

**BOROUGH OF FOUNTAIN HILL
COUNCIL MEETING MINUTES**

March 6, 2017

7:00 P.M.

Council members present were: Mr. Rapp, Ms. Jordan, Mr. Trotter Jr., Mr. Trabel, Mr. Blatt, Ms. Halleman, Ms. Gifford, and Mayor Rosado. Also in attendance were Mr. Peter Lehr, Esq., Fire Chief Dave Boehner, Police Chief Ed Bachert, Fire Chief Dave Boeher, Mr. Joseph Patanella VP Operations for St. Lukes, and guests.

Council President Rapp called for the pledge to the flag.

Council President Rapp indicated the next item on the agenda was the approval of minutes:

1. Minutes of January 18, 2017 the Work Session Meeting:

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford		X	X			
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

2. Minutes of the February 6, 2017 Regular Meeting:

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt		X	X			
Doug Trotter	X		X			
Larry Rapp			X			
Mayor Jose Rosado						

Council President Rapp opened up the floor for public comments on agenda items. none

MAYOR'S REPORT:

Mayor Rosado read the Police Department's monthly report on incidents and reviewed any significant increases or decreases. Mayor Rosado then read the District Magistrate's report and monthly tickets and reports collections from the Police Department.

Mayor Rosado informed Council and the visitors present that he would not be running for re-election. Mayor Rosado stated that he feels good about the accomplishments during his tenure. Some of the accomplishments are the hiring of Chief Bachert, the hiring of new full time Police Officers, a diverse department, new equipment, and good working relationships with the District Attorney and adjacent Police Departments. Mayor Rosado stated that he appreciated working with Council and the residents of the Borough during his terms.

EXECUTIVE ADMINISTRATOR'S REPORT:

Mr. Branco informed Council and visitors of the following;

1. The Bacchanalia Committee would be having their yearly event on Saturday March 25, 2017 at the Comfort Inn on 3rd St. in Bethlehem. The money that the Committee raises throughout the year is donated to the Borough for the Recreation facilities and programs in the Borough.
2. The Borough web site is up and running. This is a living document and will be updated by Borough staff on a regular basis. Ms. Sebesta and Mr. Branco will be meeting with the web designer for additional training.

Ms. Gifford proposed the following; have a photo contest for the residents to submit photos for placement on the web site. These photos would then be voted on by the residents. Mr. Branco will check with 3 Seed to see what the cost of adding a link on the web site to accept the photos and tabulate the votes will cost, and report back to Council.

Mr. Trabel stated that it would be nice to have a past and present photo.

Mr. Blatt suggested that maybe Mr. Karol Strelecki could be involved.

Council President Rapp moved onto New Business: none

Council President Rapp proceeded to Resolutions:

RESOLUTION NO. 2017- 19

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, APPROVING A CAPITAL ASSETS DEPRECIATION POLICY.

WHEREAS, the Borough of Fountain Hill (hereinafter “Borough”) is in need of a standardized policy regarding the capitalization and depreciation of its fixed assets.

WHEREAS, the Borough was able to draft a policy in accordance with GAAP standards.

WHEREAS, the aforementioned policy has been reviewed by the Borough’s independent auditor and Finance Committee and the Executive Administrator and Committee are recommending its approval;

WHEREAS, a copy of the policy is attached to this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fountain Hill that the policy attached to this Resolution is hereby approved.

Duly Adopted by Borough Council at a meeting held on the 6th day of March, 2017.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford			X			
Norman Blatt			X			
Annamarie Jordon	X		X			
Larry Rapp			X			
Doug Trotter			X			
Helen Halleman			X			
Mayor Jose Rosado						

A RESOLUTION OF THE FOUNTAIN HILL BOROUGH COUNCIL APPOINTING THE CHIEF ADMINISTRATIVE OFFICER FOR THE BOROUGH NON-UNIFORMED PENSION PLAN

WHEREAS, the Municipal Pension Plan Funding Standard and Recovery Act (Act 205 of 1984) requires that pension reports be prepared under the supervision and the direction of the Chief Administrative Officer (CAO) of the Municipality, and

WHEREAS, Fountain Hill Borough wishes to comply with all the requirements of said Act,

NOW THEREFORE, it is resolved that the Borough Council of the Borough of Fountain Hill hereby appoints Anthony Branco as Chief Administrative Officer of its Non-Uniformed Pension Plan.

