

**MINUTES
BOROUGH COUNCIL
July 21, 2025 - 7 P.M.**

The Council Meeting was held in person at Borough Hall. The meeting was called to order. Council President requested that attendees stand, as able, for the Pledge of Allegiance. Roll call was conducted by Council President McCandless. Councilmembers present were Ms. Jordan, Ms. Johnson, Mr. Blatt (via Phone), Mr. Trabel, and Council President McCandless. Also present was Borough Manager Burkhart.

Absent were Mr. Rufe, Mr. Trotter and Mayor Johnson,

It was announced that an Executive Session was held prior to the meeting to discuss Public Works Employee Disciplinary Action and Review of the Finance Clerk Position.

The Minutes of July 7, 2025, were reviewed. A typographical error was noted in Correspondance, which incorrectly listed S. McCandless as M. McCandless. A motion was made to approve the Minutes as amended. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		X	X			
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel	X		X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED & AGENDA ITEMS - There were no requests for Privilege of the Floor

MAYOR'S REPORT - Mayor Johnson was absent.

BOROUGH MANAGER'S REPORT – Borough Manager Burkart had no report.

NEW BUSINESS

Billing/Finance Clerk – A. Burkhart reported on the status of interviews for the Billing and Finance Clerk. The position is still open, and interviews are continuing.

Change of Council Meeting Dates - A. Burkhart reminded Council that the August 4th and 20th meetings are cancelled, and in place of them, there will be a meeting on August 11th.

Pump House Updates - A. Burkhart updated Council on the pump house project, which was delayed for several years. There is renewed interest in the project, and it was indicated that council will be kept aware of any new activities associated with the project. The pump house project is an update on the sewer pump house located on Brighton St. It was previously anticipated that electrical upgrades would be needed; that work became more expansive than anticipated due to the damp and enclosed nature of the pump house. A. Burkhart reported that she would be working with the engineers to work through the possibility of bidding the project to get exact pricing.

LVPC Workshop on Zoning Analysis - A. Burkhart updated Council on the Housing Strategy Workshop scheduled for July 30 at 6:30 p.m. It is an informational meeting.

Stickball Classic Request - A request for use of the park for the Stickball Classic was included in Council's Packet.

City of Bethlehem Health Bureau Request - It was reported that the City of Bethlehem Health Bureau had requested a letter of support for grant funding for Lead and Healthy Homes. Funding could be used in the Borough of Fountain Hill for those projects. There was at least one resident in the past who benefited from the previous funding.

OLD BUSINESS

Lane closure and parking restriction request from the Bethlehem Area School District. Arif Fazil and Mark Stein were in attendance to discuss the lane closure and parking restrictions request from the School District. This is a step needed to protect the public during demolition and construction of the Elementary School. A. Fazil noted that the plans provided were reviewed by Borough Engineers. He then reviewed the request as presented.

A. Burkhart noted that procedurally, there would normally be a temporary parking Ordinance enacted, but due to the timing of the project, using the temporary parking restrictions for the next 90 days would allow the necessary time to enact the appropriate traffic ordinances for the project.

Pool Filter System - S. McCandless reported on the Pool Filter and the quote received from If It's Water.

Street Project update Frederick and Fiot - A. Burkhart reported that the project should begin after Musikfest.

RESOLUTIONS FOR REVIEW/FINAL PASSAGE -

There was a motion to approve RESOLUTION NO. 2025-12 - A RESOLUTION CONDITIONALLY APPROVING THE PRELIMINARY/FINAL LAND DEVELOPMENT PLAN FOR 821 CHEROKEE STREET, BETHLEHEM, PENNSYLVANIA 18015 (LEHIGH COUNTY TAX MAP PARCEL IDENTIFICATION NO. 642732635632 1)

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Jamie Johnson		X	X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

RESOLUTION NO. 2025-13 - A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL ESTABLISHING TEMPORARY EXPERIMENTAL PARKING REGULATIONS FOR A PERIOD OF NINETY (90)

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		X	X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

ORDINANCES FOR REVIEW - ORDINANCE NO. 886 - AN ORDINANCE INCREASING THE INDEBTEDNESS OF THE BOROUGH OF FOUNTAIN HILL - This Ordinance will be on the Agenda for the August 11th Meeting.

MOTIONS

A motion was made to authorize the Borough's participation in the City of Bethlehem's Health Bureau's Lead Based Paint Hazard Reduction Grant Program and approves the issuance of a Letter of Support for their application for funding.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

A motion was made to approve the use of Stanley Avenue Park for the Stickball Classic on August 2 and 3, 2025, from 6:30 a.m. - 8:00 p.m. Conditioned on the there being no parking permitted on the ballfield

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Jamie Johnson			X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

A motion was made to approve the purchase of two Neptune Deson High-Rate Sand Filters as identified in the quote received from If It's Water Inc. dated June 23, 2025 in the amount of \$125,250. The vendor is a CoStars participating with contract number 016-051. The purchase shall be paid with Capital Reserve Funds.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

COUNCIL PRESIDENT’S REPORT

S. McCandless thanked everyone for their participation at the park and pool. He noted that the first Fire Company Soak of the year would be on Friday July 25, 2025

A. Jordan reminded everyone that Books on Hill would be providing a reading program on August 1, 2025, at the Park Program.

PRIVILEGE OF THE FLOOR - No one requested Privilege of the Floor.

ADJOURNMENT - There was a motion to adjourn the meeting. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe						X
Doug Trotter						X
Philip Trabel		X	X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

BOROUGH OF FOUNTAIN HILL
ATTESTED

LEHIGH COUNTY, PENNSYLVANIA

BY: _____
Amy Burkhart, Borough Manager

By: _____
Stewart McCandless - President of Council

SUBMITTED BY: _____
Amy Burkhart, Borough Manager

APPROVED