

## COUNCIL MEETING MINUTES

August 19, 2009

7:00 P.M.

Council members present were: Mr. Rapp, Mr. Capuano, Mr. Blatt, Ms. Halleman, Ms. Gifford and Mr. Grotenhuis. Mr. Trotter, Jr. was absent. Also in attendance were: Mayor Fink, Rick Prill, Administrator, and Chief Stephens.

Council President Rapp called for the pledge to the flag.

Mr. Rapp reviewed items to be placed on the September 8, 2009 meeting Agenda as follows:

1. Minutes of the 7/23/09 and 8/3/09 Council Meetings have been prepared for review. Mr. Rapp noted that anyone with corrections to the Draft Minutes of 7/23/09 and 8/3/09 should provide them in writing to Mr. Prill.
2. Ordinance #747 – Accepting a portion of Warren Street has been prepared by Attorney Lipson and will be on the agenda for the Sept. 8<sup>th</sup> meeting for introduction.

Mr. Rapp reviewed the following items for action by Council at tonight's meeting:

1. Resolution #2009 – 35 Appointment of Part-Time Police Officers

Mr. Rapp commented that it is his recommendation that Council tighten up the procedure for the hiring of Police personnel and that all new hires need to be approved by Council first. Councilwoman Halleman asked Chief Stephens what he thought about this proposal. Chief Stephens indicated that he has no problem with this procedure as long as there are no delays in approving any new hires. Mr. Rapp noted that since Council meets twice each month that there should not be any problem with getting the necessary approvals in a timely fashion.

Hearing no further discussion, Mr. Rapp asked for a motion to approve the Resolution. Councilwoman Halleman made a motion to approve Resolution #2009-35. The motion was seconded by Councilman Blatt and approved unanimously.

2. Resolution #2009-36 Approving the Disability Retirement Application of Officer Brian Capuano. Mr. Rapp noted that the Police Pension Committee has met and approved the disability retirement application, the disability being the result of an on-the-job injury sustained on 9/12/2002.

Councilwoman Gifford made a motion to approve Resolution #2009-36. The motion was seconded by Councilman Blatt and approved unanimously, with Councilman Capuano abstaining.

3. Resolution #2009-37 Approving the Permanent Appointment of Tyson Rismiller. Mr. Rapp noted that Mr. Rismiller has successfully completed his six (6) months probationary period, has secured his CDL License, and has been recommended for permanent appointment by Gus Entler and Jim Levernier.

Councilman Capuano made a motion to approve Resolution #2009-37. The motion was seconded by Councilman Grotenhuis and approved unanimously.

4. Mr. Rapp indicated that a Block Party request has been received for the 600 Block of N. Hoffert Street, for Saturday, 8/22, from 2:00 – 10:00 pm. Mr. Prill noted that the waiver and hold harmless form has been signed and submitted. Hearing no further discussion, Councilman Blatt made a motion to approve the Block Party request. The motion was seconded by Councilman Capuano and approved unanimously.
5. A Handicapped Parking Space Application has been received from Mrs. Mary Lynch of 613 Bergen Street. Chief Stephens indicated that he has met with Mrs. Lynch and confirms that due to her limited mobility, a handicapped parking space in the front of her property is warranted, however, they do not have a handicapped license plate yet. They have applied for a veteran's handicapped plate through Congressman Brennan's office but have not received it as yet. Councilwoman Gifford asked if a conditional approval could be given but Council indicated that they were not comfortable doing so. Mr. Rapp noted this since they do not have the required plate, this matter will be placed on the September 8th meeting agenda for approval, if they have received the plate by then.
6. Mr. Rapp indicated that a request has been made by the St. Lukes School of Nursing to hang a banner across Ostrum Street near Bishopthorpe, celebrating the school's 125<sup>th</sup> anniversary. Mr. Rapp noted that at the present time the Borough only has banner cables located at Delaware and Uncas and at Broadway and Hellener. Either of these locations could be used or if the Nursing School wanted to cover the cost of installing a new cable across Ostrum, then the Borough could work with that. Councilwoman Gifford made a motion to approve the request. The motion was seconded by Councilman Grotenhuis and approved unanimously.

Mr. Rapp moved onto the next agenda topic – Announcements:

1. Mr. Rapp noted that a letter of thanks has been received from Father Fred Sattler of St. Ursula's Church, thanking members of the Police Department for apprehending the teens who broke into the All Saints School.
2. Mr. Rapp noted that the Borough has received two letters from the Lehigh County Community Development Block Grant program, confirming the

award of two grants. The first is a grant in the amount of \$60,000 for the Resurfacing of N. Clewell Street; the second is a grant in the amount of \$100,000 for the Phase 4, Storm Sewer Rehabilitation project.

3. Mr. Prill noted that a letter has been received from PA DEP confirming the receipt of a Recycling Program Performance Grant for calendar year 2007 in the amount of \$11,281.
4. Mr. Prill indicated that at the Police Pension Committee meeting, Officer Capuano asked if he could donate his unused sick leave time to Gus Entler, should Gus find himself in a position of needing it due to his current medical condition. There was a brief discussion about whether this would set a precedent but that previous donations of sick leave time have been approved in the past. Council indicated that they appreciated Officer Capuano's gesture and that they had no problem with the donation.
5. Mr. Rapp noted that Mr. Prill has prepared a tentative 2010 Budget review schedule and that all Council members should review this schedule and get back to Mr. Prill if they have any conflicts.

Mr. Rapp asked if there was any other business to address:

Councilwoman Halleman commented that the Car Wash business on Broadway has done a wonderful landscaping job around their property.

Mr. Rapp noted that the Pool will be closing this Sunday and also thanked all those who were able to attend the recent press conference at the Gatta property.

Councilman Blatt commented that the Council should consider approving a Proclamation recognizing St. Lukes participation in the George Yasso Memorial 5K, which was previously known as the Mayor's 5K.

Hearing no further comments, Mr. Rapp asked for a motion to adjourn. Councilman Capuano made a motion to adjourn, seconded by Councilwoman Gifford and the motion passed at 7:21 pm.

	Motion	2nd	Yes	No	Abstain
Tavis Grotenhuis			X		
Carolee Gifford			X		
Norman Blatt			X		
Fred Capuano			Absent		
Larry Rapp			X		
Doug Trotter	X		X		
Helen Halleman		X	X		
Mayor Ned Fink			Absent		

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Lawrence E. Rapp, President of Council

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Rick Prill, Borough Secretary