

**MINUTES
BOROUGH COUNCIL
FEBRUARY 2, 2026
7 P.M.**

CALL MEETING TO ORDER/ROLL CALL – The Council Meeting was held in-person at Borough Hall. Council members present were Ms. Johnson, Mr. Noble, Ms. Ireland, Mr. Trotter, Mr. McCandless, Mr. Blatt, Mr. Trabel and Mayor Johnson. Also in attendance were Borough Amy Burkhart, Dave Berger, Esq. and Ms. Velez.

PLEDGE OF ALLEGIANCE – President McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

MINUTES –

There was a motion to approve the Minutes of January 21, 2025 – The motion was passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED – Nothing to report

NEW BUSINESS –

- A Handicapped Parking application was reviewed by the Public Works Supervisor and the Police Chief regarding a request for a handicapped parking designation at 714 N. Bishopthorpe Street. There is a resolution on the agenda for approval.
- There is a resolution on the agenda to appoint 4 people to the Building Code Board of Appeals: Mr. Chris Bennick for a 3-year term, Mr. Mike Mayrosh for a 2-year term, Ms. April Kotch for a 1-year term and Ms. Patricia Lang as an alternate for a 3-year term.
- The Fee Schedule was included on the agenda; no additional updates were provided. There is a resolution to adopt the schedule on this evening's agenda.
- Rental Registration notices have been distributed borough wide. Landlords are required to ensure all information is current, including valid business licenses and updated tenant information.
- Sewer and Garbage Billing: First-quarter billing was issued reflecting the current rates of \$130 for garbage and \$110 for sewer. Second-quarter billing will reflect a \$5 increase in the garbage fee, in accordance with the increase of contract cost with Whitetail.

**MINUTES
BOROUGH COUNCIL
FEBRUARY 2, 2026
7 P.M.**

OLD BUSINESS –

- Rental Inspections: Discussion was held regarding the review of existing ordinances and proposed revisions to the inspection provisions, with inspections to be conducted on a rotational basis. Mr. Noble inquired whether the inspections would apply to all properties. Borough Manager Burkhardt clarified that the ordinance would apply only to rental properties. Mr. Noble further asked whether HUD-funded properties would be included. Borough Manager Burkhardt stated that this matter would require further discussion by Council but noted that inspections of those properties would be beneficial. Borough Manager Burkhardt further explained that if requirements exist under either HUD or Borough regulations, landlords would be required to comply with both. Ms. Ireland inquired whether a list could be obtained from HUD, either online or through a contact, to compare HUD requirements with those of the Borough.

SOLICITORS REPORT –

- ADA Curb Ramp Deferral: Council reviewed the submitted paperwork and discussed the matter. It was noted that the Borough will need to proceed with a formal agreement.
- Street Vacation: The property owners were scheduled to discuss this matter; however, the discussion will be deferred to the March meeting.

MAYOR'S REPORT –

The **Mayor** expressed appreciation to the Public Works Department and the Chief of Police for their prompt response to street cleaning efforts and for their continued work to ensure resident safety. The Mayor also reminded residents and homeowners that those living on corner properties with curb cut-outs are responsible for clearing them.

BOROUGH MANAGER REPORT – nothing to report

RESOLUTIONS-

Resolution 2026-10 Handicap Application for 714 N. Bishopthorpe – the motion was passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson		X	X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

**MINUTES
BOROUGH COUNCIL
FEBRUARY 2, 2026
7 P.M.**

Resolution 2026-11 Committee Appointments – the Appointees for the Building code Board of Appeals are Mr. Chris Bennick for a 3-year term, Mr. Mike Parish for a 2-year term, Ms. April Kotch for a 1-year term and Ms. Patricia Lang as an alternate for a 3-year term. – The motion was passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson	X		X			
Mark Noble			X			
Doug Trotter		X	X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

Resolution 2026-12 Fee Schedule – Establishing various Fees & Costs for Calendar year 2026

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson	X		X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

ORDINANCES - none

MOTIONS – none

COMMITTEE REPORTS –

FINANCE COMMITTEE REPORT – Mr. Trotter reported for the Month of JAN on the following accounts:

- General Fund Account total expenses \$41,579.78
- Health & Sanitation Fund Account total expenses \$49,512.78
- Sewer Fund Account total expenses \$764.93
- Liquid Fuel Fund Account total expenses \$2,025.80

**MINUTES
BOROUGH COUNCIL
FEBRUARY 2, 2026
7 P.M.**

Councilmember Trotter upon reading made a motion to approve listed expenses. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland		X	X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter	X		X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

PUBLIC WORKS COMMITTEE REPORT – Mr. Quarry noted that a recent snowstorm had occurred and requested that residents remain patient with him and his team. He further explained that the Public Works Department is actively working to clear parking spaces.

POLICE COMMITTEE REPORT – Mr. Blatt reported that a meeting was held on February 2, 2026, to discuss the use of LSA grant funds, and additional grant for the purchase of cameras, pads, and notepads. Additional discussion was held regarding the painting of curbs.

HOUSE + ORDINANCE COMMITTEE REPORT – Council President McCandless reported that the committee will be working on the codification process.

FIRE COMMITTEE REPORT – Mr. Trabel reported 20 emergency calls were made for the month of JAN.

RECREATION COMMITTEE REPORT – Ms. Johnson reported that the committee did not meet in January; however, a meeting is scheduled for February 18, 2026, at 6:00 p.m.

HEALTH & SANITATION COMMITTEE REPORT – Ms. Johnson has nothing to report.

PERSONNEL COMMITTEE REPORT – Mr. Trotter has nothing to report

IT COMMITTEE REPORT – Ms. Johnson reported that the IT Committee will be expanded to also serve as a Communications Committee, including the initiation of a newsletter.

SPECIAL OR SELECT COMMITTEES – Nothing to report

**MINUTES
BOROUGH COUNCIL
FEBRUARY 2, 2026
7 P.M.**

COUNCIL PRESIDENT'S REPORT –

- Mr. McCandless expressed appreciation to the Public Works Department for their ongoing efforts and asked residents to remain patient. He also thanked the Police Department for their work. Mr. McCandless reminded residents that placing snow into the street after it has been plowed creates a safety hazard and is prohibited under Ordinance No. 411. He noted that continued violations will result in enforcement of the ordinance.
- Easter Egg Hunt will be held on March 28, 2026 at 10:00 A.M.; Donations are accepted at Borough Hall, there will be a flyer and official announcement on the Borough website.
 - Rain Date April 4, 2026 at 10:00 A.M.
- A resident inquired about honoring the late Mr. Tommy LaBuda by naming the Shade Tree after him and suggested placing a bench at the baseball fields in his honor.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items - None.

ADJOURNMENT

Council President entertained a motion to adjourn. Ms. Johnson made the motion, seconded by Mr. Trabel and the motion was unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Annamarie Jordan			X			
Jamie Johnson	X		X			
Mark Nobel			X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA
By:

Stewart McCandless - President of Council

ATTESTED

**MINUTES
BOROUGH COUNCIL
FEBRUARY 2, 2026
7 P.M.**

BY: _____
Amy Burkhart, Borough Manager

SUBMITTED

BY: _____
Alysia Velez, Finance Clerk