

**BOROUGH OF FOUNTAIN HILL
COUNCIL WORK SESSION MINUTES**
May 18, 2016
7:00 P.M.

Council members present were: Mr. Rapp, Mr. Blatt, Mr. Trabel, Ms. Halleman, Ms. Jordan and Ms. Gifford, and Mr. Trotter, Jr. Mayor Rosado was absent. Also in attendance was Anthony Branco, Executive Administrator, Jason Quarry, Interim Public Works Supervisor, and visitors

Council President Rapp called for the pledge to the flag.

Council President Rapp reviewed items to be placed on the June 6, 2016 meeting agenda as follows:

1. Minutes of the April 20, 2016 work session meeting have been prepared for review.
2. Minutes of the May 2, 2016 regular meeting have been prepared for review.
Mr. Rapp noted that anyone with corrections to the draft Minutes of the meetings should provide them in writing to Mr. Branco.

Presentations:

Mr. Branco informed Council that Ms. Sebesta nominated Ms. Barbara Merkle for the Cecil. K Leberknight award presented by the PA State Association of Boroughs. This award is presented for employees who have served their municipalities for over 10 years. Ms. Sebesta stated that “having worked with Barbara Merkle and witnessed her dedication, commitment, and exemplary work ethic...” Ms. Merkle is deserving of this award.

Because of Ms. Sebesta’s thoughtfulness, Ms. Merkle has been notified that she is the recipient of the Cecil. K Leberknight award.

Mr. Branco informed Council that there was a sewer main break on Carmen St. on May 6. After consulting with President Rapp, Mr. Quarry was directed to contact the necessary contractors to repair the break. A 10-foot section had to be replaced. The total cost was \$6,735.00

Discussion Items:

Mr. Trotter informed Council that the Personnel Committee had met with 3 individuals who had applied for the Planning/Zoning/Codes Enforcement Officer. The Committee is recommending that Mr. Albert Rohrbach be hired as the part time Planning/Zoning/Codes Enforcement Officer, with the following stipulations;

- There will be a 6-month probation period,
- The position will be 30 hours per week, but there may be instances that this may be exceeded,
- The rate of pay shall be \$15.00 per hour with no benefits.
- The start date will be May 23, 2016.

Mr. Trotter made the motion, seconded by Ms. Jordan and the vote passed 5 yeas and 2 nays.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel				X		
Carolee Gifford			X			
Norman Blatt			X			
Annamarie Jordan		X	X			
Larry Rapp			X			
Doug Trotter	X		X			
Helen Halleman				X		
Mayor Jose Rosado						

Ms. Halleman made a motion to hire Barry Isett & Associates as the Borough Planning/Zoning/Codes Enforcement Officer, seconded by Mr. Trabel. The vote failed by a vote of 2 yeas and 5 nays.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford				X		
Norman Blatt				X		
Annamarie Jordan				X		
Larry Rapp				X		
Doug Trotter				X		
Helen Halleman				X		
Mayor Jose Rosado	X		X			

Mr. Blatt asked if the trees in the park had been removed. Mr. Quarry replied that the unsafe tree had been removed. The second tree is not posing a safety issue even though it is dead, and will be removed later in the season.

Ms. Gifford asked if our employees took down the trees. Mr. Quarry stated that a tree service provider takes the tree down, and the Borough employees help with the clean up to reduce costs. Ms. Halleman stated that she has received 2 phone calls complementing Mr. Quarry on his professionalism.

Mr. Rapp stated that he had attended a mini-COG meeting sponsored by Lehigh County that dealt with Blight, and what steps should be taken to keep the problem in check. Mr. Rapp passed the booklet that was presented by the speakers for Council to look at. If anyone is interested in reading it, please contact Mr. Rapp for his copy.

Ms. Gifford asked what about street lights?

Mr. Blatt asked if rental properties were inspected when people move out?

Mr. Rapp answered that street lights were not addressed, and that the Borough does inspect rental units, but only if the Zoning Officer is notified that people are moving out; that is not always the case.

Mr. Rapp notified Council that Mr. Branco, along with Karol Streclecki and Ed Redding went speak to the Executive Director of the Harry Trexler Trust to inquire about grants to repair the pond at the Lechauweki Springs. Mr. Rapp stated the meeting went well, but an advisory board would be needed as part of the grant application.

