

**MINUTES  
BOROUGH COUNCIL  
June 2, 2025 - 7 P.M.**

The Council Meeting was held in person at Borough Hall. The meeting was called to order. Council President requested that attendees stand, as able, for the Pledge of Allegiance. Roll call was conducted by Council President McCandless. Councilmembers present were Ms. Jordan, Ms. Johnson, Mr. Trotter, Mr. Blatt, Mr. Trabel, and Council President McCandless. Also present were Mayor Johnson, Solicitor Berger and Borough Manager Burkhart.

Absent was Mr. Rufe

The Minutes of May 21, 2025, were not available. A motion was made to table the Minutes. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson		X	X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

**PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED & AGENDA ITEMS** – No one requested Privilege of the Floor

**MAYOR’S REPORT** - Mayor Johnson thanked the School Board and Superintendent for the invitation to the groundbreaking ceremony at the School. Also, Mayor Johnson thanked Senator Miller’s office for the Certificate of Recognition presented to the Borough at the Memorial Day Ceremony.

**BOROUGH MANAGER’S REPORT** – A. Burkhart reported that construction would begin at the school very soon, so residents should be aware of that activity.

**NEW BUSINESS**

Introduction of Andre Hogan – President McCandless introduced the Borough’s new Zoning and Code Enforcement Officer, Andre Hogan. A. Hogan introduced himself and provided a brief overview of his background and expressed appreciation for the Borough.

Staffing for Billing/Finance Clerk position – A. Burkhart reported that the Borough is currently receiving resumes for a Billing and Finance Clerk. Interviews will be coming up in the near future.

**OLD BUSINESS**

Pool updates – A. Burkhart reported on the pool, which is scheduled to open on June 11, 2025. The pool is staffed and ready to open, swimming lessons will be announced soon. Season and day passes are available for sale.

Park updates – A. Burkhart reported on the park, which is scheduled to open on June 16, 2025. It will again have a morning and evening program. Registration for participants will be open soon. N. Blatt asked where children could be registered, and it was confirmed that registration could be completed at Borough Hall or online.

Public Works CPO testing – A. Burkhart reported that three staff members recently took the CPO test as required. All applicants passed one section of the two-part test. They now only need to finish the second part.

**RESOLUTIONS FOR REVIEW/FINAL PASSAGE** – There were no Resolutions for Review or Final Passage

**ORDINANCES FOR FINAL PASSAGE** – There were no Ordinances for final passage.

**MOTIONS**

There was a motion to hire the following people as 2025 Seasonal Employees, conditioned on the receipt of all necessary documentation and background checks.

Name	Position	Payrate
Aidan Smarch	Recreation Assistant	\$15.00
Gavin Monahan	Lifeguard	\$18.00

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

There was a motion to approve the employment of Temporary Seasonal Employees in alternate positions at the following rates:

- Pool Cashier - \$12.00 / hour
- Recreation Assistant - \$15.00 / hour

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

A. Burkhart reported on the agreement received from Omega for security at the park during the park program evening hours. This is the same company that the Borough hired last year. There is a slight increase in hourly rates from last year.

There was a motion to approve the agreement between Omega Protective Services and the Borough of Fountain Hill for security presence at the park during the Summer Park Program.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter		X	X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

There was a motion to approve the Bethlehem Area School District's use of Stanley Avenue Park on June 2, 2025, from 12 noon - 3 p.m.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

There was a motion to appoint Andre Hogan as the Zoning Officer for the Borough of Fountain Hill.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter		X	X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

**COUNCIL PRESIDENT’S REPORT** - Council President McCandless thanked everyone who participated in the Memorial Day Program.

**SOLICITOR’S REPORT** – D. Berger had no report.

**COMMITTEE REPORTS**

Finance - D. Totter reported on the Borough's Financial Report. A motion was made to accept the report and to pay the bills. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		X	X			
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter	X		X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

Public Works - A. Jordan had no report.

Police – N. Blatt reported that there was a committee meeting during which a broad range of topics were discussed including radios, staffing, the Consortium, Civil Service Testing and the police car..

House & Ordinance – S. McCandless there was a meeting where an ordinance is being developed to prevent cars from being covered while on street. The covers prevent the display of inspection and licensing.

Fire – P. Trable reported the number of fire calls in the previous month.

Recreation – J. Johnson had no additional report. J. Johnson did ask that they basketball hoops be replaced now that the recreation program will be starting soon. Public works will be directed to do so.

Health & Sanitation - W. Rufe was absent.

Personnel – D. Trotter had no report.

IT Committee - J. Johnson had no report.

**SPECIAL OR SELECT COMMITTEES** – There were no reports from Special or Select Committees.

**PRIVILEGE OF THE FLOOR** - No one requested Privilege of the Floor.

**ADJOURNMENT** - There was a motion to adjourn the meeting. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson		X	X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel	X		X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

ATTESTED

BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA

BY: \_\_\_\_\_  
Amy Burkhart, Borough Manager

By: \_\_\_\_\_  
Stewart McCandless - President of Council

SUBMITTED BY: \_\_\_\_\_  
Amy Burkhart, Borough Manager