



BOROUGH OF FOUNTAIN HILL BUILDING CODE BOARD OF APPEALS APPLICATION

941 Long St
Fountain Hill, PA 18015
610-867-0301
www.fountainhill.org

GENERAL INFORMATION

1. An appeal may be filed by an aggrieved party, with the consent of the Property Owner, regarding the application or interpretation of the various Borough of Fountain Hill Building, Plumbing, Electrical, Mechanical, and Property Maintenance Codes as well as the local amendments attached thereto.
2. All Pennsylvania Uniform Construction Code and International Property Maintenance Code appeals for the Borough of Fountain Hill must be submitted to the Borough of Fountain Hill with the attached forms completed. Forms improperly completed will be returned to the Petitioner. Please consult the Inspector responsible for the decision you are appealing for the code(s) and version(s) that are applicable to the appeal.
3. The Building Code Board of Appeals meets on an as needed basis. Once application is received, the required hearing will be scheduled as soon as possible. Typically, meetings are held as needed in the Council Chambers of the Borough Of Fountain Hill Municipal Building. No meeting will be scheduled sooner than 25 days from submission. These meetings are public meetings and are advertised as such.
4. Fees required:
Pursuant to the Borough of Fountain Hill Fee Schedule, the following fees shall be paid to cover the costs of the filing of such an appeal:
 - A. \$1,000 in the case of appeals involving residential properties.
 - B. \$1,500 in the case of appeals involving commercial and industrial uses/properties which shall include residential properties with five (5) units or more

The appropriate fee shall be paid to the Borough of Fountain Hill prior to the entry or filing of said appeal, and is intended to cover the costs of filing, docketing, advertisement and notices in connection with the appeal.

5. Complete the attached forms as follows:
 - A. Complete the Petitioner, Property Owner and Property Location information.
 - B. Select the appropriate ICC Code for which the appeal is requested. Attach a copy of the code section for which relief is being requested. Check the appropriate ICC Code and provide the code section number on the space provided.
 - D. Select reason for appeal. The Pennsylvania Uniform Construction Code Act contains justifications for appeal of the Pennsylvania Uniform Construction Code. These provisions for appeal are:
 - a) The true intent of the Act or Uniform Construction Code was incorrectly interpreted.
 - b) The provisions of the Act do not apply.
 - c) An equivalent form of construction is to be used.
 - E. Provide supporting documentation and/or the relief requested from the Pennsylvania Uniform Construction Code. Use a separate sheet if necessary.
 - F. Complete Certification Page with a Notary signature and seal.
 - G. Provide nine (9) copies of all documentation being submitted.
6. No hearing will be scheduled for those applications filed which are incomplete.
7. Subsequent to the appeal being considered by the Appeals Board, a written decision will be prepared by the Borough Solicitor and forwarded to the Applicant.
8. PLEASE NOTE THAT NO APPEALS MAY BE MADE TO THE BOROUGH FOR ISSUES PERTAINING TO ACCESSIBILITY. ALL SUCH APPEALS MUST BE DIRECTED TO PENNSYLVANIA DEPARTMENT OF LABOR & INDUSTRY (for more information see www.dli.state.pa.us).

PROJECT LOCATION: _____

- Parcel Identification Number (PIN): _____

What is the Flood Insurance Rate Map (FIRM) Information (*Required*):

- Map / Panel Number: _____
- FIRM Index Date: _____
- FIRM Panel Effective Date / Reviewed Date: _____
- Flood Zone(s): _____

PETITIONER:

Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Telephone: _____

Email: _____

Relationship to Property Owner: _____
(*For appeal hearings, list witnesses on the Witness Registration Page*)

PROPERTY OWNER:

Name: _____

Company: _____

Address: _____

City, State, Zip: _____

Telephone: _____ Email: _____

ALL APPEALS:

1. I / WE HEREBY APPEAL THE FOLLOWING: (ADDRESS SPECIFICALLY THE FINDINGS, CONDITIONS AND/OR POLICIES WITH WHICH YOU DISAGREE. ALSO, INCLUDE WHAT ACTION/CHANGES YOU DESIRE):

2. STATE WHY YOU ARE APPEALING. BE SPECIFIC. REFERENCE ANY ERRORS OR OMISSIONS AND ATTACH ANY SUPPORTING DOCUMENTATION.

UNIFORM CONSTRUCTION CODE APPEALS:

1. ICC Code for which appeal is requested:
(List applicable Code section(s) behind Code and attach a copy of the text of the Code)

- _____ International Building Code
- _____ International Residential Code
- _____ International Existing Building Code
- _____ International Mechanical Code
- _____ International Plumbing Code
- _____ International Property Maintenance Code/ Quality-of-Life
- _____ National Electrical Code (NFPA70)

CERTIFICATION PAGE

I _____ hereby attest the attached information is true
and accurate for the property located at _____
in _____ (Name of municipality).

Signature of Applicant _____

Print Name and Title _____

SWORN AND SUBSCRIBE before me

This _____ day of _____, 20____

Notary Public

My Commission Expires _____

I hereby authorize the Building Code Board of Appeals, Borough of Fountain Hill UCC Appeals Board and other Fountain Hill Building Officials to view and inspect the property which is the subject of this Application at any time during the pendency of said Application and the construction related thereto.

Signature of Applicant _____ Date _____

Signature of Property Owner _____ Date _____

WITNESS REGISTRATION PAGE

Witness Name: _____

Company: _____

Telephone: _____

Relationship to Property Owner (circle one):

Architect Engineer Contractor Lawyer Other

Witness Name: _____

Company: _____

Telephone: _____

Relationship to Property Owner (circle one):

Architect Engineer Contractor Lawyer Other

Witness Name: _____

Company: _____

Telephone: _____

Relationship to Property Owner (circle one):

Architect Engineer Contractor Lawyer Other

Witness Name: _____

Company: _____

Telephone: _____

Relationship to Property Owner (circle one):

Architect Engineer Contractor Lawyer Other

(Use multiple sheets if required)