

**MINUTES  
BOROUGH COUNCIL  
July 17, 2024  
7 P.M.**

The Council Meeting was held in person at Borough Hall. Council members present were Ms. Jordan, Ms. Johnson, Mr. Rufe, Mr. Trotter, Mr. McCandless, Mr. Blatt, Mr. Trabel, and Mayor Johnson. Also in attendance were Amy Burkhart (Borough Manager), Jill Fessler (Finance Director), and guests.

Council President McCandless called the meeting to order. He announced that we had an Executive Session before the meeting tonight for Code Enforcement interviews.

**PLEDGE OF ALLEGIANCE**

Council President McCandless asked everyone to rise for the Pledge to the Flag.

**MINUTES**

Council President McCandless asked the Council to approve the minutes as amended from July 1, 2024. Mr. Blatt made the motion, seconded by Ms. Jordan; Ms. Johnson abstained since she wasn't present at the last meeting. The remaining members unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan		x	x			
Jamie Johnson					x	
Wilbert Rufe			x			
Doug Trotter			x			
Stewart McCandless			x			
Norman E. Blatt Jr.	x		x			
Philip Trabel			x			
Mayor Johnson						

**EXECUTIVE SESSION – For Code Enforcement Interviews**

**PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED – Discussion on Agenda Items**

- Deb Spadaccia was here and resides at 1034 Broadway. She explained that she was here to present a LifeVac to the Police Chief and the Borough Manager. Ms. Spadaccia explained that it is an anti-choking device. She mentioned that you can still use the Heimlich Maneuver, but she explained that since she is tiny, it would be hard for a person like herself to perform. She explained that the LifeVac is a mask that you put on the face, and it has a pump that is an airway consisting of one valve, and when you push it down, the air goes

out, so the air doesn't go in them. When you push it down, it creates suction and pulls the item out. LifeVac is used all over the country and by police stations. She explained that once you use the product, they will replace it free of charge.

Ms. Spadaccia reported that every year, there are 5,000 deaths from choking. One child dies every five days. There are 100,000 ER visits, and more people die from aspiration. She explained that it is the leading cause of accidental deaths for people over the age of sixty-five. Ms. Spadaccia mentioned that they come in sets of two. One is called a home kit, and the other is called a travel kit. There is an extra mask to use as a test. Ms. Spadaccia bought five for the Chief of Police and one for the Borough Manager for the borough. She also mentioned that the company wants to know if LifeVac saves anyone.

Mr. Rufe asked what the cost was for a LifeVac unit. Ms. Spadaccia explained that the price varies. She said that these cost her a couple of hundred dollars. Ms. Spadaccia mentioned that she purchased kits for adults and children. She believes there is an age limit between two and above. Ms. Spadaccia mentioned that she thought that this was a better way than the Heimlich Maneuver. Council President McCandless agreed. Ms. Spadaccia explained that LifeVac works with people sitting in wheelchairs. The Borough Manager and Council thanked Ms. Spadaccia.

## **NEW BUSINESS**

- Aqua Classes – Discussion – Borough Manager Burkhart announced that we are halfway through the summer, and as the pool is in its first year, we are looking for more ideas to do. She announced that one concept that was presented to us was to do Aqua Classes. Ms. Burkhart explained that it would be run by Anne-Marie Lee, a Fountain Hill resident, a Coalition member, and an advocate for the pool. Ms. Burkhart said Ms. Lee wanted to run Aqua Classes at the pool. Borough Manager Burkhart explained that Ms. Lee would be a 1099 contractor and must submit a Certificate of Insurance to the borough. The borough would need to have the borough listed as additional insured on the insurance since she is running the classes on our property. Ms. Burkhart announced that typically when we have COI for someone's policy, it would be one million dollars per occurrence. This policy is only five hundred thousand per occurrence. She explained this was to notify the council since this isn't typical. Mr. Burkhart doesn't believe it is a deal breaker.

Borough Manager Burkhart announced that Ms. Lee would keep the money for any participants who signed up for the class. Ms. Burkhart explained that the cost would be \$5.00 for residents and \$8.00 for non-residents, but this could change. Ms. Burkhart mentioned that the classes would start at 11 A.M. Borough Manager Burkhart said we would need to staff one additional lifeguard since we need two at any given time. Ms. Burkhart mentioned that Iris Kale would be one of them; she is certified as a lifeguard, so we would need to bring one additional lifeguard for 11 A.M., which would be an added cost to the borough.

Borough Manager Burkhart explained that they need additional equipment for the class. She mentioned that Mike Zovko had a conversation with the Bacchanalia folks. Ms.

Burkhart explained that Bacchanalia contributed money to the borough’s playground fund and agreed to use these funds to purchase this equipment. Borough Manager Burkhart explained that this equipment would be borough equipment and available for public use. Mr. Rufe asked about the size of the classes; Ms. Burkhart believes they will be limited to twenty-five participants. Ms. Johnson asked whether the participants would be paying an admission fee if they stayed to swim after the class. Ms. Burkhart thought that they would need to pay the admission fee.

- Park / Pool Updates – Borough Manager Burkhart explained that the park and pool are going well. We have staffing considerations to review. She announced a request to promote Jonathan Ahner to Head Lifeguard retroactively to July 8th since he has been operating as Head Lifeguard since they made the decision.

