

**MINUTES
BOROUGH COUNCIL
November 19, 2025 - 7 P.M.**

The Council Meeting was held in person at Borough Hall. The meeting was called to order. Council President requested that attendees stand, as able, for the Pledge of Allegiance. Roll call was conducted by Council President McCandless. Councilmembers present were Ms. Johnson, Mr. Trotter, Mr. Blatt, Mr. Trabel, and Council President McCandless. Also present were Mayor Johnson, and Borough Manager Burkhart.

Absent were Ms. Jordan and Mr. Rufe

The Minutes of the November 3, 2025, Committee of the Whole were presented. N. Blatt recommended that an addition be made to minutes indicating that Budget was balanced by an increase in Tax Revenue as well as the use of Fund Balance. There was a motion to approve the Minutes of November 3, 2025, Committee of the Whole as amended.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel	X		X			
Stewart McCandless			X			
Norman E. Blatt Jr.		X	X			
Mayor Johnson						

The Minutes of the November 3, 2025, Council Meeting were presented. N. Blatt noted two punctuation problems at the bottom of page 1 and page 3. There was a motion to approve the Minutes of the November 3, 2025, Council Meeting as amended.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter		X	X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED & AGENDA ITEMS – No one requested Privilege of the Floor.

BOROUGH MANAGER REPORT

A Burkhart reported that the Budget is now available for public inspection.

NEW BUSINESS

Public Works Hiring of Laborer – A. Burkhart reported that interviews are in process for the Public Works Position.

Handicapped Permit – A. Burkhart reported that a handicapped application has been submitted for review. It was noted that there were some questions regarding the exact location of the parking space. Chief Bachert noted that the parking place would be on Hertzog, on the side of the building. There was additional discussion on the placement of the parking space. It was suggested that Council wait for the input from Public Works before approving the application.

LSA Grant – A. Burkhart reported that the Borough would be applying for an LSA grant for a Police Vehicle in the Amount of \$79,600. The application is due on November 30, 2025. There is a resolution on Council’s Agenda for approval.

OLD BUSINESS – There was no Old Business

RESOLUTIONS FOR REVIEW/FINAL PASSAGE –

RESOLUTION NO. 2025 – 16 - A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, ADDING A RESERVED HANDICAPPED PARKING SPACE AT 1444 BROADWAY.

A motion was made to table Resolution 2025-16. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson		X	X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

RESOLUTION NO. 2025 – 17 - A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, AUTHORIZING APPLICATION FOR A LOCAL SHARE ASSESSMENT GRANT FROM THE COMMONWEALTH FINANCING AUTHORITY.

A motion was made to approve and adopt Resolution 2025-17. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr. Mayor Johnson	X		X			

ORDINANCES IN REVIEW

ORDINANCE 887 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, 304.2.C, AND 312, AMENDING THE ALLOWABLE TIME TO USE RECREATION VEHICLES AS LIVING QUARTERS, AND RESTRICTING THE COVERING OF VEHICLES IN THE BOROUGH

It was noted that Ordinance 887 is currently advertised and scheduled for adoption on December 1, 2025. N. Blatt asked if this Ordinance reflects the original concerns raised by a resident regarding recreational vehicles parking on street.. It was noted that the complaint was specific to recreational vehicles on street, and this ordinance does not change any of those conditions. However, those changes will likely be made during the recodification process. It was further clarified that the covering of the vehicles was only for vehicles on street, not on private property.

ORDINANCE 888 - AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, ESTABLISHING THE REAL ESTATE AND OTHER TAXATION FOR BOROUGH PURPOSES AT 11.61 MILLS FOR FISCAL YEAR 2026

It was noted that Ordinance 888 is currently advertised and scheduled for Adoption on December 1, 2025.

MOTIONS – There were no motions.

COMMITTEE REPORTS

Finance – D. Trotter reported on the October Financial Reports. There was a motion to accept the reports and to pay the bills as presented.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter	X		X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

J. Johnson reported that the Fountain Hill Tree Lighting Ceremony will be on December 7, 2025, at 4:30 p.m. and the Holiday House Decorating Contest will also be in December. Exact dates to be determined.

Chief Bachert reported on the Awards presented to Fountain Hill and neighboring community officers for professionalism during the response to significant events in the Borough in 2024.

COUNCIL PRESIDENTS REPORT – President McCandless reported on the following activities:

- Electronics Recycling Event – Saturday November 22, 2025, 10 a.m.-1 p.m.
- Christmas Tree Sale by the Fire Company – November 22, 2025, until sold out.
- Santa Run – Saturday December 13, 2025.
- Veterans and First Responders Program was recently held.
- Thanksgiving – S. McCandless wished everyone a Happy Thanksgiving

PRIVILEGE OF THE FLOOR – There were no requests for Privilege of the Floor.

ADJOURNMENT - There was a motion to adjourn the meeting. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

BOROUGH OF FOUNTAIN HILL
ATTESTED

LEHIGH COUNTY, PENNSYLVANIA

BY: _____
Amy Burkhart, Borough Manager

By: _____
Stewart McCandless - President of Council

SUBMITTED BY: _____
Amy Burkhart, Borough Manager

APPROVED