

**MINUTES
BOROUGH COUNCIL
March 19, 2025 - 7 P.M.**

The Council Meeting was held in person at Borough Hall. The meeting was called to order and roll call was conducted by Council President McCandless. Councilmembers present were Ms. Jordan, Ms. Johnson, Mr. Trotter, Mr. Blatt, Mr. Trabel, Council President McCandless, Mayor Johnson and Borough Manager Burkhart.

Absent was Mr. Rufe.

The Minutes of February 19, 2025, were presented. A motion was made to approve the minutes. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | X | | X | | | |
| Jamie Johnson | | | | | X | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | | | X | | | |
| Philip Trabel | | X | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | | | X | | | |
| Mayor Johnson | | | | | | |

The Minutes of March 3, 2025, were presented. A motion was made to approve the minutes. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | | | | | X | |
| Jamie Johnson | | | X | | | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | X | | X | | | |
| Philip Trabel | | X | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | | | X | | | |
| Mayor Johnson | | | | | | |

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED & AGENDA ITEMS - There were no requests for Privilege of the Floor

NEW BUSINESS

AmLee Pool Request – A. Burkhart reported that AmLee Fitness was requesting use of the pool for Aqua Aerobics Classes during the summer. It is a project that had been approved last year by the Council, though the classes didn’t have a chance to start. AmLee Fitness would like to run classes on Thursdays and Saturdays from 11 a.m. to 11:45 a.m. with the following conditions: the Borough will provide lifeguards as required by the State of Pennsylvania Code Chapter 18, Council accepts the Certificate of Insurance from AmLee Fitness in the amount of \$500,000 per occurrence.

There was a motion to approve the request from AmLee Fitness. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | | | X | | | |
| Jamie Johnson | X | | X | | | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | | | X | | | |
| Philip Trabel | | | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | | X | X | | | |
| Mayor Johnson | | | | | | |

Red Cross Agreement – A. Burkhart reported that the Borough contacted the Red Cross and received the “Licensed Training Provider Agreement” which was included in the Council Packet. In order to provide Red Cross instruction at the pool, which includes Lifeguard Certification and Swim Lessons, the Borough must be a Licensed Training Provider. There is no fee to be Licensed as a provider, however, specific trainings do have associated fees. A list of those fees is included in the agreement.

N. Blatt asked if swim lessons would be offered and if dates would be known in advance. It was confirmed that those items would occur in 2025. It was also clarified that fees would be charged for swim lessons.

A. Jordan asked if the Borough paid for all the fees, and it was clarified that the cost of Red Cross Fees would be covered, not only by the Borough but also by the participants in the Class.

J. Johnson noted that if the Borough wanted to provide Red Cross Swim Lessons, then the Borough should be a Red Cross Licensed Training provider.

P. Trable asked if CPR classes would also be provided at the pool. It was clarified that as a provider, that was a possibility, however, CPR classes are not currently provided by the Borough.

There was a motion to approve the Red Cross Licensed Training Provider Agreement. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | | | X | | | |
| Jamie Johnson | X | | X | | | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | | | X | | | |
| Philip Trabel | | | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | | X | X | | | |
| Mayor Johnson | | | | | | |

Acrisure Agreement – A. Burkhart reported an agreement from the company that provides actuarial services for the police pension funds. The previous company has been purchased by Acrisure. As a housekeeping item, the agreement with the company needs to be updated.

There was a motion to approve the Acrisure Agreement. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | | | X | | | |
| Jamie Johnson | | | X | | | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | | X | X | | | |
| Philip Trabel | | | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | X | | X | | | |
| Mayor Johnson | | | | | | |

2025 Streets Project – A. Burkhart reported on the 2025 Street Projects, which include Frederick and Fiot. Advertising will begin in the upcoming week. The project is currently anticipated to cost \$160,000 in total. P. Trable asked if it was primarily resurfacing, and it was clarified that most of the project would be resurfacing, however, some sections will require base repairs also.

D. Trotter asked for clarification on which parts of Frederick would be resurfaced, and A. Jordan asked if Lower Saucon was also working on portions of Fredrick. It was confirmed that Lower Saucon would also be paving their portion of Frederick in 2025.

OLD BUSINESS

Conditional Approval for 940 Cherokee – A. Burkhart reminded Council that at the next meeting on April 7, 2025, there would be a presentation by the applicants of 940 Cherokee for their Conditional Plan Approval for the site.

Fee Schedule – A. Burkhart reported on the Fee Schedule updates. While there may be changes in the future the presented schedule will correct several of the fee issues that the Borough has encountered. Resolution 2025-09, is on the agenda.

RESOLUTION 2025-09 A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, ESTABLISHING VARIOUS FEES AND COSTS FOR CALENDAR YEAR 2025

There was a motion to approve the Resolution 2025-09. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | | | X | | | |
| Jamie Johnson | | | X | | | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | | X | X | | | |
| Philip Trabel | | | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | X | | X | | | |
| Mayor Johnson | | | | | | |

PRESIDENTS REPORT –

President McCandless reported on the following items:

- Saturday, March 29 will be “Go Fly a Kite Day” at Books on the Hill starting at 11 a.m.
- The Borough’s Easter Egg Hunt is scheduled for Saturday, April 19, 2025. Sign-ups will be available at Borough Hall and the Borough and Fire Company are accepting candy donations for the event.
- President McCandless reported that the Fire Company participated in an Elevator Rescue Training on Saturday, March 15 at St. Lukes Hospital.
- A. Jordan noted that the Spring Book Sale will be on Saturday, March 22, 2025
- Arbor Day is the last Friday in April. Event planning is underway.

It was noted that the monthly report provided by Whitetail Disposal was helpful and informative. D. Trotter also stated that he had personally called Whitetail regarding garbage collection and was impressed with the interaction with the hauler.

PRIVILEGE OF THE FLOOR- There were no requests for Privilege of the Floor

ADJOURNMENT - There was a motion to adjourn the meeting. The motion passed.

| | Motion | 2nd | Yes | No | Abstain | Absent |
|---------------------|--------|-----|-----|----|---------|--------|
| Annamarie Jordan | | X | X | | | |
| Jamie Johnson | | | X | | | |
| Wilbert Rufe | | | | | | X |
| Doug Trotter | | | X | | | |
| Philip Trabel | X | | X | | | |
| Stewart McCandless | | | X | | | |
| Norman E. Blatt Jr. | | | X | | | |
| Mayor Johnson | | | | | | |

ATTESTED

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA

BY: _____
Amy Burkhart, Borough Manager

By: _____
Stewart McCandless - President of Council

SUBMITTED BY: _____
Amy Burkhart, Borough Manager