

**MINUTES
BOROUGH COUNCIL
July 1, 2024
7 P.M.**

The Council Meeting was held in person at Borough Hall. Council members present were Ms. Jordan, Mr. Rufe, Mr. Trotter, Mr. McCandless, Mr. Blatt, Mr. Trabel, Amy Burkhart (Borough Manager), Jill Fessler (Finance Director), Mr. Berger (Solicitor), and guests were also in attendance.

PLEDGE OF ALLEGIANCE

Council President McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

MINUTES

Council President McCandless asked the Council to approve the minutes from June 19, 2024. Mr. Blatt made the motion, seconded by Mr. Trabel.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan					x	
Jamie Johnson						x
Wilbert Rufe					x	
Doug Trotter			x			
Philip Trabel		x	x			
Stewart McCandless			x			
Norman E. Blatt Jr.	x		x			
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED – NONE

MAYOR’S REPORT - NONE

BOROUGH MANAGER’S REPORT

- Pool Updates – Borough Manager Burkhart announced that the pool is open Wednesday through Sunday from 12 P.M. to 7 P.M. It has been going well. The lifeguards are doing a great job. She announced that the pool will be closed on July 4th for the holiday but will reopen the following day.
- Park Updates – Borough Manager Burkhart announced that the park program is also doing well. She explained that it operates in the morning and evening from 9 A.M. to

noon and from 6 P.M. to 9 P.M. Kaela Frankenfield is heading the park program and doing a great job.

NEW BUSINESS

- Garbage and Recycling Hauler Contractor – Borough Manager Burkhart announced that we have an update regarding our Garbage and Recycling Hauler contract. She explained that we wanted to extend the contract. In the contract, it allows both parties not to extend it. We sent in a notification requesting an extension, but they denied it. They wanted to change the rates, so we must rebid this project this year. Borough Manager Burkhart mentioned a motion on our agenda to approve the issuance of an RFP. There will be no change before December 31st, 2024. Mr. Blatt asked if it was a request for a proposal or a request for bids. Mr. Berger said that it was a request for bids. Mr. Berger explained that only two bids were submitted last time. The haulers were Mascaro and Republic.
- Resolution for Sale of Fire Vehicle – Borough Manager Burkhart announced that we have been discussing the need for a resolution for the sale of a vehicle. She explained that we have it on the agenda to place the vehicle on PennBid. We will have a resolution once the bids are received and we transfer the vehicle.

RESOLUTIONS FOR FINAL PASSAGE – NONE

ORDINANCES FOR FINAL PASSAGE - NONE

MOTIONS

- Request that Council authorize the issuance of a Request for Bids for a Community Garbage and Recycling Hauler.

Council President McCandless asked the Council to authorize the issuance of a Request for Bids for a Community Garbage and Recycling Hauler. Mr. Rufe made the motion, seconded by Ms. Jordan, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		x	x			
Jamie Johnson						x
Wilbert Rufe	x		x			
Doug Trotter			x			
Philip Trabel			x			
Stewart McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- Request that Council authorize the placement of a 2002 Chevy C3500 VIN 3GBKC34F32M108651 on PennBid.

Mr. Trabel asked if it was the old fire vehicle. Council President McCandless explained that it was the old brush truck.

Council President McCandless asked Council to authorize the placement of a 2002 Chevy C3500 VIN 3GBKC34F32M108651 on PennBid. Ms. Jordan made the motion, seconded by Mr. Trotter, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Jamie Johnson						x
Wilbert Rufe			x			
Doug Trotter		x	x			
Philip Trabel			x			
Stewart McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

- Request that Council approve the request from Mike and Jamie Johnson for the use of the Stanely Park on July 13, 2024, time to be determined.

Mr. Blatt asked if we are waiving the fees. Council President McCandless said that we were, and he requested that we add it to the motion.

Council President McCandless asked the Council to approve the request from Mike and Jamie Johnson for the use of the Stanely Park on July 13, 2024, time to be determined and that we would be waiving all fees. Mr. Blatt made the motion, seconded by Mr. Trabel, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson						x
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel		x	x			
Stewart McCandless			x			
Norman E. Blatt Jr.	x		x			
Mayor Johnson						

- Request that Council approve the request from the Fountain Hill Stickball Classic for the use of Stanley Avenue Park on August 3, 2024, from 8 A.M. - 8 P.M.

Mr. Blatt asked if we are waiving the fees. Council President McCandless said that we were, and he requested that we add it to the motion.

