

**BOROUGH OF FOUNTAIN HILL
COUNCIL MEETING MINUTES**

April 2, 2018

7:00 PM

Council members present were: Mr. Rapp, Ms. Jordan, Mr. Blatt, Ms. Halleman, Mr. Atkinson, Mr. Trotter, and Mr. Trabel. Also, in attendance were Mayor Gifford, Anthony Branco, Executive Administrator, Ms. Cordula Voges, Finance, Chief Bachert, Mr. Joe Patanella, VP of Operations for St. Luke's, the Bethlehem Press, and guests.

Council President Rapp called the meeting to order and asked for everyone to rise for the Pledge to the Flag

Council President asked Council for a motion to accept the minutes of the February 21, 2018 and meetings. The motion was made by Mr. Blatt, with the changes he presented to Mr. Branco, to accept the minutes, seconded by Ms. Jordan, and approved unanimously.

Council President asked Council for a motion to accept the minutes of the March 5, 2018 meeting. The motion was made by Mr. Blatt, with the changes he presented to Mr. Branco, to accept the minutes, seconded by Ms. Jordan, and approved unanimously

PRIVILEGE OF THE FLOOR – Discussion on Agenda Items - None

PRESENTATIONS:

- Mr. Jason Smith from Hanover Engineering presented an updated MS4 plan to Council. Mr. Smith informed Council that St. Luke's has been helpful in the new plan by adding their stormwater facilities to the plan, giving the Borough a surplus of sediment reduction. Under the letter received from DEP, roadways are now considered MS4 drainage areas. Also, the Stanley Avenue park land has been reclassified which has helped the calculations. Estimated cost over the next 5 years to comply with the updated plan approved by DEP will be \$600,000 to \$750,000.

MAYOR'S REPORT

Mayor Gifford presented the following items to Council;

- The February Police report
- Magisterial Court report
- The next clean-up day will be April 7, 2018. program
- The Bacchanalia wine and food event is on April 7, 2018 at the Comfort Inn
- Mr. Will Rufe will head the Community Day activities
- The Dollar General store on Broadway has opened.

EXECUTIVE ADMINISTRATOR’S REPORT

Mr. Branco informed Council of the following:

- The Borough has received a DSA Grant from Lehigh Conservation District in the amount of \$120,720 for stormwater improvements at Lechauweki Park.

RESOLUTIONS

RESOLUTION NO. 2018- 25

A RESOLUTION OF THE BOROUGH COUNCIL OF THE BOROUGH OF FOUNTAIN HILL, LEHIGH COUNTY, PENNSYLVANIA, APPROVING THE LEASE/PURCHASE OF A 2017 John Deere 310L Backhoe

WHEREAS, the Borough of Fountain Hill (hereinafter “Borough”) is in need of certain Equipment (Backhoe) for use by the Public Works Department; and

WHEREAS, the Borough was able to locate such Equipment through the Pennsylvania COSTARS Program; and

WHEREAS, the Borough seeks to Lease the Equipment through a Lease/Purchase Agreement with Fulton Bank, N.A.; and

WHEREAS, a copy of the Lease Agreement is attached to this Resolution;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Fountain Hill that the Lease Agreement attached to this Resolution is hereby approved, authority is granted to purchase the Equipment through such Lease Agreement and the President of Borough Council and the Borough Executive Administrator are hereby authorized to sign the Lease Agreement.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Leo Atkinson			X			
Hellen Halleman			X			
Annamarie Jordon		X	X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp			X			
Mayor Gifford						

RESOLUTION 2018 - 26

**APPROVING THE SUBMISSION OF APPLICATIONS TO LEHIGH COUNTY FOR
2018 CDBG FUNDING**

BE IT RESOLVED, that the Council of the Borough of Fountain Hill does hereby authorize Anthony Branco, Executive Administrator, to act as the official to prepare and submit the 2018 Community Development Block Grant Application to the County of Lehigh for funding for the reconstruction of curbs and gutters on Broadway (SR 2002) within the low/moderate income areas of Broadway.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel	X		X			
Leo Atkinson		X	X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter			X			
Larry Rapp			X			
Mayor Gifford						

ORDINANCES – N/A

MOTIONS

- Request of Sha-Maell Garrett for a Handicap space at 844 Tombler St. – all documents received.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel			X			
Leo Atkinson			X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt	X		X			
Doug Trotter		X	X			
Larry Rapp			X			
Mayor Gifford						

