

**MINUTES  
BOROUGH COUNCIL  
May 17, 2023  
7 P.M.**

The Council Meeting was held in-person at Borough Hall. Council members present were: Ms. Jordan, Ms. Johnson, Mr. Rufe, Mr. Trotter, Mr. Blatt, Mr. McCandless, Mr. Trabel and Mayor Johnson. Also in attendance were Jason Quarry (Public Works Supervisor & Interim Borough Manager), Cordula Voges (Finance Director), and guests.

**PLEDGE OF ALLEGIANCE**

Council President Blatt called the meeting to order and asked for everyone to rise for the Pledge to the Flag

**MINUTES**

- Approval of the minutes of May 1, 2023, as amended

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    | x      |     | x   |    |         |        |
| Jamie Johnson       |        |     | x   |    |         |        |
| Wilbert Rufe        |        |     | x   |    |         |        |
| Doug Trotter        |        |     | x   |    |         |        |
| Philip Trabel       |        | x   | x   |    |         |        |
| Stew McCandless     |        |     | x   |    |         |        |
| Norman E. Blatt Jr. |        |     | x   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

**PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED** – None.

**NEW BUSINESS**

➤ **Road Construction – Dorothy & Roosevelt Mill & Overlay**

Council President Blatt referred to the Hanover Engineering (HEA) Proposed Project Schedule for the Dorothy Ave & Roosevelt Ave Mill & Overlay Project in the members' packets. As suggested by HEA, Council President Blatt stressed that all dates listed in the project schedule are tentative subject to change based on the contractor's schedule.

➤ **Wilbert Rufe Resignation from the Shade Tree Commission**

Council President Blatt announced Mr. Rufe’s resignation from the Shade Tree Commission and thanked him for his service.

He asked if there was a motion to accept Mr. Rufe’s resignation.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     | x   |    |         |        |
| Jamie Johnson       | x      |     | x   |    |         |        |
| Wilbert Rufe        |        |     |     |    | x       |        |
| Doug Trotter        |        |     | x   |    |         |        |
| Philip Trabel       |        |     | x   |    |         |        |
| Stew McCandless     |        | x   | x   |    |         |        |
| Norman E. Blatt Jr. |        |     | x   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

**DRAFT RESOLUTIONS FOR REVIEW – None.**

**RESOLUTIONS FOR FINAL PASSAGE**

**RESOLUTION NO. 2023 – 14**

**BE IT RESOLVED** that in light of Wilbert Rufe’s resignation from the Shade Tree Commission, the Borough Council of the Borough of Fountain Hill does hereby appoint the following individuals for the Various Boards to serve out the remainder of Mr. Rufe’s term until December 31, 2027:

Shade Tree Commission

Mike Klo                                      5-year term                                      5/17/2023 – 12/31/2027

Council President asked if there was a motion to approve Mr. Klo’s re-instatement as a member to the Shade Tree Commission for a 5-year term, ending on 12/31/2027.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     | x   |    |         |        |
| Jamie Johnson       |        | x   | x   |    |         |        |
| Wilbert Rufe        |        |     | x   |    |         |        |
| Doug Trotter        |        |     | x   |    |         |        |
| Philip Trabel       | x      |     | x   |    |         |        |
| Stew McCandless     |        |     | x   |    |         |        |
| Norman E. Blatt Jr. |        |     | x   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

• **DRAFT ORDINANCES FOR REVIEW & ADVERTISEMENT**

**ORDINANCE NO. 878**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, SECTION 302 (c)(3), TO DELETE/ADD CERTAIN HANDICAPPED PARKING SPACES.

**ADD:**

| STREET          | SIDE  | LOCATION |
|-----------------|-------|----------|
| South Bergen St | front | 608      |
| North Bergen St | front | 918      |

Council President Blatt confirmed that the necessary paperwork and review by Public Works and Police are in place. He asked if there was a motion to authorize Mr. Quarry to advertise Ordinance No. 878.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     | X   |    |         |        |
| Jamie Johnson       |        |     | X   |    |         |        |
| Wilbert Rufe        |        |     | X   |    |         |        |
| Doug Trotter        |        | X   | X   |    |         |        |
| Philip Trabel       |        |     | X   |    |         |        |
| Stew McCandless     | X      |     | X   |    |         |        |
| Norman E. Blatt Jr. |        |     | X   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

• **ORDINANCES FOR FINAL PASSAGE**

**ORDINANCE NO. 876**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, SECTION 302 (c)(3), TO DELETE/ADD CERTAIN HANDICAPPED PARKING SPACES.

