

**MINUTES
BOROUGH COUNCIL
October 2, 2023
7 P.M.**

The Council Meeting was held in-person at Borough Hall. Council members present were: Ms. Jordan, Ms. Johnson, Mr. Trotter, Mr. Blatt, Mr. McCandless, Mr. Trabel, and Mayor Johnson. Mr. Rufe was absent. Also in attendance were Jason Quarry (Interim Borough Manager & Public Works Supervisor), Cordula Voges (Finance Director), Keith Zehner (Zoning Officer), Ed Bachert (Police Chief), Dave Berger (Solicitor), and guests.

PLEDGE OF ALLEGIANCE

Council President Blatt called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

MINUTES

- Approval of the minutes of September 20, 2023 as amended - ACTION ITEM

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Jamie Johnson					x	
Wilbert Rufe						x
Doug Trotter			x			
Philip Trabel			x			
Stew McCandless		x	x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- **PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED**

Mr, Michal Zovko of 507 Greene Ct reported that sneakers were hanging on the power lines going across the intersection of Broadway and Smiley Avenue. He asked to have the sneakers removed. Council President Blatt stated that the incident will be referred it to Public Works.

- **MAYOR’S REPORT** – None.
- **BOROUGH MANAGER’S REPORT** – None.
- **NEW BUSINESS**
 - Introduction new Borough Manager – Amy Burkhart

On behalf of Council, Council President Blatt introduced and welcomed Ms. Amy Burkhart as the new Borough Manager with a start date of October 17, 2023.

- **RESOLUTIONS FOR FINAL PASSAGE**

**BOROUGH OF FOUNTAIN HILL
RESOLUTION NO. 2023-20**

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, TO APPOINT A BOROUGH MANAGER AND BOROUGH SECRETARY

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson			X			
Wilbert Rufe						x
Doug Trotter		x	X			
Philip Trabel			X			
Stew McCandless	x		X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- **ORDINANCES FOR FINAL PASSAGE** – None.

- **MOTIONS**

- PMRS & PSAB MMO 2023 Payments – Approval

Council President Blatt asked if there was a motion to authorize the above payments.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson			X			
Wilbert Rufe						x
Doug Trotter	x		X			
Philip Trabel		x	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- Remove Andrew Boyer from the Stormwater Authority Board

Mr. McCandless stated that Mr. Boyer had missed numerous meetings and did not respond to any requests. He asked to remove Mr. Boyer from the Stormwater Authority Board. Under these circumstances, Mr. Berger explained that a formal dismissal letter was not needed. Council President Blatt asked if there was a motion to remove Mr. Boyer from the Stormwater Authority Board.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		X			
Jamie Johnson			X			
Wilbert Rufe						x
Doug Trotter			X			
Philip Trabel		x	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- Approve appointment of Mr. Adam Arnold as successor to fill the unexpired term

Mr. Adam Arnold Candidate of 605 Norway Place was one the candidates that Council had interviewed for Borough Council. Mr. Arnold is interested in serving as a member on the board of the Stormwater Authority for Mr. Boyer's unexpired term. Council President Blatt asked if there was a motion to appoint Mr. Arnold.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson			X			
Wilbert Rufe						x
Doug Trotter			X			
Philip Trabel		x	X			
Stew McCandless	x		X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- **OLD BUSINESS - None**
- **COUNCIL PRESIDENT'S REPORT**

Council President Blatt reported that Lehigh County is asking to set up drop off ballot box in Fountain Hill's lobby again.

Council President Blatt reminded that October is fire safety month.

Council President Blatt thanked Mr. Quarry for serving as Interim Borough Manager.

Council President Blatt reminded of the upcoming Budget meetings as advertised.

Council President Blatt inquired about the progress regarding Pickleball courts. Ms. Johnson stated that the availability of grants is being reviewed.

- **SOLICITOR’S REPORT** – None.
- **COMMITTEE REPORTS**
 - Finance (Trotter, Blatt, Jordan)
 - Motion to pay the bills as presented

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson		x	X			
Wilbert Rufe						x
Doug Trotter	x		X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- Public Works (Jordan, Trotter, Rufe)

Mr. Quarry reminded of the upcoming Electronic Recycling event on 10/21/2023.

Mr. Quarry alerted residents of Jeter Avenue to be on the lookout for No Parking signs, because road construction will start soon.

- Police (Blatt, Trotter, Johnson) – None.
- House & Ordinances (Rufe, Jordan, McCandless) - None.
- Fire (Trabel, Rufe, McCandless)

Mr. Trabel read the fire report for September.

Council President Blatt reminded that the Fire Department had asked for permission to participate in the Halloween parade in Hellertown and potentially Emmaus. Mr. Berger stated that Council’s motion to authorize the Fire Department’s participation was needed. Council President Blatt asked if there was a motion to authorize the above.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson			X			
Wilbert Rufe						x
Doug Trotter			X			
Philip Trabel	x		X			
Stew McCandless		x	X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

Mr. Berger confirmed that the partial closing of Cherokee Street during Fountain Hill’s Trunk or Treat night with temporary No Parking signs is permitted.

- o Recreation (Johnson, Rufe, Trabel)

Ms. Johnson reminded that the Fountain Hill Halloween Trick or Treat night is scheduled for October 27, 2023 between 6 and 8 PM.

- o Health & Sanitation (McCandless, Johnson, Trabel)

Mr. McCandless read the September Sewer/Garbage collection reports.

- o Personnel (Trotter, Blatt, Jordan) – None.
- o IT Committee (Johnson, Rufe, Jordan) – None.

• **SPECIAL OR SELECT COMMITTEES**

Ms. Jordan reminded that “Books on the Hill” has had its 2nd anniversary. She encouraged everyone to check out the City of Bethlehem’s library website for upcoming programs.

• **PRIVILEGE OF THE FLOOR** – Discussion on Non - Agenda Items

Mr. Jason Brandon of 701 S Hoffert St inquired if the planned pool repairs are on schedule. Mr. Quarry responded that the pool will be primed and winterized, and de-winterizing will take place in spring, early enough to test the pool. Council President Blatt - and affirmed by Ms. Johnson - assured that Council is committed to open the pool next year.

Mr. Zehner (Zoning Officer) reminded that the Planning Commission is scheduled to meet on November 20, 2023, instead of originally scheduled on October 9, 2023. The meetings were advertised accordingly.

EXECUTIVE SESSION – (Litigation Matter) & **ADJOURNMENT**

At 7:27 PM Council President Blatt asked to adjourn the Council meeting and asked Council to move into an executive session to discuss a litigation matter. Mr.Trabel made the motion, seconded by Mr. McCandless and unanimously approved.

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA

By:

Norman E Blatt - President of Council

ATTESTED

BY: _____
Jason Quarry, Interim Borough Manager

SUBMITTED

BY: _____
Cordula Voges, Finance Director

Next Ordinance – 880
Next Resolution – 2023-21

Approved