

**BOROUGH OF FOUNTAIN HILL COUNCIL
COUNCIL MEETING MINUTES**

June 3, 2019

7 P.M.

Council members present were: Ms. Jordan, Mr. Ferencin, Mr. Blatt, Mr. Trotter, Mr. Atkinson, Mr. Trabel, and Ms. Halleman. Also, in attendance were Anthony Branco (Executive Administrator), Cordula Voges (Finance Officer), Ed Bachert (Police Chief), Jason Quarry (Public Works), Pete Lehr (Solicitor), a member of the Press and guests.

Council was in receipt of the below documents:

1. Minutes of April 17, 2019 Council Meeting
2. Minutes of May 6, 2019 Council Meeting
3. Request from Mr. Chris Bennick for a curb cut at 928 Dodson.
4. Request from Mr. Justin Pietkiewicz for basketball tournament on June 24 from 11 AM to 5 PM
5. Financials
6. Reports (Police, Fire P.W. as received)

Council President Atkinson called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

APPROVAL OF MINUTES

- Minutes of April 17, 2019 Council Meeting
- Minutes of May 6, 2019 Council Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Francis Ferencin			x			
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

PRIVILEGE OF THE FLOOR

- Pre-Scheduled Appearances – none.
- Discussion on Agenda Items – none.

MAYOR'S REPORT

Mayor Gifford read the Police Report for May 2019.

She reminded of the Playground Program and Swimming Pool opening on June 10, 2019.

In light of the National Pollutant Discharge Elimination System and the MS4 Permit Program that the Borough has to adhere to, Mayor Gifford encouraged Borough residents to plant trees on their properties as a means of public involvement in the MS4 classified control measures and report it to the Borough to track it.

EXECUTIVE ADMINISTRATOR'S REPORT

Mr. Branco introduced the new St. Luke's VP Facilities, Patricio Manzanares, to Council.

Mr. Branco informed that UGI will be replacing some major gas lines and lateral connections in the Borough. The locations and dates will be announced on the Borough's website to inform about related road closings. The scope of the UGI project includes 111 cuts and 11 trenches.

In conjunction with the UGI project, UGI will put some funds in escrow to be used for next year's Wiley Street paving project.

NEW BUSINESS - none.

RESOLUTIONS

RESOLUTION NO. 2019 - 28

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE APPOINTMENT OF SEASONAL STAFF FOR SUMMER POOL CASHIERS, AND PLAYGROUND OPERATIONS.

WHEREAS, Each year the Borough is in need of Part-Time Staff to assist with the Playground Operations; and

WHEREAS, Borough Council has received the hiring recommendations from the Playground Supervisor and Executive Administrator of individuals to fill the various staff positions;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Fountain Hill does hereby approve the appointment of the following staff for the Summer Playground Operations:

Playground Staff (5 – 9 PM)

Taylor Bennett \$10.00/hr.
Darius Seaman \$10.00/hr.

Motion 2nd Yes No Abstain Absent

Annamarie Jordan		x	x			
Francis Ferencin			x			
Norman Blatt			x			
Doug Trotter			x			
Leo Atkinson			x			
Philip Trabel	x		x			
Helen Halleman			x			
Mayor Gifford						

One more application for the Playground Program was received and is put on hold so far.

ORDINANCES – none.

MOTIONS

- Request from Mr. Chris Bennick for a curb cut at 928 Dodson.

Council deferred approval and tabled it to a future session.

- Request from Mr. Justin Pietkiewicz for basketball tournament on June 29 from 11 AM to 5 PM

Council approved on the provision of receiving the Insurance documents.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin	x		x			
Norman Blatt			x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

OLD BUSINESS

The request for speed bumps on 596 Brighton St is still under review.

COUNCIL PRESIDENT’S REPORT

Council President Atkinson reminded of

- Community Day on July 20th, 2019 with a rain date on July 27th, 2019
Food Trucks will provide a variety of food options.
- Community Yard Sale on Stanley Avenue in front of the Park.

The exact date/time will be advertised on facebook.

SOLICITOR'S REPORT

Mr. Lehr is drafting an ordinance for the establishment of a Stormwater Authority to collect fees to meet EPA's MS4 rules, enforced by the DEP, to reduce stormwater pollution. The draft ordinance will be presented at the next Council meeting.

COMMITTEE REPORTS

A. Finance (Trotter, Blatt, Jordan)

Mr. Trotter read the Check Detail Reports for the month of May 2019.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin			x			
Norman Blatt		x	x			
Doug Trotter	x		x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

B. Public Works (Jordan, Atkinson, Trotter)

Ms. Jordan read the Public Works hours worked during the month of May 2019.

C. Police (Atkinson, Trotter, Blatt)

Council President Atkinson read the Police report for the month of May 2019.

D. House & Ordinances (Blatt, Halleman, Jordan)

None.

E. Fire (Trabel, Ferencin, Halleman)

None.

F. Recreation (Ferencin, Atkinson, Trabel)

G. Health & Sanitation (Halleman, Ferencin, Trabel)

None.

H. Personnel (Trotter, Blatt, Jordan)

Mr. Trotter presented the Employment Agreement for the Executive Administrator. Mayor Gifford requested to discuss in an Executive Session.

EXECUTIVE SESSION

At 8 PM, Council retreated to return after the Executive Session.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			

Francis Ferencin		x	x			
Norman Blatt			x			
Doug Trotter			x			
Leo Atkinson			x			
Philip Trabel	x		x			
Helen Halleman			x			
Mayor Gifford						

Council reconvened to continue the public Council Meeting.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin			x			
Norman Blatt	x		x			
Doug Trotter		x	x			
Leo Atkinson			x			
Philip Trabel						
Helen Halleman			x			
Mayor Gifford						

The Employment Agreement between the Borough of Fountain Hill and Mr. Anthony Branco as Executive Administrator was accepted.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Francis Ferencin	x		x			
Norman Blatt		x	x			
Doug Trotter			x			
Leo Atkinson			x			
Philip Trabel			x			
Helen Halleman			x			
Mayor Gifford						

SPECIAL OR SELECT COMMITTEES

Ms. Jordan reported that the future site of the Library Book Mobile is under construction.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items – none.

ADJOURNMENT

ADJOURNMENT

At 8:50 PM Mr. Blatt made the motion to adjourn, seconded by Mr. Trabel and unanimously approved.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Leo Atkinson - President of Council

SUBMITTED BY

By: _____
Cordula Voges, Finance Officer

ATTEST:

By: _____
Anthony Branco, Executive Administrator

Next Resolution 2019-29
Next ordinance # 853