- Council President McCandless asked the Council to approve the request from the Fountain Hill Stickball Classic for the use of Stanley Avenue Park on August 3, 2024, from 8 A.M. - 8 P.M. and that we would be waiving all fees. Mr. Blatt made the motion, seconded by Mr. Trotter, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson						x
Wilbert Rufe			x			
Doug Trotter		x	x			
Philip Trabel			x			
Stewart McCandless			x			
Norman E. Blatt Jr.	x		x			
Mayor Johnson						

OLD BUSINESS - NONE

COUNCIL PRESIDENT’S REPORT - Council President McCandless announced that he had a few recognitions to make for our Community Volunteers. He explained that one was present this evening and the other was not. Council President McCandless recognized Mr. Brandon for assisting in reopening the Fountain Hill Pool. Mr. Brandon received a season pool pass for his assistance. The second recognition was for Mr. Zovko. Council President McCandless thanked him for his efforts. We are very happy and gracious to present you with a season pass. Please stop by to pick up your pass.

SOLICITOR’S REPORT

- Comcast Agreement Review – Mr. Berger announced that everyone should have the memo he prepared for the Comcast agreement. He explained that he wasn’t looking for direction or a motion today. You can see the changes that we made in green and the comments that Comcast has made in red. He mentioned that we are looking to have this finalized over the next month or two. Mr. Berger asked the Council to let him know if they have any questions.
- Elementary School Project - Zoning Hearing Board July 15, 2024 - Mr. Berger announced that we had another Planning Commission meeting regarding the Elementary School Project. The School District needs to go forward with a zoning appeal to see what variances Zoning is willing to grant regarding several requests that

they have. There are special exception requests, namely operating the school at that property and continuing the operation of a food pantry that they believe is a community center outside the property. He explained that several setback variances pertain to the height of the building, location of dumpsters, sound, and stormwater run-off. He mentioned that Council President McCandless was at the last meeting and wasn't sure if the council had objections to those requests. Manager Burkhart announced that they were on the July 15th agenda and that the council did receive their application in their packages.

COMMITTEE REPORTS

A. Finance (Trotter, Blatt, Jordan)

Mr. Trabel asked for a motion to pay the bills as presented. Mr. Trabel motioned and seconded by Ms. Jordan, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		x	x			
Jamie Johnson						x
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel	x		x			
Stewart McCandless			x			
Norman E. Blatt Jr.			x			
Mayor Johnson						

B. Public Works (Jordan, Trotter, Rufe)

Ms. Jordan announced that she has nothing to report.

C. Police (Blatt, Trotter, Johnson)

Mr. Blatt said that he had nothing to report. Chief Bachert explained that we are still working on the statistics.

D. House & Ordinances (McCandless, Rufe, Jordan)

Council President McCandless reported that we have a meeting this month. We are still working on completing the handicap parking ordinance and others.

E. Fire (Trabel, Rufe, McCandless)

Mr. Trabel announced that in June we had 24 calls and the total number year-to-date was 125.

F. Recreation (Johnson, Rufe, Trabel) - NONE

G. Health & Sanitation (Rufe, Johnson, Trabel)

Mr. Rufe read the June Sewer/Garbage collection reports. Mr. Blatt addressed his concerns with the collection. Mr. Berger explained that they are doing what they can regarding demand letters and answering complaints. There is only so much that we can do. Ms. Trotter suggested that Mr. Berger meet with the Finance Committee and review the delinquencies. Mr. Berger agreed to have a meeting with the Finance Committee. Mr. Blatt explained that there is an application for a payment plan and a hardship application. Ms. Jordan asked that we revisit that technique. Council Member President McCandless mentioned reviewing the Stormwater delinquencies. Mr. Berger said that they would review Stormwater delinquencies. Mr. Berger announced that they would have something for the August meeting.

H. Personnel (Trotter, Blatt, Jordan) - NONE

I. IT Committee (Johnson, Rufe, Jordan) - NONE

SPECIAL OR SELECT COMMITTEES -

LIBRARY- Mr. Rufe announced that he was abroad, so I have nothing to report.

PRIVILEGE OF THE FLOOR - Discussion on Non - Agenda Items - NONE

EXECUTIVE SESSION – Police Contract Discussion

Council President McCandless announced that an executive session would be held after adjournment to discuss the Police Contract.

ADJOURNMENT

At 7:24 pm Council President McCandless asked to adjourn the Council meeting. Mr. Blatt made the motion, seconded by Mr. Trabel, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson						x
Wilbert Rufe			x			
Doug Trotter			x			
Philip Trabel		x	x			
Stewart McCandless			x			
Norman E. Blatt Jr.	x		x			
Mayor Johnson						

ATTESTED

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA

BY: _____
Amy Burkhart, Borough Manager

By: _____
Stewart McCandless - President of Council

SUBMITTED

BY: _____
Jill Fessler, Finance Director

Next Ordinance – 883
Next Resolution – 2024-14

APPROVED