Ms. Gifford made a motion to have Mr. Branco form said committee, seconded by Mr. Trabel, and the motion passed unanimously.

Mr. Branco stated that Mr. Streclecki and Mr. Redding have already volunteered for the board. There is a third person who will be asked to participate.

Mr. Rapp thanked Mr. Branco for seeking out this grant opportunity.

Ms. Gifford stated that she is totally in favor of rejuvenating the property, but the area would need to be policed.

Ms. Halleman stated that the Lechauweki Springs area is a liability and that we should ask Lehigh County for help.

Council Action

RESOLUTION NO. 2016-20

A RESOLUTION OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA APPROVING THE PURCHASE OF AN ASPHALT PAVER AND FINANCING SUCH PURCHASE WITH FUNDS BORROWED FROM LAFAYETTE AMBASSADOR BANK IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THEIR LETTER TO ANTHONY BRANCO, EXECUTIVE ADMINISTRATOR BOROUGH OF FOUNTAIN HILL, DATED MARCH 21, 2016

WHEREAS, the Borough of Fountain Hill (hereinafter "Borough") has the need for an asphalt paver; and

WHEREAS, the Borough has determined to purchase of 2004 LeeBoy Asphalt Paver Model 8500 S/N 8500T42155; and

WHEREAS, the Borough desires to fund the purchase of such paver from Lafayette Ambassador Bank under the terms and conditions of the aforesaid letter of March 21, 2016.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

1. The purchase of the asphalt paver is approved and shall be funded in accordance with a Loan Agreement with Lafayette Ambassador Bank pursuant to the terms and conditions of their letter to Anthony Branco, Executive Administrator dated March 21, 2016.

2. President of Borough Council, Lawrence E. Rapp, and the Executive Administrator, Anthony Branco, are hereby authorized and directed, for and in the name and on behalf of the Borough, to execute and deliver the Loan Agreement as approved by the Borough Solicitor and the aforesaid officers are hereby authorized and directed to do any and all things and to execute and deliver any and all documents which they deem necessary or advisable in order to effectuate the purpose of this Resolution.

1. This Resolution shall take effect immediately upon adoption.

Duly enacted and resolved this 18th day of May, 2016, by Borough Council of the Borough of Fountain Hill, Lehigh County, PA, in lawful session and duly assembled.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Norman Blatt	X		X			
Annamarie Jordan			X			
Larry Rapp			X			
Doug Trotter		X	X			
Helen Halleman			X			
Mayor Jose Rosado						

Mr. Trabel presented Council with the list of summer staff for the pool and playground along with wages, and the pool rates for 2016.

Mr. Trabel made a motion to accept the lists as presented.

Ms. Gifford stated that she felt Ms. Kristen Glagola should be paid \$7.75 per hour and asked Mr. Trabel to amend his motion. Mr. Trabel declined.

Ms. Gifford made a motion to amend the motion to show the increase of Ms. Glagola pay rate, seconded by Mr. Blatt. The motion passed 5 yeas, and 2 nays (Mr. Trabel and Ms. Halleman).

Ms. Jordan informed Council that the Public Works was currently short 2 employees, and that Mr. Quarry was learning the management portion of the Supervisor. The ad to hire produced 8 applications. Mr. Branco and Mr. Quarry reviewed the applications and are recommending 3 applicants to be interviewed. Ms. Jordan made the recommendation to have Council make a motion to tentatively hire the top 2 candidates as determined by the Public Works Committee after interviewing the candidates.

Mr. Blatt stated that this is a bad idea to set this type of precedent. Mr. Quarry stated that there is a lot of work to be done with the opening of the pool and playground program on June 13, along with all the other projects that are coming up. Mr. Blatt suggested a special meeting of Council be held on May 23, 2016 for Council to interview the candidates.

A motion to advertise a special meeting was made by Ms. Jordan, seconded by Mr. Blatt, and passed unanimously. Mr. Branco was directed to advertise the special meeting starting at 6:00 PM in Borough Hall.

Ms. Gifford made a motion to adjourn at 7:35 PM.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Secretary