

**BOROUGH OF FOUNTAIN HILL
APPLICATION FOR REQUEST TO USE BOROUGH OWNED PROPERTIES**

Name of Organization/Individual: _____ Address: _____
 City: _____ State: _____ Zip: _____

Location(s) Requested: _____ Date(s) of Event(s): _____ Time: _____

Contact Person: _____ Phone No.:() _____ Fax Number:() _____ E-Mail: _____

Description of Event(s): _____

No. of Adults: _____ No. of Children: _____ Ages : _____ No. of Supervisors: _____

(Please include a list of names of individuals attending the events with their age distribution)(A separate sheet may be used)

Is Organization/Individual Insured: _____ YES _____ NO Insurance Co. Name: _____ Policy No.: _____

(Please Note: If Application is approved a Copy of a Certificate of Insurance must be submitted)

Is Organization Requesting other Use of Building(s): _____ YES _____ NO (IF YES PLEASE LIST LOCATIONS AND USES).

NAME: _____ SIGNATURE: _____ DATE: _____

(PRINT)

PLEASE RETURN SIGNED APPLICATION TO:

**BOROUGH OF FOUNTAIN HILL
 ATTN: EXECUTIVE SECRETARY
 941 LONG STREET
 BETHLEHEM, PA 18015-2660
 FAX# 610-867-7153**

PHONE-610-867-0301
 FAX-610-867-7153

FOR OFFICE USE ONLY

DEPARTMENT REFERRED TO:	DISPOSITION/COMMENTS	DATE
PLAYGROUND/PARKS: _____	_____	_____
POOL: _____	_____	_____
PUBLIC WORKS: _____	_____	_____
POLICE: _____	_____	_____

Hold Harmless Agreement Received: YES _____ NO: _____ EXECUTIVE SECRETARY _____
 APPROVED ON: _____

BOROUGH OF FOUNTAIN HILL

RELEASE / WAIVER FORM

The undersigned, _____, desires to use the following facility _____, (hereinafter the "Facility") owned by the Borough of Fountain Hill (hereinafter "the Borough") for activities described on the attached Application, and the Borough of Fountain Hill is willing to allow the undersigned to use the Facility for such purposes under and subject to the following terms and conditions; and by executing this document, the undersigned agrees to be bound by such terms and conditions:

1. The Borough shall have no responsibility for any and all personal property lost or damaged on the premises and the undersigned shall maintain its own insurance with regard to such risks of loss, and failing to maintain such insurance shall be solely responsible for any such loss.

2. The undersigned hereby releases and forever discharges the Borough, its elected and appointed officials, employees and agents from, and agrees to indemnify and save the Borough harmless against, all liability including reasonable attorney fees and costs by reason of any injury or death to any person or persons occurring on or about the Facility, whether belonging to the undersigned or any other person or entity, whether caused by students, agents or employees of the undersigned or others and whether caused by the negligence of such students, agents or employees or otherwise.

3. The undersigned shall maintain liability insurance of the kind and in the amounts satisfactory to the Borough and shall provide the Borough certificates of insurance, naming the Borough as an 'Additional Insured' prior to entering upon the Facility.

Dated: _____

(Signature)

(Printed Name)

(Contact Phone Number)