\$100 \$175 \$250 \$350 \$400 \$450 \$550 Cost x3
Heating and Air Conditioning Units Up to 50kw for First Unit Up to 50kw for Each Additional Unit 51kw to 100kw for First Unit 51kw to 100kw for Each Additional Unit Over 100kw for First Unit Over 100kw for Each Additional Unit	\$50	\$50 \$75 \$100 \$100 \$200 \$100
Transformers and Motors Up to 25hp or 50kVA 26hp to 50hp or 51kVA to 100kVA 51hp to 100hp or 101kVA to 200kVA 101hp to 200hp or 201kVA to 500kVA Over 200hp or 500kVA Multiplier for Voltage Greater than 600	\$50	\$50 \$50 \$50 \$100 \$150 Cost x3
Generators, Vaults, Substations, Etc. Up to 10kw/kVA 10kw/kVA to 20kw/kVA 21kw/kVA to 100kw/kVA 101kw/kVA to 200kw/kVA 201kw/kVA to 500kw/kVA Over 500kw/kVA Multiplier for Voltage Greater than 600	\$50	\$150 \$200 \$250 \$300 \$375 \$450 Cost x3

* Application Fees are non-refundable.

SCHEDULE "B" CONSTRUCTION Permit Fees (continued)

NON-RESIDENTIAL PERMITS Continued	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
ELECTRICAL SUB-CODES Continued (INCLUDES PLAN REVIEW)		
Signs		
First Sign	\$50	\$100
Each Additional Sign		\$100
Commercial Swimming Pool Electrical (required triennially by state)		
Three Year Certification Inspection (pass or fail)	\$300	\$300
Protective Signaling Systems	\$50	\$150
Site Light and Pole Standard	\$50	\$100 each
Wind Turbine and Solar/Photovoltaic Systems		
Transfer, Disconnect, Metering, or Inverter Equipment	\$50	\$250 each
First 5kw Rating of System		\$175
Each Additional 5kw Rating of System		\$125

* Application Fees are non-refundable.

Construction Notes and Qualifications

REVIEWS BY ALTERNATE REVIEWING AGENCIES

If, due to unusual circumstances, in-house staff is required to review applications normally reviewed by Third Party Code Officials or vice versa, the fee normally charged will apply.

TYPES OF INSPECTIONS

Include but not limited to the following: footer, foundation, building, accessibility and energy rough-ins, insulation, wallboard, building, accessibility, and energy finals.

Required Education Fee

All permits governed by the Uniform Construction Code (UCC) are subject to the education fee as required by PA Act 157.

FEE CALCULATION

All fees containing a square foot price will be computed on a calculated square footage basis as measured outside-to-outside dimensions of all levels of the structure, and shall include basements, bays, hallways, stairways, utility/mechanical rooms, storage rooms, lobbies, attached garages, foyers, elevators, decks, and attics that have a minimum headroom of 6 feet.

PLAN AND SPECIFICATION REQUIREMENTS

4 copies for Third Party Code Official Review, 2 Copies for In-House Review.

All commercial building plans and specifications must be stamped and sealed by a design professional licensed in the Commonwealth of Pennsylvania.

SCHEDULE "C" ZONING, SEWAGE, & WIRELESS COMMUNICATION Permit Fees

PERMIT TYPE - ZONING	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
SIMPLE ZONING (not associated with any other permit review) Fences/Walls Home-based businesses Accessory Buildings (sheds, detached garages, etc.) or Uses Driveways/Parking Areas outside of the Right-of-Way Swimming Pools Decks less than 30” in height	\$50	\$25
ALL OTHER ZONING	\$50	\$50
ZONING RE-REVIEWS (FOR INCOMPLETE OR DENIED PLANS, VOLUNTARY PLAN REVISIONS)		\$50
FLOOD HAZARD (FLOODPLAIN) PERMIT	\$50	\$200
FLOOD HAZARD PERMIT RE-REVIEW (FOR INCOMPLETE OR DENIED PLANS, VOLUNTARY PLAN REVISIONS)		\$100
PERMIT TYPE - SEWAGE	AMOUNT DUE AT APPLICATION*	INITIAL ESCROW AMOUNT
ON-LOT SEWAGE DISPOSAL SYSTEMS New or Replacement Systems	\$50	\$2650
ON-LOT SEWAGE DISPOSAL SYSTEMS Repair and/or Modification of Existing Systems	\$50	\$700
Sewer Lateral Inspection (Per Ordinance #861)	\$100	
Sewage Enforcement Officer	Per Borough Engineer Fee Schedule	
PERMIT TYPE – WIRELESS COMM. FACILITIES (WCF)	AMOUNT DUE AT APPLICATION*	AMOUNT DUE AT ISSUANCE
WCF (Collocated)	\$50	\$1000
Small Cell WCF (Collocated) Up to 5 in single application Each small WCF over 5 in single application	\$50	\$500 \$100
Small Cell WCF Requiring New Support Structure	\$50	\$1000
Tower-Based WCF	\$50	\$2500
ROW Use Fee (Annual per WCF)		\$270
Notes: * Application Fees are non-refundable. 1. Applicant responsibility is not limited to the amount of the escrow noted on the above chart.		

