

**MINUTES
BOROUGH COUNCIL
June 19, 2024
7 P.M.**

The Council Meeting was held in person at Borough Hall. Council members present were Mr. Trotter, Mr. McCandless, Mr. Blatt, Mr. Trabel, Amy Burkhart (Borough Manager), and guests were also in attendance.

Council President McCandless asked everyone to stand for a moment of silence for Max Johnson.

PLEDGE OF ALLEGIANCE

Council President McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

MINUTES

Council President McCandless asked the Council to approve the minutes as amended from June 3, 2024. Mr. Blatt made the motion, seconded by Mr. Trabel.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson						X
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr. Mayor Johnson	X		X			

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED - NONE

RESOLUTIONS FOR FINAL PASSAGE - NONE

DRAFT ORDINANCES FOR REVIEW / ADVERTISEMENT - NONE

NEW BUSINESS

- Curb Cut Permit - Borough Manager Burkhart announced that we received an application for a curb cut at 522 Bergen St. She explained that the Chief of Police, Public Works, and Zoning Officer Jill Smith reviewed it. Borough Manager Burkhart mentioned that Jill Smith made some specific comments stating that we don't know where the property lines fall. Ms. Smith fears that we may encroach on the neighbor's

property. Also, the driveway should be 9 feet wide, and the minimum width per Zoning is 12 feet wide. Dave Berger recommends that if this applicant wants to go further, they should seek relief from Zoning for those setbacks and potentially have their property surveyed to ensure it is on their property. Ms. Burkhart explained that this is informational at this point. She explained that she would first go back to the applicant.

OLD BUSINESS

- Park/Pool Updates - Council President McCandless explained that the pool has been doing well. There is much participation. The pool is busy again tonight. He mentioned that he hopes more people will come out. Council President McCandless announced that the pool will be open Wednesday through Sunday from 12 to 7 P.M., weather permitting. Borough Manager Burkhart explained that our website was updated.

Council President McCandless explained that the park morning program has been running. He announced that on Monday the 24th, the evening program will begin from 6 to 9 p.m. He also explained that it was delayed a week due to staffing. Council President McCandless announced that we will put back some of the baskets. There will be two half-courts so the children can play basketball again. As the season progresses, we will reevaluate to see if we will return to full-court basketball.

- Security Updates – Borough Manager Burkhart announced that we are moving forward with Omega Security. She explained that she is working through the contract. They are starting on Monday and will run through July for the park program, specifically for the evening hours of M-F, 5:30 to 9:30 P.M. There will be one security person dedicated to the park. They will make sure everything is under control, and if they need their assistance, they are right there.

Council President McCandless announced that he had spoken with the Chief of Police and that they would enforce more at the park and pool.

Borough Manager Burkhart explained that Lehigh County highly recommended Omega Security.

- Interviews for Code Enforcement Position – Borough Manager Burkhart announced that we are receiving resumes for the Code Enforcement Position and are beginning the interview process. We are looking for qualified applicants with work experience in that field. The position will be full-time.
- Fee Schedule and Brush Truck updates – Borough Manager Burkhart explained that this is just an update. The Fee Schedule and the resolution for the Brush Truck will be on the council's next agenda. Borough Manager Burkhart announced that we would update specific sections of the fee schedule involving commercial inspections to reflect Base Engineering fees since they complete the inspections.

MOTIONS

➤ Request Council to approve the hiring of the following individuals as Seasonal Temporary Employees for 2024 contingent on the submission of all necessary employment documentation, retroactive to June 5, 2024.

- Amelia Saggio – Cashier - \$12.00/hour
- Ashanty Rivera – Recreation Assistant - \$15.00/hour
- Corey James – Recreation Assistant - \$15.00/hour
- Tyler Polaha – Recreation Assistant - \$15.00/hour
- Zairia Stokes – Recreation Assistant - \$15.00/hour

Council President McCandless asked the Council to approve the hiring of the following individuals as Seasonal Temporary Employees for 2024 contingent on the submission of all necessary employment documentation, retroactive to June 5, 2024. Mr. Trotter made the motion, seconded by Mr. Trabel, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						X
Jamie Johnson						X
Wilbert Rufe						X
Doug Trotter	X		X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

COUNCIL PRESIDENT ANNOUNCEMENTS – NONE

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items - **NONE**

ADJOURNMENT

At 7:17 pm Council President McCandless asked to adjourn the Council meeting. Mr. Trabel made the motion, seconded by Mr. Blatt, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan						x
Jamie Johnson						x
Wilbert Rufe						x
Doug Trotter			x			
Philip Trabel	x		x			
Stewart McCandless			x			
Norman E. Blatt Jr.		x	x			
Mayor Johnson						

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA

ATTESTED

BY: _____
Amy Burkhart, Borough Manager

By: _____
Stewart McCandless - President of Council

SUBMITTED

BY: _____
Jill Fessler, Finance Director

Next Ordinance – 883
Next Resolution – 2024-14

