

**BOROUGH OF FOUNTAIN HILL  
COUNCIL MEETING MINUTES**

**November 4, 2019**

**7:00 PM**

Council members present were: Ms. Jordan, Mr. Blatt, Mr. Trotter, Mr. Atkinson, Mayor Gifford, Mr. Trabel, and Ms. Halleman. Also, in attendance were Anthony Branco (Borough Manager), Cordula Voges (Finance Director), Pete Lehr (Solicitor), Ed Bachert (Police Chief), Jason Quarry (Public Works Supervisor) and guests. Mr. Ferencin was absent.

Council President Atkinson called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

The documents listed below have been provided to Council in your agenda or as a separate document for the October 23, 2019 Council meeting;

- Agenda
- Minutes of September 17, 2019 Special Council Meeting
- Minutes of September 18, 2019 Council Meeting
- Minutes of October 7, 2019 Council Meeting
- Minutes of October 23, 2019 Council Meeting
- Minutes of October 24, Committee of the whole – Budget discussions
- Minutes of October 28, Committee of the whole – Budget discussions
- Bills to be paid

**APPROVAL OF MINUTES**

- Minutes of September 17, 2019 Special Council Meeting
- Minutes of September 18, 2019 Council Meeting
- Minutes of October 7, 2019 Council Meeting
- Minutes of October 23, 2019 Council Meeting
- Minutes of October 24, Committee of the whole – Budget discussions
- Minutes of October 28, Committee of the whole – Budget discussions

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Francis Ferencin						x
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

PRIVILEGE OF THE FLOOR

- Pre-Scheduled Appearances – none
- Discussion on Agenda Items – none.

MAYOR'S REPORT

Mayor Gifford read the month of October Police report and invited Chief Bachert to report on the recent traffic incident involving a UGI truck.

EXECUTIVE ADMINISTRATOR’S REPORT

The Borough Manager announced that the Pennsylvania Department of Community and Economic Development (DCED) has grant funds of \$400k available for securing Borough Hall and asked for a motion to further pursue the application process.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		x	x			
Francis Ferencin						x
Norman Blatt			x			
Doug Trotter	x		x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

Mr. Branco reported that the Pennsylvania Department of Conservation and Natural Resources (DCNR) will release \$5k for supply and installation of trees in Lechuaweki Park. The trees will be counted as a credit toward the MS4 requirements.

It was discussed that tracking of trees planted in the Borough could be done on the Borough’s website as well.

NEW BUSINESS – none.

RESOLUTIONS – none.

ORDINANCES

**Second Reading**

ORDINANCE NO. 854

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, SECTION 302 (c)(3), TO ADD CERTAIN HANDICAPPED PARKING SPACES

BE IT ORDAINED by the Borough Council of the Borough of Fountain Hill, Lehigh County, Commonwealth of Pennsylvania, that Chapter 15, Part 3, Section 302(c)(3), shall be amended as follows:

**ADD:**

STREET	SIDE	LOCATION
Russell Avenue	Front	1220
Russell Avenue	Front	1229

2. **GENERAL REPEALER.** All Ordinances or parts of ordinances, and all resolutions or part of resolutions, inconsistent herewith shall be and are herewith repealed.

3. **SEVERABILITY.** It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. Borough Council hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it has advance knowledge that any part would be declared invalid.

4. **PROCEDURAL DEFECTS IN ENACTMENT.** Any procedural challenge shall be filed in accordance with applicable law.

5. **ENACTMENT.** Under Authority of Law, Borough Council of Fountain Hill hereby enacts and ordains into an Ordinance the attached documents this date of February 20, 2019. The provisions of this Ordinance shall become effective immediately from the date of passage of this Ordinance.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencik						x
Norman Blatt		x	x			
Doug Trotter			x			
Leo Atkinson			x			
Philip Trabel	x		x			
Helen Halleman			x			
Mayor Gifford						

**MOTIONS**

- Request from Ms. Jeanne Rosario of 710 Hertzog Ave. for a handicap parking space.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencik						x
Norman Blatt			x			
Doug Trotter	x		x			
Leo Atkinson			x			
Philip Trabel		x	x			
Helen Halleman			x			
Mayor Gifford						

OLD BUSINESS – none.

