

**BOROUGH OF FOUNTAIN HILL
COUNCIL MEETING MINUTES
October 2, 2017**

7:00 P.M.

Council members present were: Ms. Jordan, Mr. Trabel, Mr. Blatt, Ms. Halleman, Ms. Gifford, Mr. Trotter, and Mayor Rosado. Also in attendance were Mr. Peter Lehr, Esq., Anthony Branco, Executive Administrator, Bethany Sebesta, Assistant to the Executive Administrator, Police Chief Bachert, Jason Quarry, PW Supervisor, Fire Chief Boeher, Albert Rohrbach, Zoning Officer, Joe Patanella, and guests. Council President Rapp was absent.

Council Vice-President Blatt called for the pledge to the flag.

Council Vice-President Blatt indicated the next item on the agenda was the approval of minutes:

1. Minutes of the August 23, 2017 Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp						X
Mayor Jose Rosado						

2. Minutes of the September 5, 2017 Regular Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp						X
Mayor Jose Rosado						

PRIVILEGE OF THE FLOOR: (agenda items) None.

MAYOR’S REPORT:

Mayor Rosado read the Police Department’s monthly report on incidents and reviewed any significant increases or decreases. Mayor Rosado then read the District Magistrate’s report and monthly tickets and reports collections from the Police Department and monthly receipts for tickets and reports submitted by the Department.

Mayor Rosado and Fire Chief Boehrer presented the following awards to members of the Fountain Hill Volunteer Fire Department:

- Mr. Dennis Hercik – 47 years of service
- Mr. Joseph Hart – 25 years of service
- Mr. Peter Roberts – Firefighter of the Year Award

Council members and guests thanked the Fire Department and the acknowledged individuals for their service and efforts.

EXECUTIVE ADMINISTRATOR’S REPORT:

Mr. Branco asked Council for approval to establish the Borough’s Trick-or-Treat night on Friday, October 27, 2017 from 6pm – 9pm. Council Vice President Blatt stated that in the past Trick-or-Treat only runs until 8pm and to please make that adjustment.

Mr. Branco announced that Barker & Barker Contractors failed to supply correct documentation to Hanover Engineering during the Jeter Ave. Reconstruction Project, resulting in additional fees of \$2,091.00. Mr. Branco asked Council for approval to withhold this amount from the retainer owed to Barker & Barker.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford		X	X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp						X
Mayor Jose Rosado						

Mr. Branco invited Mike Yurasek of 630 Lechauweki Ave. to speak to Council about receiving a grant from the Iron Pigs to update the Little League ballfields. Mr. Y? explained that the Little League received \$3500 to update the ballfields. \$500 is allocated to updating the scoreboard, \$500 is allocated to removing brush along the 1st base line, and the remaining \$2500 will be used for general updating such as new dirt and grass seed. Council Vice President Blatt asked how much brush the League was preparing to remove. Mr. Y? explained about 10 feet. Council Vice President asked for a motion to accept these alterations.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford	X		X			
Hellen Halleman			X			
Annamarie Jordan		X	X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp						X
Mayor Jose Rosado						

RESOLUTIONS: none

ORDINANCES: none

MOTIONS: none

OLD BUSINESS:

Mr. Branco reported that the Borough held a successful Electronics Recycling Drive.

Ms. Gifford added that the Borough Clean-Up location for Saturday, October 7th will now meet on the corner of N. Lynn St. and Stanley Ave at 9am.

Council Vice President Blatt noted that the Borough has received a letter from the City of Bethlehem Water Department stating that the fire hydrant located on Benner Ave. will be upgraded from a 4" main to a 6" main by the end of 2017. Ms. Gifford commented that although the City would be fixing the issue, the Borough pays a monthly maintenance rental to have all of the hydrants maintained. Ms. Gifford suggested meeting with the City to review the Borough's hydrant maintenance schedule. Mr. Trotter added that it may be helpful for the City to send a monthly maintenance report to the Borough. Mr. Branco directed Mr. Lehr to draft a letter to the City to establish a meeting about the issue.

COUNCIL PRESIDENT'S REPORT: none

SOLICITOR'S REPORT: Mr. Lehr requested an Executive Session.

COMMITTEE REPORTS:

- Finance Committee:
Councilman Trotter reviewed the bills paid in each Fund, and made a motion for the approval of the bills. The motion was seconded by Mr. Trabel and was approved unanimously.

- Public Works Committee:
 - Ms. Jordan presented the September Public Works report submitted by Mr. Jason Quarry. Ms. Jordan made a motion to sell a snow blower that the Public Works Department does not use. Mr. Trotter seconded the motion and it passed unanimously. Mr. Lehr was advised to review the legal procedure of selling municipal equipment.
- Police Committee: Chief Bachert announced that the Police Department will be hosting a Drug Take Back in conjunction with St. Luke's Hospital on October 28, 2017 from 10am – 2pm.
- House & Ordinance Committee: Council Vice President Blatt stated that the marijuana and blight ordinances were still under review.
- Fire Committee: Mr. Trabel read the September fire report.
- Recreation Committee: Ms. Gifford stated that the Borough Clean-Up location for Saturday, October 7th will now meet on the corner of N. Lynn St. and Stanley Ave at 9am.
- Health & Sanitation Committee: Councilwoman Halleman read the September Sewer and Sanitation report.
- Personnel Committee: N/R

SPECIAL OR SELECT COMMITTEES: N/R

PRIVILEGE OF THE FLOOR (non-agenda items): none

Councilwoman Gifford made the motion to adjourn to Executive Session at 7:33 PM. Mr. Trabel seconded the motion and it was approved unanimously.

Council returned from an Executive Session regarding real estate property and litigation at 7:52 PM. No action was taken. Council adjourned from the regular meeting at 7:52 PM.

Respectfully Submitted,

Bethany Sebesta, Assistant to the Executive Administrator

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Norman Blatt Jr., Vice-President of Council

ATTEST:

By: _____
Anthony Branco, Executive Administrator