DULY PRESENTED AND RESOLVED by the Borough Council of the Borough of Fountain Hill, Lehigh County, Pennsylvania, this 6th day of March 2017

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Norman Blatt	X		X			
Annamarie Jordon			X			
Larry Rapp			X			
Doug Trotter		X	X			
Helen Halleman			X			
Mayor Jose Rosado						

Council President Rapp proceed to Ordinances:

ORDINANCE NO. 834

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, PROHIBITING PARKING AT VARIOUS TIMES, AMENDING SCHEDULE 2 (B)(7), AUTHORIZING THE INSTALLATION OF SPECIAL PURPOSE PARKING SIGNS ON WARREN STREET

BE IT ORDAINED by the Borough Council of the Borough of Fountain Hill, Lehigh County, Commonwealth of Pennsylvania, that Chapter 15, Part 3, shall be amended as follows:

- Chapter 15, Part 3, Schedule 2(B)(7), Special purpose parking signs are hereby erected at the following locations:

Warren Street	East side, beginning at the Intersection of Moravia Street and extending 265' south	No Parking, Stopping or Standing November 1 – March 31
Warren Street	West side, beginning at the Intersection of Moravia Street and extending 500' south	No Parking, Stopping or Standing November 1 – March 31

GENERAL REPEALER

All Ordinances or parts of ordinances, and all resolutions or part of resolutions, inconsistent herewith shall be and are herewith repealed.

3. **SEVERABILITY.** It is hereby declared to be the legislative intent that if a court of competent jurisdiction declares any provisions of this Ordinance to be invalid or ineffective in whole or in part, the effect of such decision shall be limited to those provisions which are expressly stated in the decision to be invalid or ineffective, and all other provisions of this Ordinance shall continue to be separately and fully effective. Borough Council hereby declares that it would have passed this Ordinance and each section or part thereof, other than any part declared invalid, if it has advance knowledge that any part would be declared invalid.

4. **PROCEDURAL DEFECTS IN ENACTMENT.** Any procedural challenge shall be filed in accordance with applicable law.

5. **ENACTMENT.** Under Authority of Law, Borough Council of Fountain Hill hereby enacts and ordains into an Ordinance the attached documents this date of March 6, 2017. The provisions of this Ordinance shall become effective immediately from the date of passage of this Ordinance.

Date of Borough Council Public Hearing: March 6, 2017

DULY ENACTED AND ORDAINED on this 6th day of March, 2017, by the Borough of Fountain Hill in lawful session duly assembled.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford			X			
Norman Blatt			X			
Annamarie Jordan		X	X			
Larry Rapp			X			
Doug Trotter			X			
Helen Halleman	X		X			
Mayor Jose Rosado						

Mayor Jose Rosado | | | | | | |

Council President Rapp proceeded to Old Business:

Ms. Halleman questioned whether the renovations at 940 Cherokee St. required Planning and Zoning approval. Mr. Branco stated that he and Ms. Rohrbach checked the Zoning Ordinance and that the use of apartments was an allowable use and there would be no changes to the exterior of the building.

PRESIDENTS REPORT:

Mr. Rapp informed Council that the Shade Tree Committee had met, there was one member absent, and discussed the 2017 Arbor Day event and tree planning. During the meeting, Mr. Quarry informed the Committee that the Christmas tree at the Tinsley-Jeter triangle had reached a height where the Borough bucket truck could no longer reach. Mr. Quarry asked if a replacement could be planted for Arbor Day. The members of the Committee agreed, and Mr. Rapp was tasked to get a consensus from Council.

Mr. Rapp brought up the matter for discussion and direction. A consensus of the majority of members stated that it would be a good idea and approved the request. Ms. Halleman was not in agreement with the consensus and felt the existing tree should remain.

Mr. Branco will advise the Shade Tree Committee of Council's decision.

Council President Rapp proceeded to the Solicitor's Report:

Mr. Lehr informed Council that he would be drafting a General Obligation ordinance for the loan for construction of the Public Works Building Addition.

Council President Rapp proceeded to Committee Reports:

- Finance Committee:
Mr. Trotter reviewed the bills paid in each Fund, and made a motion for the approval of the bills. The motion was seconded by Ms. Gifford and was approved unanimously.
- Public Works Committee:
Ms. Jordan presented the February Public Works report, and informed Council that Mr. Brian Csaszer has attained his CDL-A license.
Ms. Jordan made a motion to advance Mr. Csaszer to the position of Full Time PW employee. The motion was seconded by Mr. Trotter and was approved unanimously.
- Police Committee:
Chief Bachert informed Council that there would be a Drug Drop Off on April 29, 2017. More information would be forthcoming.
- House & Ordinance Committee:
Mr. Blatt directed Mr. Branco to set up a meeting to discuss the Medical Marijuana draft ordinance.
- Fire Committee: Ms. Gifford read the February fire report.
- Recreation Committee: Mr. Trabel informed Council of the following;
The Bacchanalia Committee authorized the purchase of new benches for the basketball court.
Ads re placed for the upcoming summer season. Positions open are Pool Mgr., lifeguards, cashiers, and rec program.
PW will be scrapping and painting the tanks at the pool.

- Personnel Committee: N/R
- Health & Sanitation Committee: Ms. Halleman read the January Sewer and Sanitation report, as well as the Northeast Revenue Collections report.

Council President Rapp asked if there were any reports from any Special or Select Committees. None reported.

Council President Rapp opened the meeting up to any public comments. None made.

Ms. Gifford made the motion to adjourn at 7:45 PM, seconded by Mr. Trotter, and unanimously approved.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Minutes Executive Administrator