SCHEDULE "D" Subdivision or Land Development Fees

Application and Initial Escrow Amounts for Subdivision or Land Development Applications			
Type of Application	Application Fee	Escrow Amount	Resubmission Fee (see Note 4)
Minor Subdivision Sketch Plan Review	\$500	\$500 + \$10/per lot or dwelling unit	
Land Development Sketch Plan Review	\$100	\$500 + \$10/per acre or portion thereof	\$1000 if escrow <\$3000
Major Subdivision Preliminary Plan Review	\$250	\$3500 + \$50/per lot or dwelling unit	\$1000 if escrow <\$3000
Land Development Preliminary Plan Review	\$250	\$3500 + \$50/per acre or portion thereof	\$1000 if escrow <\$3000
Major Subdivision Final Plan Review	\$250	\$3000 + \$50/per lot or dwelling unit	\$1000 if escrow <\$3000
Land Development Final Plan Review	\$250	\$3500 + \$50/per acre or portion thereof	\$1000 if escrow <\$3000
Minor Subdivision (re-subdivision or lot line adjustment plans)	\$150	\$2000	\$500
Notes: 1. Applicant responsibility is not limited to the amount of the escrow noted on the above chart. 2. Application Fees are non-refundable. 3. Resubmission Fees: For any plan revisions and/or resubmissions, the escrow balance shall be reestablished to \$3000 by a minimum payment of \$1000.			
Recreation Impact Fee.....			\$1000

SCHEDULE "D" Non-Subdivision or Land Development Fees

Application and Initial Escrow Amounts for Non-Subdivision or Land Development Applications		
Type of Application	Application Fee	Initial Escrow Amount
Building Code Appeal Non-Residential	\$1,500	
Building Code Appeal Residential	\$1,000	
Building Code Consultation	Contact the appropriate 3 rd Party Review and Inspection Service	
Drainage Plan Review	\$50	\$500
Fire Code Appeal (Before Salisbury Township Building Code Appeals Board)	\$250	
Professional Staff Review (includes Civil & Land Planning Engineering, Erosion & Control, Geotechnical, Land Development/Subdivision Pre-Application Consultation, Lighting, and similar Reviews)	\$150	\$1,500
SALDO Review Process Waiver Request (Non-Residential)	\$750	\$4,000
SALDO Review Process Waiver Request (Residential Only)	\$500	\$2,000
Substantive Validity Challenge or Curative Amendment	\$750	\$3,000
Zoning Hearing Board Appeal for Dimensional Variance for Residential Uses	\$250	
Zoning Hearing Board Appeal for Dimensional Variance for Non-Residential Uses	\$350	
Zoning Hearing Board Appeal for Special Exception or Temporary Use for Residential Uses	\$200	
Zoning Hearing Board Appeal for Special Exception or Temporary Use for Non-Residential Uses	\$400	
Zoning Hearing Board Appeal for Time Extension Request	\$200	
Zoning Hearing Board Appeal for Use Variance and Appeals of Determination for Residential Uses	\$500	
Zoning Hearing Board Appeal for Use Variance and Appeals of Determination for Non-Residential Uses	\$1,000	
Zoning Hearing Board Continuance Fee for each advertised Zoning Hearing Board Hearing after the initially-advertised Hearing	\$150	
Zoning Officer Site Plan Review/Preliminary Opinion	\$250	
Zoning Request for Parcel Rezoning	\$500	\$2,500
Zoning Text Amendment (per provision)	\$500	\$2,500
Notes: 1. Residential is defined as one (1) or two (2) family dwellings. 2. For Zoning Hearing Board Appeals, the applicant is responsible for 50% of the stenographer fees associated with the Zoning Appeal. 3. Applicant responsibility is not limited to the amount of the escrow noted on the above chart. 4. Application Fees are non-refundable.		

