

**BOROUGH OF FOUNTAIN HILL
COUNCIL WORK SESSION MINUTES
September 21, 2016
7:00 P.M.**

Council members present were: Mr. Rapp, Mr. Trabel, Ms. Halleman, Ms. Jordan and, Mr. Blatt and Mr. Trotter, Jr., Ms. Gifford and Mayor Rosado were absent. Also in attendance was Jason Quarry, Public Works Supervisor, Albert Rohrbach, Zoning Officer, Chief Bachert, Ray Anthony, Fire Marshall, and visitors.

Council President Rapp called for the pledge to the flag.

Council President Rapp reviewed items to be placed on the October 3, 2016 meeting agenda as follows:

1. Minutes of August 24, 2016 the Work Session Meeting – DRAFT (Please submit revisions in writing to Mr. Branco)
2. Minutes of the September 6, 2016 Regular Meeting – DRAFT (Please submit revisions in writing to Mr. Branco)

Presentations:

Mr. Jim MacDonald of 3 SEED Marketing made a presentation for a new website design. The new site will be able to be viewed on a variety of different screens, cell phone, tablet, monitors, etc.

During the presentation the following questions were asked of Mr. MacDonald;

- Ms., Gifford asked if Borough businesses could be link to through our site; Mr. MacDonald stated that the site will allow you to look at the category you are interested in, click on it, and that will take you to the web site of the business you are looking for.
- Ms. Halleman asked what references Mr. MacDonald had; Mr. MacDonald stated that 3 SEED has done sites for Catasauqua Borough, United Way, AAA of Northampton, and others.
- Ms. Gifford asked if there were any non-profits that 3 SEED did work for; Mr. MacDonald stated Angel 34, Weller Center and numerous churches.
- Ms. Halleman asked that the site not be complicated.
- Ms. Gifford requested that since Fountain Hill is in the middle of many attractions such as hiking, if links could be put on the site for visitors listing the surrounding attractions.
- Ms. Gifford asked how long it would take to have a site up and running; Mr. MacDonald recommended a committee be put in place and someone be delegated to make quick decisions. If that is in place, the site would take about 8 weeks.

By a unanimous agreement, Mr. Branco was directed to get started. The initial cost would be \$9,000.00 and then there would be a yearly fee of \$960 for the server and maintenance. Mr. Branco will notify Mr. MacDonald.

Discussion Items:

Council was informed that Mr. Don Lipson would be retiring at the end of the year.

Council Action. Mr. Branco asked, and received permission to advertise an RFP in both the Lehigh and Northampton Counties Law Journal.

First Reading

ORDINANCE NO. 827

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL,
CHAPTER 15, PART 3, PROHIBITING PARKING AT VARIOUS TIMES, AMENDING SECTION 302 (c) (3),
BY APPROVING THE DELETION OF THE FOLLOWING HANDICAPPED PARKING SPACES

DELETE:

STREET	SIDE	LOCATION
Russell Avenue	Front	#1229
Russell Avenue	Front	#1120
Seneca Street	Front	#748

GENERAL REPEALER

All Ordinances or parts of ordinances, and all resolutions or part of resolutions, inconsistent herewith shall be and are herewith repealed.

3. **SEVERABILITY.** It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. Borough Council hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it has advance knowledge that any part would be declared invalid.

4. **PROCEDURAL DEFECTS IN ENACTMENT.** Any procedural challenge shall be filed in accordance with applicable law.

5. **ENACTMENT.** Under Authority of Law, Borough Council of Fountain Hill hereby enacts and ordains into an Ordinance the attached documents this date of November 3, 2014. The provisions of this Ordinance shall become effective immediately from the date of passage of this Ordinance.

Date of Borough Council Public Hearing: October 3, 2016

DULY ENACTED AND ORDAINED on this 3rd day of October, 2016, by the Borough of Fountain Hill in lawful session duly assembled.

Council Action:

- MJ Mayrosh Architecture – proposal for services (Public Works addition) in the amount of \$26,000 plus reimbursable Expenses, and for Jena Engineering a proposed fee of \$51,000 for work to be performed.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford		X	X			
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

- **RESOLUTION NO. 2016- 26**

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

A RESOLUTION SETTING FORTH THE DEGRADATION FEE PURSUANT TO CHAPTER 21, STREETS AND SIDEWALKS, SECTION 305, OF THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL

WHEREAS, the Code of Ordinances of the borough of Fountain Hill (hereafter the “Borough”), Chapter 21, Streets and Sidewalks, Section 305, provides for a Degradation Fee in connection with the opening or excavating of streets within the Borough; and

WHEREAS, Chapter 21, Streets and Sidewalks, Section 305, of the Code of Ordinances provides that the Borough shall set the Degradation Fee by resolution; and

WHEREAS, the prior Resolution as to Degradation Fees established cost per square feet and it has subsequently been determined that the cost should be per square yard.

NOW, THEREFORE, BE IT RESOLVED by the borough of Fountain Hill, Lehigh County, Pennsylvania, in lawful fashion duly assembled as follows:

1. The applicant shall pay to the Borough Secretary a permit fee of \$100 for work in the cartway, and a fee of \$50 for work behind the cartway.
2. If, pursuant to Chapter 21, Streets and Sidewalks, Section 305, of the Code of Ordinances, an applicant seeks to excavate upon or open a street within seven years after the completion of paving the street, the applicant, prior to issuance of the street excavation work permit, shall pay a Degradation Fee to the Borough in accordance with the following:

Degradation Fee:

Paving Completion Time Frame	Cost Per Square Yard
Greater than seven (7) years	\$0.00/square yard
Greater than six (6) but less than seven (7) years	\$110.00/square yard
Greater than five (5) but less than six (6) years	\$120.00/square yard
Greater than four (4) but less than five (5) years	\$130.00/square yard
Greater than three (3) but less than four (4) years	\$140.00/square yard
Greater than two (2) but less than three (3) years	\$150.00/square yard
Greater than one (1) but less than two (2) years	\$160.00/square yard
Less than one (1) year	\$170.00/square yard

3. If Borough Council waives the Degradation Fee as permitted in Section 305, the applicant shall, prior to the issuance of the street excavation work permit, post an amount in escrow to ensure proper and satisfactory completion of all pavement and trench and road restoration, said proper and satisfactory completion to be determined by the Borough Engineer. The amount of the escrow required shall be determined by the Borough Engineer.
4. Any applicant seeking to excavate upon or open a street shall, after obtaining a street excavation work permit, notify the Borough at least five (5) days prior to the commencement of any construction, overlay or other work, so that the Borough may, at its discretion, have an inspector observe the work being performed.

DULY RESOLVED this 21st day of September, 2016, by Borough Council of the Borough of Fountain Hill, Lehigh County, PA, in lawful session and duly assembled.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon		X	X			
Norman Blatt	X		X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

Ms. Gifford made a motion to adjourn at 8:00 PM, seconded by Mr. Trotter.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Secretary