

**BOROUGH OF FOUNTAIN HILL  
COUNCIL MEETING MINUTES  
October 7, 2019  
7:00 PM**

Council members present were: Ms. Jordan, Mr. Ferencin, Mr. Blatt, Mr. Trotter, Mr. Atkinson, Mr. Trabel, and Ms. Halleman. Also, in attendance were Anthony Branco (Borough Manager), Cordula Voges (Finance Director), Pete Lehr (Solicitor), and guests.

Council President Atkinson called the meeting to order and asked everyone to rise for the Pledge to the Flag.

The documents listed below were provided to Council for the October 7, 2019 Council meeting:

1. Agenda for 10/7/2019
2. Minutes of August 21, 2019 Council Meeting
3. Request from Ms. Shannon Rapp 1229 Russell Ave – handicap space
4. Lehigh County Police Consortium contract
5. Motion to Hire Tom Wargo as Zoning/Codes officer – all docs received
6. Motion to hire Nathan Somishka – PW labor – contingent of passing all required testing

**APPROVAL OF MINUTES**

- Minutes of August 21, 2019 Council Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Francis Ferencin			x			
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

**PRIVILEGE OF THE FLOOR**

- Pre-Scheduled Appearances

Mr. Brian Ferencin on 1210 Broadway thanked Council for the opportunity to interview for the Public Works position.

He also recommended to consider outsourcing the management of the Pump Station on Brighton Street to St. Luke’s Hospital or a third-party vendor.

Ms. Stephanie Spencer on 1035 Jeter Avenue commended the local police force for their speedy response to the shooting incident on September 19, 2019 in her neighborhood and emphasized the value of a local police force.

Mr. Todd Bozes on 1010 Delaware Avenue inquired about the Borough’s official Facebook page. He suggested that the Borough could take possession of the Facebook page that the Mayor had administrative privilege to, keep its followers and then develop official policies to manage the site. Council President Atkinson welcomed that proposition and asked for a motion to initiate/develop an official Borough social media site/policy.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin	x		x			
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

Discussion on Agenda Items - none.

MAYOR'S REPORT – none.

**BOROUGH MANAGER REPORT**

Mr. Branco presented the Whitehall Township Police Department’s status on the Consortium testing for 2019 and 2020 testing cycles. The consortium was formed to band together municipalities in Lehigh County providing one test (written and physical) for candidates hoping to become police officers.

NEW BUSINESS - none

RESOLUTIONS – none

**ORDINANCES**

The Second Reading of Ordinance No. 853 – Creating a Stormwater Municipal Authority for the Purposes of Managing Stormwater Issues - was delayed.

Mr. Branco announced that a public meeting will be scheduled to inform business owners and the general public about the creation of such municipal authority.

**MOTIONS**

- Request from Ms. Shannon Rapp for a handicap space at the front of 1229 Russell Ave.

Public Works and Police did not object to the request.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin			x			
Norman Blatt	x		x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

- Lehigh County Police Consortium – motion to become a member of the Consortium

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		x	x			
Francis Ferencin			x			
Norman Blatt			x			
Doug Trotter			x			
Leo Atkinson			x			
Philip Trabel	x		x			
Helen Halleman			x			
Mayor Gifford						

OLD BUSINESS - none.

#### COUNCIL PRESIDENT’S REPORT

Council President Atkinson reminded of the Trick or Treat Night on October 25, 2019 from 6 to 8 pm.

#### SOLICITOR'S REPORT

Mr. Lehr reported that a single bid was received for the sale of the real property on 865 Logan Street and that Council had accepted the respective sales contract.

#### COMMITTEE REPORTS

A. Finance (Trotter, Blatt, Jordan)

Mr. Trotter asked Council to approve the check detail reports for September 2019.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		x	x			
Francis Ferencin			x			
Norman Blatt			x			
Doug Trotter	x		x			

Leo Atkinson  
 Philip Trabel  
 Helen Halleman  
 Mayor Gifford

		x			
		x			
		x			

B. Public Works (Jordan, Atkinson, Trotter)

Ms. Jordan read the Public Works hours worked reports for the month of September 2019.

- Motion to hire Mr. Tom Wargo as the full time Zoning and Codes Enforcement Officer

Most plan reviews will be done in-house. Fire and commercial building plans will continue to be reviewed by Keycodes.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Francis Ferencin				x		
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel				x		
Helen Halleman				x		
Mayor Gifford						

- Motion to hire Mr. Nathan Somishka for the position of PW Laborer was abandoned because of his own health reporting.

C. Police (Atkinson, Trotter, Blatt)  
 None

D. House & Ordinances (Blatt, Halleman, Jordan)  
 None

E. Fire (Trabel, Ferencin, Halleman)

Mr. Trabel read the Fire Reports for the month of September. He also announced that the Voluntary Fire Department is holding Fire Prevention event on the weekend of November 3, 2019.

The Voluntary Fire Department asked Council for permission to sell Christmas trees again this year on the swimming pool premises.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin		x	x			
Norman Blatt			x			
Doug Trotter			x			
Leo Atkinson			x			
Philip Trabel	x		x			

Helen Halleman  
Mayor Gifford

		x			
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F. Recreation (Ferencin, Atkinson, Trabel)

Mr. Ferencin reported the closing of the swimming pool on August 11, 2019 ended the 2019 pool season.

G. Health & Sanitation (Halleman, Ferencin, Trabel)

Ms. Halleman read the September 2019 collection reports for Sewer and Garbage.

H. Personnel (Trotter, Blatt, Jordan)

None

SPECIAL OR SELECT COMMITTEES – none.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items

- Mr. Michael Spencer on 1035 Jeter Avenue submitted a complaint letter dated 9/26/2019 regarding the inconsistent use of time limits at the September 17, 2019 Borough Council special meeting.  
Mr. Spencer also submitted in writing (dated October 7, 2019) a request for Council to uniformly and equitably set/enforce time limits for speakers in the future and a request to make council meeting agendas available to the public beforehand (i.e. possibly on the Borough’s website).
- Attorney Vasiliadis addressed Council on behalf of his client, Ms. Debra Bronson on 608 Forest Street, about the missing Fire Marshall report for a fire on June 27, 2019. He is considering a writ of mandamus to act on this matter.  
Mr. Branco responded that the Fire Marshall is appointed by the Borough and therefore, the Borough cannot order him to issue a report.  
Council will inquire further.

EXECUTIVE SESSION (if needed)

At 8:20 p.m. Council President Atkinson asked Council to retreat for an executive session that would end the public meeting.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Francis Ferencin			x			
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

ADJOURNMENT

The meeting adjourned at 8:20 p.m. on a motion by Ms. Jordan and unanimously accepted.

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**BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA**

By: \_\_\_\_\_  
Leo Atkinson - President of Council

**SUBMITTED BY**

By: \_\_\_\_\_  
Cordula Voges, Finance Officer

**ATTEST:**

By: \_\_\_\_\_  
Anthony Branco, Borough Manager

Next Resolution 2019-33  
Next ordinance # 854