Borough Manager Burkhart announced that the park program needs an Assistant Manager. She explained that Kaela Frankenfield felt that Joshua Lee would be the best one to take on that role. She mentioned that he would be in charge if Ms. Frankenfield was absent. Ms. Burkhart explained that he would be retroactive to July 15th. Mr. Rufe asked if the Lead Lifeguard was a recommendation from Iris Kale. Ms. Burkhart announced that all three agreed.

**OLD BUSINESS - NONE**

**RESOLUTIONS FOR FINAL PASSAGE - NONE**

**ORDINANCES FOR FINAL PASSAGE - NONE**

**MOTIONS**

- Request Council to approve the promotion of Jonathan Ahner to Head Lifeguard at a rate of \$20.00 per hour retroactive to July 8, 2024.

Council President McCandless asked the Council to approve the promotion of Jonathan Ahner to Head Lifeguard at a rate of \$20.00 per hour retroactive to July 8, 2024. Ms. Johnson made the motion, seconded by Mr. Trabel, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Wilbert Rufe			X			
Doug Trotter			X			
Stewart McCandless			X			
Norman E. Blatt Jr.			X			
Philip Trabel		X	X			
Mayor Johnson						

- Request Council approve the promotion of Joshua Lee to the Position of Assistant Recreation Coordinator at a rate of \$17.00 per hour, retroactive to Monday, July 15, 2024.

Council President McCandless asked the Council to approve the promotion of Joshua Lee to the Position of Assistant Recreation Coordinator at a rate of \$17.00 per hour, retroactive to Monday, July 15, 2024. Ms. Jordan made the motion, seconded by Mr. Trabel, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	x		x			
Jamie Johnson			x			
Wilbert Rufe			x			
Doug Trotter			x			
Stewart McCandless			x			
Norman E. Blatt Jr.			x			
Philip Trabel		x	x			
Mayor Johnson						

- Request Council to approve the use of the pool for Aqua Classes on Wednesdays and Saturdays from 11 A.M. – 12 P.M contingent on the submission of appropriate insurance, background checks and any other documentation deemed necessary by the Borough Manager.

Council President McCandless asked the Council to approve the use of the pool for Aqua Classes on Wednesdays and Saturdays from 11 A.M. – 12 P.M. contingent on the submission of appropriate insurance, background checks and any other documentation deemed necessary by the Borough Manager. Ms. Johnson made the motion, seconded by Mr. Trotter, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson	x		x			
Wilbert Rufe			x			
Doug Trotter		x	x			
Stewart McCandless			x			
Norman E. Blatt Jr.			x			
Philip Trabel			x			
Mayor Johnson						

Mr. Trabel asked if you could show up for class or if you needed to decide before attending a class. The council explained that it is first come, first served.

Borough Manager Burkhart announced that the Coalition has already purchased the pool equipment, and we will reimburse the Coalition for the items they bought.

- Request Council approve the purchase of equipment for Aqua Classes in an amount not to exceed \$300.00 to be paid from the Playground Fund.

Council President McCandless asked the Council to approve the purchase of equipment for Aqua Classes in an amount not to exceed \$300.00 to be paid from the Playground Fund. Mr. Blatt made the motion, seconded by Ms. Johnson, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson		X	X			
Wilbert Rufe			X			
Doug Trotter			X			
Stewart McCandless			X			
Norman E. Blatt Jr.	X		X			
Philip Trabel			X			
Mayor Johnson						

**COUNCIL PRESIDENT REPORT – Recognition of Community Volunteers**

Council President McCandless announced that he has two items to discuss. He mentioned how well the pool and park programs are running and that he is grateful to everyone who puts in hard work and all the good people that we have working at both the pool and the park. He made a point to thank the Public Works Department.

Council President McCandless wanted to recognize a community volunteer who went above and beyond, and the borough felt we should recognize him. He announced that this recognition was for Mr. Zovko. Mr. Zovko received a season pass to the Fountain Hill Pool for his assistance. He was very appreciated.

**PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items**

Mr. Rufe announced that there had been discussions online about the pool's capacity. He explained that someone had mentioned they could not enter the pool because we were above capacity. He asked for some clarification so that he could answer them correctly.

Borough Manager Burkhart explained that it is based on a couple of things. Ms. Burkhart explained that there are three things. One is the number of lifeguards on duty, the UCC capacity of the pool, and the pool's ability to filter the water enough to keep it clear and open. If the water quality gets too bad, we must limit the available space. Mr. Rufe understood and just wanted to give a clear answer.

Mr. Blatt reminded everyone that our daily attendance was less than fifty in attendance two years before re-opening. He stated that someone is doing something right to bring this many people out. Council President McCandless agreed.

Ms. Johnson explained that, as a reminder, it is the number of lifeguards on duty. There may be six guards at the pool, but some may be on a break. Council President McCandless agreed.

**ADJOURNMENT**

At 7:27 P.M. Council President McCandless asked to adjourn the Council meeting. Ms. Johnson made the motion, seconded by Mr. Trabel, and unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			x			
Jamie Johnson	x		x			
Wilbert Rufe			x			
Doug Trotter			x			
Stewart McCandless			x			
Norman E. Blatt Jr.			x			
Philip Trabel		x	x			
Mayor Johnson						

ATTESTED

BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA

BY: \_\_\_\_\_  
Amy Burkhart, Borough Manager

By: \_\_\_\_\_  
Stewart McCandless - President of Council

SUBMITTED

BY: \_\_\_\_\_  
Jill Fessler, Finance Director

Next Ordinance – 883  
Next Resolution – 2024-14