OLD BUSINESS

- Quality of Life Ordinance (tabled from March 5, 2018)

ORDINANCE NO. 840

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE BOROUGH OF FOUNTAIN HILL BY AMENDING CHAPTER 11, PART 3, WHICH ADOPTED THE INTERNATIONAL PROPERTY MAINTENANCE CODE, 2009 EDITION, TO PROVIDE FOR THE ENFORCEMENT OF ENUMERATED "QUALITY OF LIFE" VIOLATIONS BY THE ISSUANCE OF A VIOLATION TICKET BY THE BOROUGH CODE OFFICIAL; TO SET FORTH PENALTIES FOR VIOLATION; TO PROVIDE FOR COLLECTION OF UNPAID FINES AND COSTS, INCLUDING THE LIENING OF PROPERTIES; AND PROVIDING FOR SEVERABILITY AND REPEALER OF INCONSISTENT ORDINANCES

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel				X		
Leo Atkinson			X			
Hellen Halleman			X			
Annamarie Jordon	X		X			
Norman Blatt			X			
Doug Trotter		X	X			
Larry Rapp			X			
Mayor Gifford						

COUNCIL PRESIDENT'S REPORT

- The Easter Egg Hunt was a big success and Mr. Rapp thanked the Police, Fire, and Public Works departments, as well as the Office staff who worked behind the scene. Ms. Jordan also thanked the Easter Bunny.
- Arbor Day celebration will be on April 27 starting at 1:00 PM at the Public Works Building on North Clewell Street.

SOLICITOR'S REPORT – no report

COMMITTEE REPORTS

A. Finance (Trotter, Blatt, Jordan)

Mr. Trotter presented the Financial report and made a motion to pay the bills.

	Motion	2nd	Yes	No	Abstain	Absent
Philip Trabel		X	X			
Leo Atkinson			X			
Hellen Halleman			X			
Annamarie Jordon			X			
Norman Blatt			X			
Doug Trotter	X		X			
Larry Rapp			X			
Mayor Gifford						

B. Public Works (Jordan, Rapp, Trotter)

Ms. Jordan advised Council that Mr. Brian Liable has completed his 6-month probation period
 Ms. Jordan made a motion to advance Mr. Brian Liable to a full time Public Works position, seconded by Mt. Trotter and approved unanimously.

B. Police (Rapp, Trotter, Blatt) – No Report

C. House & Ordinances (Blatt, Halleman, Rapp)

Mr. Blatt informed Council that H&O reviewed the Marijuana Ordinance as well as a draft nuisance ordinance.

D. Fire (Atkinson, Trabel, Halleman)

Mr. Atkinson read the fire report for March.

E. Recreation (Trabel, Jordan, Blatt)

Mr. Trabel informed Council that the Recreation Committee will meet on April 23 at 11:00 AM in Borough Hall.

G. Health & Sanitation (Halleman, Jordan, Trabel)

Ms. Halleman read the report Garbage & Sewer Collection Report.

H. Personnel (Trotter, Blatt, Rapp)

Mr. Trotter stated that the revised Employee Manual was in everyone's packet. Updates were made by the Personnel Committee with the assistance of Jeff Stewart, the Borough's Labor Attorney.

Mr. Trotter made a motion to accept the updated Personnel Policy and Employee Manual, seconded by Mr. Atkinson. The motion was approved unanimously.

SPECIAL OR SELECT COMMITTEES

Mr. Joe Patanella of St. Luke's informed Council that Mr. Branco had asked St. Luke's to cover the cost of a pre-emption light at the Broadway and Delaware Avenue. This light will aid emergency vehicles as they pass through the light. The estimated cost of the light will be between \$20,000 and \$25,000. Mr. Anderson, President of St. Luke's has approved the request.

PRIVILEGE OF THE FLOOR – Discussion on Non - Agenda Items

Executive Session – as required

ADJOURNMENT – Mr. Atkinson made the motion to adjourn at 7:49 seconded by Mr. Trabel and approved unanimously.

**BOROUGH OF FOUNTAIN HILL
LEHIGH COUNTY, PENNSYLVANIA**

By: _____
Lawrence E. Rapp, President of Council

ATTEST:

By: _____
Anthony Branco, Secretary