SCHEDULE "E" Police Department Fees

Police Service Fees:

Police Accident Report.....	\$15
Finger Printing.....	\$25

SCHEDULE "F" Public Works Fees

PERMIT TYPE – PUBLIC WORKS		AMOUNT DUE AT APPLICATION*
Right-Of-Way Permits and Fees:		
Excavation in the Street**		\$200
Excavation Behind the Curb**		\$150
Driveway Apron w/ Curb Cut**		\$50
Curb Ramp**		\$50
Sidewalk Repair or Replacement Without Curbing**		\$50
Curbing Repair or Replacement**		\$50
Road Occupancy (Dumpster/Equipment in Right-Of-Way)		\$75 (30 day max)
Zoning Review (if required)		\$25
* Application Fees are non-refundable.		
** Has associated escrow – see chart below.		
Right-Of-Way Permit Escrows		
Permit Type	Escrow Amount	
Excavation in the Street	\$750 (up to 100sqft of pavement restoration plus \$5 per each additional sqft)	
Excavation Behind the Curb	\$150 if involving sidewalk or curb	
Driveway Apron w/ Curb Cut	\$300	
Curb Ramp	\$350 (\$1,000 if survey work required by Borough)	
Sidewalk w/o Curbing	\$100 first 25ft (no survey or cutsheet required) plus \$2 per additional foot \$750 first 50ft (w/ survey, design, cutsheet, inspection) plus \$4 per additional foot	
Curbing	\$100 first 25ft (no survey or cutsheet required) plus \$2 per additional foot \$750 first 50ft (w/ survey, design, cutsheet, inspection) plus \$4 per additional foot	
Note 1: Escrow amounts are only noted as the initial amount posted. Should escrow need to be replenished, the amount will be determined by the Borough Manager.		
Note 2: Any applicant seeking to excavate upon or open a street shall, after obtaining a street excavation work permit, notify the Borough at least five (5) days prior to the commencement of any construction, overlay or other work, so that the Borough may, at its discretion, have an inspector observe the work being performed.		
Note 3: For the purposes of releasing escrow, the Borough will define the “completion” date of the project to be 6 months after the initial restoration of paving inspection. The escrow will be released at “completion” after an inspection of the work to assess any settling that may have occurred.		
Street Signage Fees:		
Replacement Handicapped Parking Space		\$150
Right-Of-Way Trees:		
Pruning		\$10
Removal.....		\$25

SCHEDULE "F" Public Works Fees (continued)

Street Degradation Fees:

If applicant seeks to excavate upon or open a street within seven years after the completion of paving the street, the applicant shall pay a Degradation Fee to the Borough based on the following:

Paving Completion Time Frame	Cost Per Square Foot
Greater than seven (7) years	\$0.00 / square foot
Greater than six (6) but less than seven (7) years	\$1.00 / square foot
Greater than five (5) but less than six (6) years	\$1.50 / square foot
Greater than four (4) but less than five (5) years	\$2.00 / square foot
Greater than three (3) but less than four (4) years	\$2.50 / square foot
Greater than two (2) but less than three (3) years	\$3.00 / square foot
Greater than one (1) but less than two (2) years	\$3.50 / square foot
Less than one (1) year	\$4.00 / square foot

SCHEDULE "F" HEALTH Department Fees

Health Department Fees:

License (Annual Renewal).....	\$125
New Establishment.....	\$150
Fairs/Carnivals (per stand/vendor).....	\$40
Inspections.....	\$80
Follow-up Inspections.....	\$100
Customer Complaint Investigation.....	\$80
Plan Review.....	\$100
Prosecution/Testimony.....	\$80/hr

SCHEDULE "H" Parks and Recreation Fees

Playground & Pavilion Rental

	<u>Resident</u>	<u>Non-Resident/Business</u>
Spiegel Street Playground (w/ restrooms)	\$125.00	\$150.00
All other Recreation Areas	\$20	\$50

Field Permits

All rentals below require a \$1,000,000 minimum liability insurance certificate with Fountain Hill Borough named as additionally insured. The borough administration may impose and pass on other real costs to any organizer not outlined in this fee schedule, and the administration retains the right to waive any and all fees based on exceptional circumstances.

	<u>Resident</u>	<u>Non-Resident</u>
Baseball Fields at Dodson	\$25.00	\$35
Fountain Hill Little League and BASD	FEE WAIVED	