

**MINUTES
BOROUGH COUNCIL
June 18, 2025 - 7 P.M.**

The Council Meeting was held in person at Borough Hall. The meeting was called to order. Council President requested that attendees stand, as able, for the Pledge of Allegiance. Roll call was conducted by Council President McCandless. Councilmembers present were Ms. Jordan (via phone), Ms. Johnson, Mr. Trotter, Mr. Blatt, Mr. Trabel, and Council President McCandless. Also present were Mayor Johnson and Borough Manager Burkhart.

Absent was Mr. Rufe

The Minutes of May 21, 2025 and June 2, 2025 were reviewed. N. Blatt noted that on the first page the word “not” should be added when discussing swim lesson dates “swim lesson dates had not been announced”. A motion was made to approve the Minutes as amended. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.		X	X			
Mayor Johnson			X			

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED & AGENDA ITEMS

Whitetail Disposal Presentation - Alessandro Giacobbe was present to review the performance of Whitetail Disposal. The presentation was scheduled so Whitetail would have an opportunity to check in with the Borough to discuss any issues that may have emerged. A. Giacobbe reviewed the monthly reports with Council. Those reports show the number of calls and emails received from residents reporting service challenges. A. Giacobbe reviewed the number of bulk items picked up by the hauler and reviewed the process of scheduling pickup of those items.

D. Trotter noted that he had a collection issue at the beginning of the contract and was happy with the response received from Whitetail. N. Blatt also noted that he had contacted Whitetail about a collection issue and was also happy with the response.

MAYOR’S REPORT - Mayor Johnson had no report.

BOROUGH MANAGER’S REPORT - Borough Manager Burkart had no report.

NEW BUSINESS

County Financing discussion – A. Burkhart reported that the Borough had previously decided to utilize the County’s Financing for the Emergency Management Radios. As part of that loan, the Borough will need to follow the requirements of the Local Government Debt Act, which requires Boroughs to pass ordinances and resolutions to authorize debt and to have the debt reviewed by PA DCED. The County is requesting an official motion to demonstrate the Borough’s intent to utilize their (the County’s) funding. Therefore, a motion was added to the agenda to authorize the Borough Manager and the Solicitor to develop documents required by the Local Government Debt Act. Additionally, at the next meeting, those required documents will be added to the Agenda.

Review of Lane Closure and Detour Request for Fountain Hill Elementary School – A. Burkhart reported on the request from the Bethlehem Area School District (BASD) for lane restrictions and closures that was submitted to Council. The request was reviewed by Hanover Engineering, who have several concerns about the request. A. Burkhart suggested that Council should consider tabling the request until there is an opportunity have a workshop meeting with BASD and Hanover, where the concerns would be addressed.

OLD BUSINESS

Park / Pool updates – A. Burkhart reported that the park and pool are open and doing well.

It was also reported that the Borough received a proposal from EJ Aquatics to provide in-service trainings for the Borough’s lifeguards. J. Johnson stated that she supports the idea of providing more training to lifeguards through in-service and audits.

There was a review of Swim Lessons to be provided at the pool. Pool staff would teach Levels 1-3 of swim lessons several times throughout the summer for \$40 per week. N. Blatt voiced his support of the proposal. J. Johnson also noted that swimming lessons are very helpful in improving water safety. Mayor Johnson asked if there were different rates for residents and nonresidents, and it was confirmed that the cost was the same for both.

RESOLUTIONS FOR REVIEW/FINAL PASSAGE – There were no Resolutions for Review or Final Passage

ORDINANCES FOR FINAL PASSAGE – There were no Ordinances for final passage.

MOTIONS

A motion was made to hire the following individual as 2025 Seasonal Employee, subject to the receipt of all necessary documentation and satisfactory background checks.

Name	Position	Payrate
Ashanty Rivera	Recreation Assistant	\$15.25

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson			X			

A motion was made to approve the agreement with EJ Aquatics to provide lifeguard in-service training and auditing for the Fountain Hill pool for \$600.00.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter		X	X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson			X			

A motion was made to authorize staff and the solicitor to develop documents required to enact a formal debt ordinance or resolution under the Local Government Unit Debt Act to be submitted to the Pennsylvania Department of Community and Economic Development.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson			X			

A motion was made to table the Lane Closure and Detour Request for Fountain Hill Elementary School Project as outlined in the correspondence from CHA dated 06/17/2025

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		X	X			
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson			X			

COUNCIL PRESIDENT’S REPORT

S. McCandless reported on the pool and that it looked good when he visited. He additionally reported that the Park is a little slow but should pick up as the season continues. S. McCandless thanked the committees that helped develop this year’s summer programming.

PRIVILEGE OF THE FLOOR - No one requested Privilege of the Floor.

ADJOURNMENT - There was a motion to adjourn the meeting. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter			X			
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson			X			

ATTESTED

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA

BY: _____
Amy Burkhart, Borough Manager

By: _____
Stewart McCandless - President of Council

SUBMITTED BY: _____
Amy Burkhart, Borough Manager

APPROVED