

**Minutes**  
**BOROUGH COUNCIL**  
**September 21, 2022**  
**7 P.M.**

The Council Meeting was held in-person at Borough Hall. Council members present were: Ms. Jordan, Ms. Johnson, Mr. Rufe, Mr. Trotter, Mr. Blatt, Mr. Trabel, Mayor Johnson, and Ms. Graham. Also, in attendance were Eric Gratz (Borough Manager) and guests.

Council President Blatt called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

**MINUTES**

Approval of the minutes of September 6, 2022 as amended.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Jamie Johnson			x			
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel		x	x			
Erica Graham			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

**PRESENTATION(S)** – None.

**PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED** – None.

**DRAFT RESOLUTIONS FOR REVIEW**

**RESOLUTION NO. 2022- 26**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, ESTABLISHING A FORMAL POLICY FOR NON-PROFIT ENTITIES TO REQUEST MONETARY DONATIONS.

Mr. Gratz pointed out that the Borough Code does not allow donations to school districts, but donations to a food bank are permissible. When inquired by Council President Blatt Mr. Gratz suggested to publish details of a final donation policy on the Borough’s website and social media to inform potential applicants accordingly. Mr. Gratz also stated that the request for applicants to provide financial information is to show the use of donated funds. Council consented to present the draft resolution at the next council meeting.

**DRAFT ORDINANCES FOR REVIEW & ADVERTISEMENT**

<b>ORDINANCE NO. 871</b>		
AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, SECTION 302 (c)(3), TO DELETE/ADD CERTAIN HANDICAPPED PARKING SPACES.		
<b><u>ADD:</u></b>		
STREET	SIDE	LOCATION
North Bergen St.	front	918

Mr. Gratz mentioned that the criteria for adding the above handicapped parking space have been met and approved.  
 Mr. Gratz pointed out that a motion to advertise this draft ordinance is needed to be able to present at either the next October or November meetings. Council President asked for a motion to advertise the above ordinance.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson			x			
Wilbert Rufe			x			
Doug Trotter	x		x			
Philip Trabel		x	x			
Erica Graham			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

<b>ORDINANCE NO. 872</b>		
AN ORDINANCE REPEALING ORDINANCE NO. 729, STORMWATER ORDINANCE, IN ITS ENTIRETY AND ESTABLISHING A NEW STORMWATER ORDINANCE TO COMPLY WITH UPDATED DEP REGULATIONS.		

Mr. Gratz explained that the Stormwater Authority followed Ms. Smith’s (Hanover Engineering) recommendation to establish a new Stormwater ordinance that includes all language that DEP and the LVPC are looking for.  
 Council President Blatt asked for a motion to advertise the above ordinance as well.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Jamie Johnson		x	x			
Wilbert Rufe			x			
Doug Trotter			x			

Philip Trabel			X		
Erica Graham			X		
Norman E. Blatt Jr.			X		
Mayor Johnson					

**OLD BUSINESS**

Mr. Gratz reported that the second tranche of the ARPA funds (approx.\$242k) have been received. As originally discussed, the ARPA funds were designated in its entirety for infrastructure projects. Mr. Gratz explained that the total base and contingency bids for the Broadway Curb and Sidewalk project exceed the grant award for the project and suggested to use the funds to be able to complete the Broadway Curb and Sidewalk project in its entirety.

Council President asked for a motion to authorize the use of the ARPA funds for the Broadway Curb and Sidewalk project.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson			X			
Wilbert Rufe			X			
Doug Trotter		X	X			
Philip Trabel	X		X			
Erica Graham			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

**DISCUSSION ITEMS (NEW BUSINESS)**

Mr. Gratz suggested to schedule the Budget meetings (i.e. Meeting as a whole) as follows:

October 26, 2022 at 6 pm – General Fund, Liquid Fuels, Capital Projects

November 2, 2022 at 6 pm – Sewer, Health, Fire, Library Funds

November 16, 2022 at 6 pm – Any unfinished business, if needed.

Council consented and authorized Mr. Gratz to advertise accordingly.

**CDBG Award**

Mr. Gratz reported that the Borough received notice of the 2022 CDBG grant award for Jeter Ave (here: Kieffer to Hoffert and Hoffert to Bergen Streets) in the amount of \$257,100. The official award is forthcoming and will require a vote to accept at that time.

**COUNCIL ACTION ITEMS**

Council President Blatt asked for a motion to approve the 2023 Minimum Municipal Obligations (MMO) for the Police and the PMRS (Defined Benefit and Cash Balance) pension plans as presented in the Memo to Council

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson			x			
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel	x		x			
Erica Graham		x	x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

**PRIVILEGE OF THE FLOOR** – Discussion on Non - Agenda Items - None.

**EXECUTIVE SESSION** (None)

**ADJOURNMENT**

At 7:16 pm Council President entertained a motion to adjourn the meeting. Ms. Johnson made the motion, seconded by Mr. Trabel and unanimously approved.

BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA

By:

\_\_\_\_\_  
Norman E Blatt - President of Council

SUBMITTED:

BY: \_\_\_\_\_  
Cordula Voges, Finance Director

ATTEST:

By: \_\_\_\_\_  
Eric Gratz, Borough Manager

Next Ordinance – 873  
Next Resolution – 2022 - 27