

**MINUTES
BOROUGH COUNCIL
JUNE 01, 2026
7 P.M**

CALL MEETING TO ORDER/ROLL CALL – The Council Meeting was held in-person at Borough Hall. Council members present were Ms. Ireland, Ms. Johnson, Mr. Noble, Mr. Trotter, Mr. McCandless, Mr. Blatt, Mr. Trabel and Mayor Johnson. Also in attendance was Borough Manager Amy Burkhart, Solicitor Berger and Mrs. Alysia Romulus.

PLEDGE OF ALLEGIANCE – President McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

EXECUTIVE SESSION – President McCandless announced that an Executive Session would be held to discuss litigation matters. A motion was made and approved to enter Executive Session for that purpose.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson		X	X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

MINUTES –

Council reviewed the Minutes of the May 20, 2026 meeting. Mr. Blatt requested an amendment under the Omega Security discussion in New Business to reflect that he had observed the security guard using a mobile device to play video games on more than one occasion. A motion was made to approve May 20, 2026 Minutes as amended. The motion was approved.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland		X	X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED – Nothing to report

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NEW BUSINESS –

- **Liquid Fuels Audit** – Borough Manager Burkhart opened New Business with a report on the 2024 Liquid Fuels Audit. She stated that the Borough had received notice of the audit, which is currently underway, and noted that the Borough has remained compliant with all Liquid Fuels Fund requirements. Borough Manager Burkhart reported that expenditures totaling \$24,845.00 were made in 2024, leaving a remaining balance of \$333,716.00. She explained that Liquid Fuels funds may be carried over from year to year, allowing the Borough to accumulate funding for larger infrastructure projects. She noted that several roadway improvement projects are planned for 2026, including work on Hertzog Avenue, Cherry Street, and Pawnee Street. Borough Manager Burkhart further reported that \$536,175.00 has been budgeted from the Liquid Fuels Fund for 2026 projects. There were no questions regarding the auditor or upcoming 2026 projects.
- **Equipment Sales** – Borough Manager Burkhart presented information regarding the potential sale of surplus police equipment. She reported that Officer Wood has identified the following items for possible sale through Municibid:
 - **Drone** – estimated value of \$700 to \$900
 - **FLIR** – estimated value of \$1,200 to \$2,200

Borough Manager Burkhart noted that no motion was requested at this time. She explained that she believed the proposal should first be reviewed by the Police Committee to determine whether the Borough wishes to proceed with the sale of the equipment. Borough Manager Burkhart further stated that Officer Wood would be able to provide additional information regarding the equipment, its importance, and his recommendation for disposition during the committee review. There were no questions or comments regarding this matter.

- **Hertzog Avenue Approval** – Borough Manager Burkhart presented a recommendation from Hanover Engineering for the award of the Hertzog Avenue improvement project. She noted that the project has been a Council priority for several years and will be funded through a combination of Liquid Fuels funds, CDBG funds for the sidewalk portion, and General Fund monies. Seven bids were received, ranging from \$491,836.20 to approximately \$799,000.00. Based on the engineer's recommendation, Borough Manager Burkhart recommended awarding the contract to the lowest responsible bidder in the amount of \$491,836.20. There were no further questions or comments.
- **Hoffert Street Approval** – Borough Manager Burkhart reported that UGI completed infrastructure and pipeline replacement work along portions of Seneca Street in 2025 and is currently restoring the affected roadway areas in 2026. Due to the proximity of that

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work, the Borough obtained pricing for the milling and overlay of Hoffert Street between Seneca Street and Delaware Avenue. Three quotes were received for the project, ranging from \$20,780.00 to \$28,000.00. Borough Manager Burkhart recommended awarding the project to the low bidder, Great Western, in the amount of \$20,790.00. There were no questions or comments.

- **Park Hire** – Borough Manager Burkhart presented the recommendation to hire Dominic Tejera for a park position. She noted that Mr. Tejera has previously worked for the Borough and comes recommended for employment. A motion was made to approve the hire. There were no questions or comments.
- **Head Lifeguards** – Borough Manager Burkhart presented recommendations to hire Bethany Welliver and Aiden Walters as Head Lifeguards for the Borough Pool. She noted that both individuals have previously worked for the Borough, with Ms. Welliver returning for her second season and Mr. Walters returning for his third season. There were no questions or comments.
- **Joy Center Use of Park/ Date Change** – Borough Manager Burkhart presented a request from the Joy Center to amend the approved date for its use of Borough Park facilities. The organization requested that the event be held on September 20, 2026, with September 27, 2026 designated as the rain date. There were no questions or comments.

OLD BUSINESS –

- **Painting of Delaware Avenue** – Borough Manager Burkhart reminded Council that line striping on Delaware Avenue was previously approved and reported that the project is currently underway.
- **Seneca Street Repair from UGI Project** – Borough Manager Burkhart stated that the project is currently ongoing due to ongoing road construction in the area.

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- **Park & Pool Opening Dates** – Borough Manager Burkhart reported that the park and pool opening date is June 10, 2026. She noted that staff training is scheduled in advance of the opening, including CPR training on June 9, 2026.

- **Vehicle Sales** – Borough Manager Burkhart concluded Old Business by reporting that bids for surplus Borough vehicles were due May 27 and May 28. She stated that all four listed vehicles were sold at the following prices:
 - **2006 Jeep Cherokee** – Sold at \$775.00
 - **2015 Ford Explore** – Sold at \$1,751.00
 - **2016 Ford Explorer** – Sold at \$2,900.00
 - **2002 Chevy 3500** – Sold at \$3,378.00

She further noted that the Borough is working with the highest bidders to complete the transfer of ownership for each vehicle.

