

**BOROUGH OF FOUNTAIN HILL  
COUNCIL MEETING MINUTES**

**August 22, 2018**

**7:00 PM**

Council members present were: Ms. Jordan, Mr. Blatt, Mr. Rapp, Mayor Gifford, Mr. Trabel, and Ms. Halleman. Also, in attendance were Anthony Branco (Executive Administrator), Cordula Voges (Finance Officer), Mr. Pete Lehr (Borough Solicitor), and other guests.

Council President Rapp called the meeting to order and asked for everyone to rise for the Pledge to the Flag.

Council President asked Council for a motion to accept the minutes of the August 6, 2018 meeting. Mr. Blatt asked to correct the Minutes of the August 6, 2018 Council Meeting in regard to the Fire Chief's resignation. Mr. Blatt made the motion to accept the August 6, 2018 minutes as amended. The motion was seconded by Mr. Atkinson and approved unanimously.

**PRESENTATION(S)**

Mr. Alan France of France, Anderson, Basile & Co., P.C. presented the independent Auditor's Report of the Financial Statement as of December 31, 2017 to Council.

**PRIVILEGE OF THE FLOOR** – Discussion on Agenda Items - none.

**ORDINANCES** - none.

**RESOLUTIONS** – none.

**MOTIONS**

- Motion to authorize payment application #1 in the amount of \$78,772.95 to Bracalente Construction for the Jeter Avenue project.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson						x
Hellen Halleman			x			
Annamarie Jordon	x		x			
Norman Blatt		x	x			
Doug Trotter						x
Larry Rapp			x			
Mayor Gifford						

- Motion to conditionally authorize payment application #2 in the amount of \$8,752.55 to Bracalente Construction for the Jeter Avenue project based on completion of punch list items and submission of the Maintenance Bond.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	x		x			
Leo Atkinson						x
Hellen Halleman			x			
Annamarie Jordon	x		x			
Norman Blatt		x	x			
Doug Trotter						x
Larry Rapp			x			
Mayor Gifford						

**OLD BUSINESS**

The allocation of Sewer charges to Salisbury Township as distributed to the respective committees for further discussion will be brought back to the table at the next Council meeting on September 4<sup>th</sup>, 2018.

**DISCUSSION ITEMS**

- Mr. Branco introduced Mr. Richard Reis as the Fire Chief voted in by the members of the Fountain Hill Voluntary Fire Department and asked Council to make a motion to approve his installation.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	x		x			
Leo Atkinson						x
Hellen Halleman			x			
Annamarie Jordon		x	x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp			x			
Mayor Gifford						

- Mr. Branco invited Council members to review and edit the draft of the Newsletter as presented to them in their meeting packages. The Newsletter is scheduled to be published in September or October of this year. The Borough’s garbage collector, Republic Services, has agreed to pay for the publication of the September/October edition.
- Mr. Branco informed Council that “Military Monument Brick Paver Order Forms” are available at Borough Hall to allow the public to purchase inscribed commemorative bricks for the construction of the new monument honoring all military veterans at the Stanley Avenue Triangle planned by the Fountain Hill Post 406 through the American Legion Department of Pennsylvania and the Borough.
- After the motion to vote on the 3<sup>rd</sup> round of bids for the Lechauwecki Springs Park Phase 2 (i.e. Pond Dredging, Lining, Gazebo repairs) was tabled at the August 6, 2018 meeting, Mr.

Branco informed Council that the removal of items from the Phase 2 construction project (removal of soil) will decrease the project cost to approximately \$140k (based on the recently presented lowest bid). \$100k will be covered by a DCNR Grant. Mr. Branco asked Council to make a motion to allow to draw the additional \$40k from the multi-draw Lafayette Ambassador Bank loan as ordained and enacted in Ordinance No. 835 on April 3<sup>rd</sup>, 2017.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	x		x			
Leo Atkinson						x
Hellen Halleman			x			
Annamarie Jordon		x	x			
Norman Blatt			x			
Doug Trotter						x
Larry Rapp			x			
Mayor Gifford						

- Mr. Branco asked Council for a motion to accept the removal of parts of the Phase 2 Lechauweki Springs Park construction project to finally complete Phase 2.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson						x
Hellen Halleman			x			
Annamarie Jordon	x		x			
Norman Blatt		x	x			
Doug Trotter						x
Larry Rapp			x			
Mayor Gifford						

- Mr. Branco asked Council to make a motion to accept the Change Order No. 1 for the Jeter Avenue Street project as recommended by Hanover Engineering. Change Order No. 1 is a decrease in cost of \$11,888.25 (due to contingency items or some quantity not needed). The final project cost is \$87, 525.50.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			x			
Leo Atkinson						x
Hellen Halleman			x			
Annamarie Jordon		x	x			
Norman Blatt	x		x			
Doug Trotter						x
Larry Rapp			x			
Mayor Gifford						

COUNCIL ACTION - none.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items - none.

EXECUTIVE SESSION –

At 7:50 P.M., Council retreated to an Executive Sessions and reconvened at 8:20 P.M.

ADJOURNMENT

ADJOURNMENT

Mr. Blatt made the motion to adjourn at 8:23 P.M. The motion was seconded by Ms. Jordan, and unanimously approved.

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**BOROUGH OF FOUNTAIN HILL  
LEHIGH COUNTY, PENNSYLVANIA**

By: \_\_\_\_\_  
Norman E. Blatt Jr., Vice-President of Council

**ATTEST:**

By: \_\_\_\_\_  
Cordula Voges, Finance Officer

**ATTEST:**

By: \_\_\_\_\_  
Anthony Branco, Executive Administrator

Next Ordinance – 845  
Next Resolution – 2017-33