

**MINUTES
BOROUGH COUNCIL
JUNE 17, 2026
7 P.M**

CALL MEETING TO ORDER/ROLL CALL – The Council Meeting was held in-person at Borough Hall. Council members present were Ms. Ireland, Ms. Johnson, Mr. Noble, Mr. Trotter, Mr. McCandless, Mr. Trabel and Mayor Johnson. Also in attendance was Borough Manager Amy Burkhart.

Mr. Blatt & Ms. Romulus were not in attendance at this meeting.

PLEDGE OF ALLEGIANCE – President McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

MINUTES –

Council reviewed the Minutes of the June 01, 2026 meeting. No revisions or amendments were made, and the minutes were approved as presented.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson			X			
Mark Noble		X	X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.						X
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED –

- A. Council welcomed Mr. Douglas Trotter III, a resident of Seneca Street, who introduced the nonprofit organization C.A.T. (Coalition for Appropriate Transportation) and distributed informational brochures. Mr. Trotter III discussed C.A.T.'s work with PennDOT and the VRL Heritage organization to improve transportation accessibility throughout the Greater Lehigh Valley and encouraged Council to help raise awareness of the organization's community programs. He expressed interest in attending future Council meetings to maintain an open dialogue, explore collaboration on pedestrian safety initiatives, and discuss the process for organizing a community block party in partnership with C.A.T. President McCandless recommended contacting St. Paul's Church and the JOY Center regarding community event coordination. Councilmember Ireland suggested connecting Mr. Trotter III with Ms. Fluck, which Borough Manager Burkhart supported, and Councilmember Johnson offered to provide the appropriate contact information. Mr. Trotter III also inquired about the Borough newsletter and meeting minutes.

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Councilmember Ireland advised that the newsletter is expected to be printed and distributed to all Borough households in August, and Councilmember Johnson noted that all approved meeting minutes are available on the Borough website.

NEW BUSINESS –

- **Review of Cherry Street** – Borough Manager Burkhart reported on bids received for the Cherry Street project, which ranged from approximately \$161,000 to \$298,000 and included three project sections. She advised that the apparent low bidder requested to withdraw its bid due to a significant clerical error. Given the Borough's established working relationships with the contractors, Borough Manager Burkhart recommended permitting the withdrawal rather than enforcing bid requirements. She noted that the next lowest bid, submitted by Grocon, aligns with the Borough's budget for the two planned project sections. In response to a question from Mr. Trabel, Borough Manager Burkhart confirmed the work will consist of a mill and overlay on Cherry Street between Lechauweki Avenue and Smiley Avenue, and between Bergen Street and the unnamed alley. She also noted that the additional alternate is estimated at approximately \$35,000 and will be carried forward for discussion at the next meeting. Council raised no objections, and Borough Manager Burkhart stated that Hanover Engineering will prepare the recommendation for award for Council's consideration at the next meeting. There were no further questions on this matter.
- **Lifeguard** – Borough Manager Burkhart reported that the pool remains open and operating well, with lifeguards performing satisfactorily. She noted that the recreation pool team initially hired 15 staff members but has since experienced one vacancy during the hiring process. Borough Manager Burkhart recommended the reappointment of Mr. James Manley to fill the open lifeguard position, noting his prior employment with the Borough.
- **Upcoming Committee Meetings** –
 - Police Committee Meeting to be held on July 6, 2026 at 5:45P.M.
 - Finance Committee Meeting to be held July 8, 2026 at 4:30P.M.
 - Fire Committee Meeting to be held on July 8, 2026 at 7:00P.M.
- **Jeanie McNeill donated a Pin Oak** – Borough Manager Burkhart reported that Representative McNeill's office recently donated a Pin Oak to the Borough, which will

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be planted in a Borough park. She noted that the tree is a welcome addition following the recent Arbor Day planting ceremony.

- **June 26, 2026, Representative McNeill's Office will be in Borough Hall** – Borough Manager Burkhart reported that Representative McNeill's office will hold a remote office day at Borough Hall on June 26 in the morning. Residents are encouraged to stop in for questions or assistance with available programs; staff member Ida will be present in person.
- **Veterans Service Office (VSO) will be at Borough Hall from 10A.M. to 2P.M. on the 3rd Monday of August, October, December, & February** – Borough Manager Burkhart reported that Representative McNeill's office has arranged for Veterans Service Officers to be available at Borough Hall every other month on a Monday. Additional information will be posted online for any veterans who need information about veteran services who are able to make an appointment and meet at Borough Hall.
- **E-Waste tentative dates of September 26, 2026** – Borough Manager Burkhart reported that the tentative date for the Borough event is September 26, 2026, from 9:00 a.m. to 12:00 p.m. She requested that Council notify her of any conflicts with the proposed date. In response to an inquiry from Mr. Trotter III regarding the E-Waste event, Borough Manager Burkhart explained that the Borough's third-party waste contractor provides a 30-yard dumpster for the secure collection of electronics, which are then transported to an electronic recycling facility in Allentown for proper disposal. There were no further questions.

OLD BUSINESS –

- **Vehicle Sales** – Borough Manager Burkhart reported that the finalization of one vehicle sale has been completed. Two additional vehicle sales are in progress and expected to be finalized later this week or next. She noted that the remaining vehicle will need to be relisted due to non-response from the highest bidder, requiring a reposting of the vehicle.
- **Newsletter Updates** – Borough Manager Burkhart concluded Old Business by reiterating that the newsletter is in progress, with articles and additional information currently being collected.

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SOLICITOR'S REPORT – Nothing to report

MAYOR'S REPORT – Nothing to report

BOROUGH MANAGER'S REPORT – Nothing to report

RESOLUTIONS – None

ORDINACES – None

MOTIONS –

- a) Request Council approve the hiring of James Manley as a Lifeguard at the Fountain Hill Pool. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson	X		X			
Mark Noble			X			
Doug Trotter		X	X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.						X
Mayor Johnson						

COUNCIL PRESIDENT'S REPORT -

- a) President McCandless yielded the floor to Councilmember Johnson prior to his report. Councilmember Johnson reminded residents of posted playground rules and Borough ordinances, including:
- Smoking and vaping are prohibited on park property, open or closed; violations are subject to citation.
 - Dogs must be always leashed, as required by Borough-wide ordinance; no dogs are permitted during park programming.
 - Bikes and skateboards are not permitted in the park during programming hours.
 - Children under the age of 10 must be accompanied by an adult while at the park during the park program.
- b) President McCandless reported that the park and pool are open and available to the public.

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- c) President McCandless reported that the Borough hosted a Coffee and Conversation event with Representative Nick Miller at Borough Hall last Thursday and thanked all who attended, including participating Councilmembers. He noted that additional Coffee and Conversation events are being considered, with dates to be determined. In response to an inquiry from Mr. Trabel regarding whether the events will occur on a regular basis, President McCandless stated that they are not planned as a regular occurrence but may be held a few times throughout the year, in the hopes of making it a somewhat regular event.

PRIVILEGE OF THE FLOOR – Discussion of Non-Agenda Items – None

ADJOURNMENT –

Council President entertained a motion to adjourn. Mr. Trabel made the motion, Ms. Johnson seconded by, and the motion was unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson		X	X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.						X
Mayor Johnson						

v BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA
By:

Stewart McCandless - President of Council

ATTESTED

BY: _____
Amy Burkhart, Borough Manager

SUBMITTED

BY: _____
Alysia Romulus, Finance Clerk