SOLICITOR'S REPORT – Nothing to report

MAYOR'S REPORT – The Mayor thanked residents, office staff, Police, and Public Works for their participation and attendance at Memorial Day observances. The mayor also reminded residents that with the park and pool opening, drivers should exercise caution and reduce speed in the surrounding areas.

BOROUGH MANAGER'S REPORT – Nothing to report

RESOLUTIONS – None

ORDINANCES – None

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MOTIONS –

- A. Request Council accept the recommendation of Award the Hertzog Avenue Reconstruction Project to Northeast Ste Contractors in the Amount of \$491,836.20. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland	X		X			
Jamie Johnson		X	X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- B. Request Council approve the hiring of great Western Services Inc. for the Paving Project on Hoffert in the amount of \$20,790.00. The Motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter	X		X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.		X	X			
Mayor Johnson						

- C. Request Council approve the hire of Dominic Tejera as a Recreation Assistant for the Park Program. The Motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland		X	X			
Jamie Johnson	X		X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
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D. Request Council approve Bethany Welliver & Adien Walters as head Lifeguards at a rate of \$20.00 per hour. The Motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson			X			
Mark Noble	X		X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

E. Request Council accept the changed date for The Joy Center use of the Fountain Hill Park. The new date will be Sunday September 20, 2026, with rain date of Sunday, September 27, 2026. The Motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland		X	X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

COMMITTEE REPORTS –

- A. Finance** – Mr. Trotter reviewed the financial reports and expenses paid for the Month of May. A motion was made and approved to pay the bills as presented. The motion passed.
- a. General Fund - \$147,869.56
 - b. Sewer Fund - \$138,286.44
 - c. Health & Sanitation Fund - \$51,068.16

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A motion was made to accept the financial reports and pay the bills. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter	X		X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

- B. Police** – Mr. Blatt had nothing to report in the absence of the Police Chief.
- C. Personnel** – Mr. Trotter had nothing to report, there were no meetings.
- D. Public Works** – President McCandless reported that there was nothing to report due to the absence of a committee meeting. He noted that Public Works continues to work successfully throughout the summer programs, including park and pool operations. Mr. Blatt commented that the park and pool appear to be well maintained.
- E. Fire** – Mr. Trabel reported that in May there were 12 emergency calls, with an average response of 4.9 members per call, bringing the year-to-date total to 95 emergency calls. He noted that the department currently has 14 active members. Mr. Trabel also reported that firefighters have completed fire school training.
- F. House & Ordinance** – Councilmember Ireland reported that a meeting was held in April to review several ordinances requiring updates, including the Borough's loitering ordinance. She noted that discussions also included updates to regulations regarding permitted and prohibited vehicles in the park, such as motorized scooters and bicycles. Councilmember Ireland further reported that updates to the fireworks ordinance are being prepared for inclusion in the first newsletter.
- G. IT Committee** – Councilmember Ireland reported that the Borough newsletter is scheduled to be submitted to Hometown Press on July 6th. She noted that the newsletter will include seasonally appropriate information and contributions from various Borough departments. Councilmember Ireland also stated that a volunteer photographer will assist with the newsletter.
- H. Health & Sanitation** - Mr. Noble had nothing to report, there were no meetings.
- I. Recreation** – Councilmember Johnson reiterated that the pool and park program will open on June 10th. She noted that splash dates with the Fire Department are to be announced via social media, the Borough website, and park bulletin boards. Councilmember Johnson also reported that a lifeguard certification training course for individuals aged 16 and older will be held June 16 through June 18 at a cost of \$325.00 per participant.

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Upcoming Committee Meeting – The following committee meetings were announced:

Finance Committee Meeting to be held on Wednesday June 3, 2026 at 4:30P.M.

House and Ordinance Meeting to be held on Wednesday June 10, 2026 at 7:00P.M.

Residents are permitted to attend; however, these meetings are not open to public comment.

SPECIAL OR SELECT COMMITTEES – Nothing to report.

President McCandless inquired whether Councilmember Ireland still had contacts at the library.

Councilmember Ireland stated she would check. President McCandless noted the need for a more effective method of reporting library updates.

COUNCIL PRESIDENT’S REPORT -

- a) President McCandless reiterated the opening of the pool and park
- b) President McCandless reminded residents that Coffee & Conversation with Senator Nick Miller will be held on Thursday, June 11, 2026, at 10:00 A.M. at Borough Hall.
- c) President McCandless also reminded residents that the Fountain Hill Little League will be hosting a car wash on Saturday, June 13, 2026, from 10:00 A.M. to 2:00 P.M. Borough Manager Burkhart reported that Representative Jeannie McNeill has coordinated with the Veterans Service Office to have Mr. Eric Mende available at Borough Hall on June 15th from 10:00 A.M. to 2:00 P.M. to assist residents with available services.

PRIVILEGE OF THE FLOOR – Discussion of Non-Agenda Items - None

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ADJOURNMENT –

Council President entertained a motion to adjourn. Ms. Johnson made the motion, seconded by Mr. Trabel, and the motion was unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson	X		X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

v BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA
By:

Stewart McCandless - President of Council

ATTESTED

BY: _____
Amy Burkhart, Borough Manager

SUBMITTED

BY: _____
Alysia Romulus, Finance Clerk