COUNCIL PRESIDENT’S REPORT

- Council President Atkinson thanked the participants in this year’s Trick or Treat activities.
- The annual Christmas Tree lighting ceremony will be held on 12/8/2019 starting at 4 PM at Cherokee St. across from the Fire Department.
- Mr. Atkinson reminded that the Borough will be holding a public meeting on November 14, 2019 at 7 pm at the St. Luke’s Hospital Laros Auditorium to explain the various aspects and responsibilities under the MS4 Program and Pollutant Reduction Plan, presented by the Borough Engineer.
- Another budget meeting as a Committee As A Whole will need to be scheduled in November – suggested dates are: 13, 15, 18, 19, 21 and 22.

SOLICITOR'S REPORT – none.

COMMITTEE REPORTS

A. Finance (Trotter, Blatt, Jordan)

Mr. Trotter read the October Check Detail Reports for the following funds: General, Health & Sanitation, Sewer, Library and Liquid Fuel.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin						x
Norman Blatt		x	x			
Doug Trotter	x		x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

Council approved the expenditures.

B. Public Works (Jordan, Atkinson, Trotter)

Ms. Jordan read the Public Works hours worked reports as submitted by the Public Works Supervisor.

Ms. Jordan introduced Mr. Matthew Schule who was recently interviewed for the full-time position as a Public Works employee and made the motion to hire him.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Francis Ferencin						x
Norman Blatt			x			
Doug Trotter		x	x			

Leo Atkinson  
 Philip Trabel  
 Helen Halleman  
 Mayor Gifford

		x			
		x			
		x			

C. Police (Atkinson, Trotter, Gifford)

Council President Atkinson reported that Chief Bachert’s request for a Longevity Bonus – as granted to the police officers in the Collective Bargaining Agreement and other Borough employees– will be further discussed in the upcoming Budget Session.

D. House & Ordinances (Blatt, Halleman, Jordan)  
 None

E. Fire (Trabel, Ferencin, Halleman)

Mr. Trabel announced that the annual “Santa Run” will be held again before Christmas. A date was not set yet. The Christmas tree sale will commence on November 25, 2019 on the premises of the Swimming Pool

F. Recreation (Ferencin, Atkinson, Blatt)  
 None.

G. Health & Sanitation (Halleman, Ferencin, Trabel)

Ms. Halleman read the October collection reports for Sewer & Garbage.

H. Personnel (Trotter, Blatt, Jordan)  
 None.

SPECIAL OR SELECT COMMITTEES

Ms. Jordan reported that the Book Mobile is moved to Laurys Station for final preparations.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items

Ms. E. J. Ammend of 834 Tombler Street reminded Council again to consider Parking Permits in order to alleviate the parking issues mainly caused by St. Luke’s students and employees taking residents’ parking spaces. Mr. Manzanares, St. Luke’s VP of Operations, assured that they are working on possible solutions, including additional hospital parking on the previous Reeb Millwork premises. Council President Atkinson and the Borough Manager invited Mr. Manzanares to briefly discuss after the public meeting.

Mr. Knoble also suggested “zoned parking” to alleviate the parking issues.

Ms. Lyskawa of 943 Long Street asked to consider two 4-Way Stop signs at the intersections of Seneca/Clewell and Cherokee/Clewell to slow down traffic. The Borough Manager will inquire with the Borough Engineering firm about a traffic study beforehand. Mr. Brian Ferencin mentioned

that Radar Trailers – however costly at approximately \$20k – can also be a means to slow down traffic.

EXECUTIVE SESSION (if needed) – none.

ADJOURNMENT

At 7:55 pm Council President Atkinson made the motion to adjourn the Council meeting. Mr. Trabel seconded it and the motion passed unanimously.

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**BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA**

By: \_\_\_\_\_  
Leo Atkinson - President of Council

**SUBMITTED BY**

By: \_\_\_\_\_  
Cordula Voges, Finance Director

**ATTEST:**

By: \_\_\_\_\_  
Anthony Branco, Borough Manager