

**BOROUGH OF FOUNTAIN HILL
COUNCIL MEETING MINUTES
REORGANIZATION MEETING
January 6, 2020**

7:00 PM - SWEARING IN CEREMONIES

Mayor provides Affidavit of Residency and takes the oath of office. Newly elected borough officials submit sworn/signed copy of residency affidavit and then take the oath of office.

1. Mayor Gifford Administers Oath of Office To:

Council Elect: Douglas Trotter Jr. - 4 yr. term
Annamarie Jordan - 4 yr. term
Jamie Johnson - 4 yr. term
Wilbert Rufe - 2 yr. term

RE-ORGANIZATION MEETING

2. CALL MEETING TO ORDER / ROLL CALL (Mayor Gifford)

Council members present were: Ms. Jordan, Mr. Rufe, Ms. Johnson, Mr. Trotter, Mr. Atkinson, Mayor Gifford, Mr. Trabel, and Ms. Halleman. Also, in attendance were Cordula Voges (Finance Director), Mr. Branco, the Borough Manager, Sgt. Hochwarter, and Guests. Ed Bachert (Police Chief), and Jason Quarry (Public Works), were absent.

Mayor Gifford asked for everyone to rise for the Pledge to the Flag.

3. ELECTION OF OFFICERS:

1. Nominations for Council President
Mr. Atkinson was nominated by Mr. Trabel and approved unanimously
2. Nominations for Council Vice-President
Ms. Jordan was nominated by Ms. Johnson and approved unanimously
3. Nominations for Council Chairman Pro Tempore
Mr. Trotter was nominated by Mr. Rufe and approved unanimously

4. MINUTES

- Minutes of December 18, 2019 Council Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X		X			
Wilbert Rufe					X	
Jamie Johnson					X	
Doug Trotter		X	X			
Philip Trabel			X			
Helen Halleman			X			
Leo Atkinson			X			
Mayor Gifford						

Councilors Johnson and Rufe abstained because they were not members of Council on December 18, 2019

5. PRIVILEGE OF THE FLOOR - none

6. RESOLUTIONS

Resolution 2020 – 01 Establishing Holiday Schedule for 2020

Resolution 2020 – 02 Appointment of Northampton Tax Collection Committee Delegates for 2020

Resolution 2020 – 03 Appointment of MECAB Representative

Resolution 2020 – 04 Appointment of Professional Service Firms for 2020
Solicitor

Resolution 2020 – 05 Appointment of Professional Service Firms for 2020 Labor Attorney

Resolution 2020– 06 Appointment of Professional Service Firms for 2020

Engineer

Resolution 2020 – 08 Appointment of Professional Service Firms for 2020 Keycodes Inspection Agency

Resolution 2020 – 9 Appointment of WSA Insurance

Resolution 2020 – 10 Appointment of Sewage Enforcement Officers

Resolution 2020 – 11 Chief Administrator for PSAB Municipal Retirement Trust

Resolution 2020 – 12 Designating Banks & Savings & Loans as Depositories

Resolution 2020 – 13 Fee Schedule for 2020

Resolution 2020 – 14 Committee Appointments

Resolution 2020 – 15 Appointment of Professional Service Firms for 2020 - Berkheimer

Resolution 2020 – 16 Appointment of Professional Service Firms for 2020 - Auditors

Resolution 2020 – 17 Chief Administrator for Borough Police Pension Plan

Resolution 2020 – 18 Chief Administrator for Borough non-uniformed Pension Plan

Resolution 2020 – 19 Appointment of HIPPA Officer

Resolution 2020 – 20 Disposition of Records

Resolution 2020-21 Sewer increases for 2020

Motion 2nd Yes No Abstain Absent

Annamarie Jordan		X			
Wilbert Rufe		X			
Jamie Johnson		X			
Doug Trotter	X	X			
Philip Trabel	X	X			
Helen Halleman		X			
Leo Atkinson		X			
Mayor Gifford					

Resolution 2020 – 07 Appointment of Professional Service Firms for 2020 Solicitor for Planning and Zoning Boards -TABLED on a motion by Mr. Trabel and approved unanimously

7. NEW BUSINESS - none

8. OLD BUSINESS- none

9. COMMITTEE REPORTS

A. Finance	(Trotter, Atkinson, Jordan)				
Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan	X	X			
Wilbert Rufe		X			
Jamie Johnson		X			
Doug Trotter	X	X			
Philip Trabel		X			
Helen Halleman		X			
Leo Atkinson		X			
Mayor Gifford					

- B. Public Works **(Jordan, Trotter, Rufe)**
- C. Police **(Atkinson, Trotter, Johnson)**
- D. House & Ordinances **(Rufe, Halleman, Jordan)**
- E. Fire **(Trabel, Halleman, Rufe)**
- F. Recreation **(Johnson, Rufe, Trabel)**
- G. Health & Sanitation **(Halleman, Johnson, Trabel)**
- H. Personnel **(Trotter, Atkinson, Jordan)**

10. SPECIAL OR SELECT COMMITTEES – no reports

11. PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items

Mr. Michael Spenser, 1135 Jeter Ave. spoke on the following:

- Transparency

- Welcomed new Council
- Sunshine Act
- Right to Know requests

- 12. EXECUTIVE SESSION -as needed
- 13. ADJOURNMENT

At 7:45 pm Council President Atkinson asked for a motion to adjourn the Council meeting. Ms. Johnson made the motion and Mr. Trabel seconded it and the motion passed unanimously.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Leo Atkinson - President of Council

SUBMITTED BY

By: _____
Anthony Branco, Borough Manager

ATTEST:

By: _____
Cordula Voges, Finance Director

Next Ordinance 857
Next Resolution 2020-23