

**BOROUGH OF FOUNTAIN HILL
COUNCIL WORK SESSION MINUTES
August 24, 2016
7:00 P.M.**

Council members present were: Mr. Rapp, Mr. Trabel, Ms. Halleman, Ms. Jordan and, Mr. Blatt and Mr. Trotter, Jr.. Ms. Gifford and Mayor Rosado were absent. Also in attendance was Jason Quarry, Public Works Supervisor, Albert Rohrbach, Zoning Officer, Chief Bachert, Ray Anthony, Fire Marshall, and visitors.

Council President Rapp called for the pledge to the flag.

Council President Rapp asked for a motion to approve the following minutes tabled from the August 1, 2016 Council meeting

1. Approval of minutes of June 22, 2016 the Work Session Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford						X
Hellen Halleman			X			
Annamarie Jordon		X	X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Jose Rosado						

2. Approval of minutes of the July 5, 2016 Regular Meeting

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford						X
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter		X	X			
Larry Rapp			X			
Mayor Jose Rosado						

Council President Rapp reviewed items to be placed on the June 6, 2016 meeting agenda as follows:

1. Minutes of July 20, 2016 the Work Session Meeting – DRAFT (Please submit revisions in writing to Mr. Branco)
2. Minutes of the August 1, 2016 Regular Meeting – DRAFT (Please submit revisions in writing to Mr. Branco)

Presentations:

1. Wreaths Across America
Mr. Branco presented information from Mr. Ron Frankfield of St. Peters Lutheran Church located at Vine St. in Bethlehem PA. seeking donations from the public for wreath sponsorship for graves of veterans at the Fountain Hill Cemetery. Forms are available at the Borough for anyone interested.

Discussion Items:

- 2009 Fire Code for review (Ms. Gifford)
Mr. Anthony explained that this new code would replace the old BOCA code that was adopted by the Borough years ago. The 2009 will be helpful when yearly inspections are due at facilities such as day care centers and the hospital. This item shall be placed on the September 6, 2016 agenda for passage
- Draft rental ordinance update
After a brief discussion Mr. Branco was directed to implement changes listed in the draft and strengthen the existing ordinance.
- Web Site design - costs
Mr. Branco was directed to invite 3SEED Marketing to the September work shop meeting.

Council Action

- A 30-year Lease Agreement between 940 Cherokee LLC (Lessor), and the Borough of Fountain Hill (Lessee) for a 3,294 square foot single story building containing the Fountain Hill Volunteer Fire Company (Trotter)

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford						X
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt	X		X			
Doug Trotter		X	X			
Larry Rapp			X			
Mayor Jose Rosado						

- Robert Schlegel – applicant for School Crossing Guard – Recommendation of Chief Bachert. Mr. Branco stated that the pay rate will be \$10.50 per hour

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford						X
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp			X			
Mayor Jose Rosado						

- Payment Application # 2 to Livengood Excavators in the amount of \$129,367.01

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford						X
Hellen Halleman			X			
Annamarie Jordon		X	X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp			X			
Mayor Jose Rosado						

- Payment Application # 3 to Livengood Excavators in the amount of \$26,849.00

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford						X
Hellen Halleman			X			
Annamarie Jordon		X	X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp			X			
Mayor Jose Rosado						

Ms. Jordan made a motion to adjourn into executive session for proposal of real property at 7:16 PM, seconded by Mr. Trabel. No action will be taken.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Secretary