

**MINUTES
BOROUGH COUNCIL
FEBRUARY 18, 2026
7 P.M.**

CALL MEETING TO ORDER/ROLL CALL – The Council Meeting was held in-person at Borough Hall. Council members present were Ms. Johnson, Mr. Noble, Ms. Ireland, Mr. Trotter, Mr. McCandless, Mr. Blatt, Mr. Trabel and Mayor Johnson. Also in attendance was Borough Manager Amy Burkhart.

PLEDGE OF ALLEGIANCE – President McCandless called the meeting to order and asked everyone to rise for the Pledge to the Flag.

MINUTES –

Council reviewed the minutes from the February 2, 2025 meeting. It was noted that Mr. Noble's name was misspelled, and that the voting block for the final motion also needed the names to be amended. There were no further changes. There was a motion to approve the amended Minutes of February 2, 2025 – The motion was passed.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson			X			
Mark Noble		X	X			
Doug Trotter			X			
Philip Trabel			X			
Stew McCandless			X			
Norman E. Blatt Jr.	X		X			
Mayor Johnson						

PRIVILEGE OF THE FLOOR/ PRE-SCHEDULED – Nothing to report

NEW BUSINESS –

- The Recreation Committee meeting was held prior to the General Meeting to discuss the management structure of the upcoming summer programs.
It was recommended that the previous structure of two Summer Managers should be consolidated into one position. The combined role will encompass all summer program management duties and responsibilities, with the goal of securing a more seasoned and established manager.
Discussion included plans to advertise the position, ideally targeting teachers in physical education. The Committee also discussed lifeguard training procedures and the need to establish consistent standards and protocols.
Borough Manager Burkhart reported that correspondence has been sent to previously employed summer staff to determine their interest in returning, with responses currently pending.

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The reopening date for the pool remains to be determined; however, the tentative target date is June 10.

Proposed updates to pool staff rates are as follows:

- Cashier: \$12.00 per hour
 - Lifeguard: \$18.00 per hour
 - Recreation Assistant/Staff: \$15.00 per hour
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- Borough Manager Burkhardt provided the monthly update from Whitetail Disposal regarding garbage collection and reported discrepancies. She stated that Whitetail identified a total of 246 incidents for the month. Of those, four reports were submitted by Whitetail, with the remaining reports submitted by residents.
 - Borough Manager Burkhardt discussed Delinquent Accounts, stating that now that the office is fully staffed, addressing these accounts will be a priority project. Councilmember Blatt expressed strong interest in exploring a change to a different collections agency in an effort to achieve improved results.
 - Borough Manager Burkhardt discussed the appointment of Mike Metzger, a Fountain Hill resident, to the Building Board of Appeals there is a resolution on the Agenda to do so.

OLD BUSINESS -

- Rental Inspections - Borough Manager Burkhardt discussed Rental Inspections and stated that the Borough is working with the House and Ordinance Committee to begin updating the ordinance. The proposed update would establish inspections on a regular rotation schedule rather than conducting inspections only upon a change of tenant.
- Rental Registrations - Borough Manager Burkhardt reported that Rental Registrations are currently in process.
- ADA Curb Ramp Deferral agreement - Borough Manager Burkhardt reported that the ADA Curb Ramp Deferral Agreement is currently in process.
- Street Vacation - Borough Manager Burkhardt stated, as a reminder, that the Street Vacation matter will be included on the agenda for the March 3, 2025, meeting. A public hearing will be held at that time regarding the proposed vacation of the area, with local residents invited to participate.

MAYOR'S REPORT – Nothing to report

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BOROUGH MANAGER REPORT –

- Codification Email & Passwords –Borough Manager Burkhart reported that email communications regarding codification have been sent to the House & Ordinance Committee and other appropriate members. She advised Council that the email will originate from an address containing “CODE 360” in the title, which may appear similar to phishing or spam messages. However, she emphasized that members should not disregard the email, as it is important to follow the instructions to sign in and establish a password. This process will provide access to the portal that will serve as the central platform for the ordinance review and clean-up process
- Summer Positions available for Park and Pool – Borough Manager Burkhart reported that summer positions for the Park and Pool are available. Job postings will be made on February 19, 2026, with further details to follow. She noted that this is still in the initial phase and encouraged anyone interested to come forward.

RESOLUTIONS-

Resolution 2026-13 Committee Appointments – A resolution of the Fountain Hill Borough Council Appointing the Following individual Mr. Mike Metzger for a two-year term to the Building Code Board of Appeals as an alternate

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson		X	X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

ORDINANCES - none

MOTIONS –

Request Council Approve the creation of one Seasonal Recreation Manager Position in the Borough of Fountain Hill

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson	X		X			

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Mark Noble		X			
Doug Trotter	X	X			
Philip Trabel		X			
Stew McCandless		X			
Norman E. Blatt Jr.		X			
Mayor Johnson					

Request Council accept and approve the quote from Bulldog OEM Services for Fire truck Refurbishment at \$294,800.00.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland		X	X			
Jamie Johnson			X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel	X		X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

COUNCIL PRESIDENT'S REPORT –

Council President McCandless thanked residents for their cooperation with the Fire, Police, and Public Works Departments during the ongoing weather-related issues.

He reminded residents of the Easter Egg Hunt scheduled for March 28, 2026, at 10:00 A.M. at the Borough Park. Notices have been posted on Facebook, the Borough website, and at Borough Hall. Donations will be accepted at Borough Hall during office hours or on Mondays at the Fire Department during training meetings from 6:00 to 8:00 P.M.

Council President McCandless highlighted upcoming dates as follows:

- **Friday, April 24, 2026** – Arbor Day program at 1:00 P.M., with additional information forthcoming.
- **Friday, May 22, 2026** – Memorial Day program at 1:00 P.M. at the triangle behind “Old VIA Building,” with more details to follow.

He also noted that concerns and questions regarding trash hauling services have been raised and stated that clarifications will be communicated to the public as soon as possible.

Informational –

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- A) House & Ordinance meeting will be held on February 25th, 2026 at 7P.M.
- B) Police Committee meeting will be held on March 2nd, 2026 at 5:45P.M.
- C) Planning Commission Meeting will be held on March 9th, 2026 at 7P.M.
- D) Zoning Hearing Board Meeting will be held on March 16th, 2026 at 7P.M.

PRIVILEGE OF THE FLOOR –

Chief of Police reported that Police Car No. 54 has been received.

ADJOURNMENT

Council President entertained a motion to adjourn. Ms. Johnson made the motion, seconded by Mr. Trabel and the motion was unanimously approved.

	Motion	2nd	Yes	No	Abstain	Absent
Joanna Ireland			X			
Jamie Johnson	X		X			
Mark Noble			X			
Doug Trotter			X			
Philip Trabel		X	X			
Stew McCandless			X			
Norman E. Blatt Jr.			X			
Mayor Johnson						

BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA
By:

Stewart McCandless - President of Council

ATTESTED

BY: _____
Amy Burkhart, Borough Manager

SUBMITTED

BY: _____
Alysia Velez, Finance Clerk