

**BOROUGH OF FOUNTAIN HILL
COUNCIL WORK SESSION MINUTES
April 20, 2016
7:00 P.M.**

Council members present were: Mr. Rapp, Mr. Blatt, Mr. Trabel, Ms. Halleman, Ms. Jordan and Ms. Gifford. Mr. Trotter, Jr. and Mayor Rosado were absent. Also in attendance was Anthony Branco, Executive Administrator, Jason Quarry, Interim Public Works Supervisor, and Chief Bachert.

Council President Rapp called for the pledge to the flag.

Council President Rapp reviewed items to be placed on the May 2, 2016 meeting agenda as follows:

1. Minutes of the March 23, 2016 work session meeting have been prepared for review.
 2. Minutes of the April 4, 2016 regular meeting have been prepared for review.
- Mr. Rapp noted that anyone with corrections to the draft Minutes of the meetings should provide them in writing to Mr. Branco.

Presentations:

President Rapp presented a symbolic check in the amount of \$59,900 for a Transportation grant that was awarded to the Borough for the pedestrian crossing signal upgrades at Broadway and Delaware Ave. Mr. Rapp thanked Mr. Branco for his efforts in obtaining the grant.

Discussion Items:

Ms. Jordan made a motion to hire 2-part time Public Works employees for the summer. The motion was seconded by Ms. Gifford and was passed by roll call vote. The position will pay \$10.50/hour and be for 32 hours per week.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Carolee Gifford		X	X			
Norman Blatt			X			
Annamarie Jordan	X		X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman					X	
Mayor Jose Rosado						

Ms. Jordan made a motion to advertise for the position of Public Works Labor 1 position. The motion was seconded by Mr. Trabel and was passed by roll call vote.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford			X			
Norman Blatt			X			
Annamarie Jordan	X		X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman					X	
Mayor Jose Rosado						

Ms. Halleman asked Council and Mr. Branco what happened at the April 4, 2016 meeting regarding the tour of building at 940 Cherokee Street. Mr. Branco stated that he was directed by a majority of Council to schedule a walk through with a representative of the new owner. Chief Bachert and Mr. Levernier were also directed to attend.

A walk through was held on April 11, 2016 and our requirements were made known to the developer’s representative so that the developer could prepare plans and present a yearly lease for Councils consideration.

Council Action

1. Resignation of Mahlon Strawn III effective April 29, 2016

A motion to accept the resignation was made by Ms. Jordan, seconded by Mr. Trabel and a roll call vote was taken. The motion passed by majority vote.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford			X			
Norman Blatt			X			
Annamarie Jordan		X	X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman					X	
Mayor Jose Rosado						

2. Fountain Hill Elementary – Stanley Ave. Park, 6/03/2016 – end of year party

Mr. Trabel made a motion to approve the request of Fountain Hill Elementary School, seconded by Ms. Gifford. The motion passed.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford		X	X			
Norman Blatt			X			

Annamarie Jordan			X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman					X	
Mayor Jose Rosado						

3. Fountain Hill Elementary – Stanley Ave. Park, 5/24/2016 – end of year party
 Mr. Trabel made a motion to approve the request of Fountain Hill Elementary School, seconded by Ms. Gifford. The motion passed by majority vote.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford		X	X			
Norman Blatt			X			
Annamarie Jordan			X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman					X	
Mayor Jose Rosado						

4. Michael Kipila 1113 Jeter Ave. – curb cut for proposed driveway at rear of property
 A motion was made by Ms. Gifford, seconded by Mr. Trabel approving the request. The motion passed by majority vote.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Carolee Gifford	X		X			
Norman Blatt			X			
Annamarie Jordan			X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman					X	
Mayor Jose Rosado						

5. Francesco DiMatteo 1210 Delaware Ave – curb cut on School Alley for a stone driveway
 A motion was made by Mr. Trabel, seconded Ms. Gifford by approving the request. The motion passed by majority vote.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford		X	X			
Norman Blatt			X			
Annamarie Jordan			X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman			X			
Mayor Jose Rosado						

6. Resignation of Anna Zawierucha from the Zoning Hearing Board

A motion was made by Mr. Trabel, seconded Ms. Gifford by approving the request. The motion passed by majority vote.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Carolee Gifford		X	X			
Norman Blatt			X			
Annamarie Jordan			X			
Larry Rapp			X			
Doug Trotter						X
Helen Halleman			X			
Mayor Jose Rosado						

Council President asked for a motion to adjourn into executive session to discuss contract and personnel matters. No action would be taken and the Council would then adjourn.

Ms. Jordan made the motion, seconded by Ms. Gifford at 7:20 P.M.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Secretary