

**MINUTES**  
**BOROUGH COUNCIL**  
**June 21, 2023**  
**7 P.M.**

The Council Meeting was held in-person at Borough Hall. Council members present were: Ms. Johnson, Mr. Rufe, Mr. Trotter, Mr. Blatt, Mr. McCandless, Mr. Trabel and Mayor Johnson. Ms. Jordan was absent. Also in attendance were Jason Quarry (Interim Borough Manager & Public Works Supervisor), Cordula Voges (Finance Director), Keith Zehner (Zoning Officer), Dave Berger (Solicitor), and guests.

**PLEDGE OF ALLEGIANCE**

Council President Blatt called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

The agenda was amended to include under “New Business” Ms. Lockhart’s modified Application for Request to Use Borough Owned Properties for her son’s graduation party. The application was tabled at the 6/5/2023 Council Meeting.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson	x		x			
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel		x	x			
Stew McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

**MINUTES**

Approval of the minutes of June 5, 2023 as amended.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson			x			
Wilbert Rufe					x	
Doug Trotter		x	x			
Philip Trabel	x		x			
Stew McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

Mr. Rufe abstained because he did not attend the 6/5/2023 Council meeting.

**PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED – None.**

**NEW BUSINESS**

- **Appoint Backup Code Enforcement Officer**

Mr. Zehner (Zoning Officer) explained that professional service staff can get involved in situations that cause conflicts of interest. Therefore, it is recommended to hire an alternate building code official besides Base Engineering. Keycodes would be willing to accept the alternate professional service position.

Council President Blatt asked if there was a motion to appoint Keycodes to the alternate professional service position through the end of the year when the reorganizational meeting takes place.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson		x	x			
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel			x			
Stew McCandless	x		x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- **Jeter Ave Street Reconstruction Project (CDBG 2022)**

Hanover Engineering (HEA) recommends awarding the project to the 2<sup>nd</sup> lowest bidder (Gaver Industries - as approved by Lehigh County) contingent on the County providing the additional funding of \$99,344 after final approval.

Council President asked if there was a motion to award the project with the contingency.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson		x	x			
Wilbert Rufe			x			
Doug Trotter	x		x			
Philip Trabel			x			
Stew McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- **Road Construction – Dorothy & Roosevelt Mill & Overlay**

Hanover Engineering (HEA) Recommendation Letter for the Dorothy Ave & Roosevelt Ave Mill & Overlay Project to accept the bid from the lowest bidder, GoreCon Inc.  
 Council President Blatt asked if there was a motion to accept GoreCon’s bid.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson			x			
Wilbert Rufe			x			
Doug Trotter		x	x			
Philip Trabel	x		x			
Stew McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- **2023 Stickball Classic August 5, 2023 (Rain Date August 6, 2023)**

Fundraiser for the Glagola Children Education Fund from 8 am to 8 pm –  
 Location: St Ursula’s Parking Lot and Fountain Hill Playground.  
 Council President Blatt asked if there was a motion to approve the Stickball Classic.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson		x	x			
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel	x		x			
Stew McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- **Application for Request to Use Borough Owned Properties (amendment to today’s agenda)**

Nilka Lockhart, 1301 Jeter Ave, Fountain Hill, PA 18015 -  
 Graduation Party on Saturday, 6/24/2023

Council had tabled the decision on the application at the 6/5/2023 Council Meeting and asked the applicant to attend today’s council meeting to answer questions about the activities and food service. Since Ms. Lockhart was unable to attend this meeting in person, she had submitted an email asking to delay the graduation party to Friday, July 7th, 2023. Over the phone, Ms.

Lockhart was notified that the party had to be delayed to Saturday, July 8<sup>th</sup>, 2023 (to not cause a conflict with the Playground Program), only catered or home-cooked food could be served, and the music volume needed to be moderate.

Council President Blatt asked if there was a motion to approve the park rental under these conditions and payment of the park rental fee of \$125 and presentation of an insurance certificate covering this event.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson	X		X			
Wilbert Rufe			X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

**MOTIONS**

- **Application for Request to Use Fountain Hill Park & Pavilion on Sunday, 7/30/2023**

Grace Gospel Church submitted the application, the release/waiver form, and the Certificate of Liability Insurance.

Mr. Albrecht, the President of the Fire Department, suggested to waive the rental fees for a local church.

Council President Blatt noted that the applicant was not a local borough church. Ms. Johnson added that the rental fee is a common fee to offset any facility expenses the borough incurs.

Council President Blatt asked if there was motion to approve the application contingent on payment of the fee of \$150.00.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson	X		X			
Wilbert Rufe			X			
Doug Trotter		X	X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

**DRAFT RESOLUTIONS FOR REVIEW – None.**

**RESOLUTIONS FOR FINAL PASSAGE – None.**

**DRAFT ORDINANCES FOR REVIEW & ADVERTISEMENT – None.**

**ORDINANCES FOR FINAL PASSAGE**

Both ordinances were advertised on 5/31/2023, 6/7/2023, 6/1/2023, 6/8/2023.

**ORDINANCE NO. 877**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 6, PART 2, TO REVISE SECTION 202 RELATING TO THE SALE, DISCHARGE, AND POSSESSION OF FIREWORKS, TO ESTABLISH NEW REGULATIONS RELATING TO THE USE OF CONSUMER FIREWORKS WITHIN THE BOROUGH OF FOUNTAIN HILL.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson			X			
Wilbert Rufe			X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless		X	X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

**ORDINANCE NO. 878**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL, CHAPTER 15, PART 3, SECTION 302 (c)(3), TO DELETE/ADD CERTAIN HANDICAPPED PARKING SPACES.

**ADD:**

STREET	SIDE	LOCATION
South Bergen St	front	608
North Bergen St	front	918

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson			X			
Wilbert Rufe		X	X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

**OLD BUSINESS**

Ms. Johnson updated Council on the Playground. The Police has monitored and no complaints have been made.

Ms. Johnson reported that the Community Coalition volunteers have been doing a fantastic job painting the pool building.

Council President Blatt reported that as of 6/14/2023 a total of 9 Hellertown pool passes (1 Adult, 8 Senior Citizen and 1 Family) were sold.

**PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items**

Mr. Alozie of 678 Ostrum St, the Bethlehem Area School District (BASD) representative, reported that Mr. J Silver was hired as the new superintendent.

He also reported on the current discussions regarding the renovation or new refurbishment of Fountain Hill Elementary School. He also addressed options to re-assign students to neighboring schools (potentially outside the BASD) during the construction phase.

**EXECUTIVE SESSION – None.**

Related to a recent resident’s complaint that even the police are not stopping at the crosswalk in Delaware Ave, Council President Blatt specifically thanked Officer Krasley for observing the crosswalk on Delaware Ave, a major crosswalk on children’s way to school.

Council President Blatt reminded of the upcoming Community Coalition yard sale and the free “Movie at the Park” with food trucks event.

He thanked the Community Coalition for their volunteer work.

**ADJOURNMENT**

At 7:20 pm Council President entertained a motion to adjourn. Ms. Johnson made the motion, seconded by Mr. Trabel and unanimously approved.

BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA  
By:

\_\_\_\_\_  
Norman E Blatt - President of Council

ATTESTED

BY: \_\_\_\_\_  
Jason Quarry, Interim Borough Manager

SUBMITTED

BY: \_\_\_\_\_  
Cordula Voges, Finance Director

Next Ordinance – 879  
Next Resolution – 2023-16

Approved