**ADD:**

| STREET              | SIDE  | LOCATION |
|---------------------|-------|----------|
| Lynn Street (South) | front | 603      |

Draft Ordinance No 876 was approved by Council on 2/22/2023 and subsequently advertised.

Council President Blatt asked if there was a motion to pass Ordinance No 876.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     |     |    | x       |        |
| Jamie Johnson       |        |     | x   |    |         |        |
| Wilbert Rufe        |        |     | x   |    |         |        |
| Doug Trotter        |        |     | x   |    |         |        |
| Philip Trabel       | x      |     | x   |    |         |        |
| Stew McCandless     |        | x   | x   |    |         |        |
| Norman E. Blatt Jr. |        |     | x   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

Ms. Jordan abstained from the vote because she was the applicant for the handicapped parking space.

**OLD BUSINESS**

➤ **Playground Update**

Ms. Johnson presented the recommendations of the Recreation Committee for the summer playground program. She made the motion to hire eight of the applicants in addition to the Playground Manager, Kaylee Levernier at a pay rate of \$20/hr for the Playground Manager, \$18/hr for the Assistant Playground Manager and \$15/hr for the park counselors. She stated that all work permits and clearances are or will be in place before the start of the program. Ms. Johnson also made the motion to keep the hours for the summer program at 9 am to 12 pm and 6 pm to 9 pm. The evening hours are recommended to also offer a structured program for the older kids.

Ms. Jordan stressed the importance of intermittent police patrols around the park to monitor the program and the premises— provided the police officers are not called to another incident. Council agreed with Ms. Jordan. Mayor Johnson will address the police presence at the park, especially during program hours at the upcoming Police Committee meeting.

Council President Blatt asked if there was a second to Ms. Johnson’s motion to hire the park staff and establish the playground program hours.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     | x   |    |         |        |
| Jamie Johnson       | x      |     | x   |    |         |        |
| Wilbert Rufe        |        | x   | x   |    |         |        |
| Doug Trotter        |        |     | x   |    |         |        |
| Philip Trabel       |        |     | x   |    |         |        |
| Stew McCandless     |        |     | x   |    |         |        |
| Norman E. Blatt Jr. |        |     | x   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

➤ **Pool**

Ms. Johnson, the chair of the Recreation Committee, followed up on a discussion with the Community Coalition asking for permission to start cleaning the pool building in preparation to paint it as well. Ms. Johnson made the motion to expand the work of the coalition to include cleaning of the pool building in preparation for painting it.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     | X   |    |         |        |
| Jamie Johnson       | X      |     | X   |    |         |        |
| Wilbert Rufe        |        |     | X   |    |         |        |
| Doug Trotter        |        |     | X   |    |         |        |
| Philip Trabel       |        |     | X   |    |         |        |
| Stew McCandless     |        | X   | X   |    |         |        |
| Norman E. Blatt Jr. |        |     | X   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

Ms. Johnson will verify that the approved waivers for the volunteers do cover this additional work.

In addition, Ms. Johnson asked Council to authorize Mr. Quarry to acquire quotes for partial concrete work in an area in front of the lifeguard building. The concrete work would be a prerequisite for the caulking that the Community Coalition volunteered to do.

|                     | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan    |        |     | X   |    |         |        |
| Jamie Johnson       | X      |     | X   |    |         |        |
| Wilbert Rufe        |        |     | X   |    |         |        |
| Doug Trotter        |        | X   | X   |    |         |        |
| Philip Trabel       |        |     | X   |    |         |        |
| Stew McCandless     |        |     | X   |    |         |        |
| Norman E. Blatt Jr. |        |     | X   |    |         |        |
| Mayor Johnson       |        |     |     |    |         |        |

**COUNCIL PRESIDENT'S REPORT**

Council President Blatt stated that the Delaware road project is expected to be completed by the end of this week (weather dependent).

**PRIVILEGE OF THE FLOOR** – Discussion on Non - Agenda Items - None.

**EXECUTIVE SESSION** – None.

Council President Blatt reminded of the scheduled May 26 Memorial Day event.

**ADJOURNMENT**

At 7:20 pm Council President entertained a motion to adjourn. Ms. Johnson made the motion, seconded by Mr. Trabel and unanimously approved.

BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA  
By:

\_\_\_\_\_  
Norman E Blatt - President of Council

ATTESTED

BY: \_\_\_\_\_  
Jason Quarry, Interim Borough Manager

SUBMITTED

BY: \_\_\_\_\_  
Cordula Voges, Finance Director

Next Ordinance – 879  
Next Resolution – 2023-15

APPROVED